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WHEELING PARK DISTRICT
ADVISORY COMMITTEE

AGENDA

A meeting of the Wheeling Park District Advisory Committee will be held on Wednesday, November 9, 1988 at 7:30 p.m. in the Devonshire Room of the Chevy Chase Club House, 1000 N. Milwaukee Avenue, Wheeling, Illinois 60090.

- I. Call to Order
- II. Welcome New Member
- III. Agenda- Additions/Deletions/
Corrections
- IV. Approval of the Minutes of
October 12, 1988
- V. Old Business:
 - CLIFF BIRD -
 - A. Recap- Goals, Direction, etc.
 - B. Break into Subcommittees
 - C. Committee as a Whole
 - 1. Evening Progress Report
- VI. Adjournment

NOTE: Please notify Ruth 537-2105 or Patti 537-1450 if you cannot be in attendance.

MINUTES

The minutes of the meeting of September 28, 1988 were submitted for review and approval. Motion was made by Alice Wargo, seconded by Frank Wojek to approve the minutes as presented. Motion carried by Voice Vote.

OLD BUSINESS

Volunteer Recognition- Chairperson Ruth Wieder stated it is the committees desire to set a precedent in recognizing those former committee members who have given much of their time, talents and energies. Each of us by participation, touch a part of the future and are contributing to the future of this park district and since it was founded twenty seven years ago by volunteers who really were concerned with parks, recreation, open spaces and the future of this community, it was her feeling all are to be commended for being a part of the future of this park district in their participation which has ment a great deal. She stated we are very proud of staff and all the paid employees but there are many things that go on in this park district that are soley by volunteer contribution.

Greg Klatecki, Tom Webber were then presented a Certificate of Appreciation by Chairperson Wieder which was read in full. The gentlemen thanked the committee.

Co-Chairperson- Again Ruth asked for someone to co-chair the committee for reasons she stated previously. Pat Hanley was asked and responded he would try. Ruth advised she would work with him in any way she can and thanked him for accepting.

Park District Goals- Ruth stated one of the things that the park district has asked us to do, is to come up with some goals and it is her assumption that its not just next years goals but goals down the line.

Frank referred to the previous list presented to the board.

Ruth requested to deviate from the agenda and present Steve Heinz with his Certificate of Appreciation. So done.

Following lengthy discussion, the goals suggested were:

- #1 Open Space #2 Public Relations
- #3 Leisure Services #4 Chevy Chase

Open space was suggested as #1 priority and become Goal #1. Discussion ensued relative to the open space master plan.

Discussion was held regarding improved cooperative relations between the taxing bodies. Reference was made in regards to this subject and referred to same as occurred in the early days of CNRAC.

Motion was made by Frank Wojek, seconded by Virginia Metzger that in a statement to the Board, that it be recommended that the administrators of the park, village, library and school districts get together at a date, a place and time to be determined immediately, for discussion concerning the future of Wheeling. Carried by Voice Vote.

Ruth advised she would, along with the motion which would become a recommendation, do an analysis, a rationale with the recommendation.

It was suggested that the DAC host the first meeting but in discussion it was better recommended that the Board be the instigator.

Public Relations was considered as Goal #2. It was questioned if the contract was up yet on the swimming pool? Ruth advised that one of the committee's recommendations in August was to review the status of Neptune's Pool and we did ask the Park Board to follow through and update knowing, that contract time is coming up soon. Karop advised he is meeting with District #214 and discussion ensued relative to the indoor pool.

Lengthy discussion ensued regarding some programs and supervision. It was suggested that a re-evaluation of work hours of staff regarding supervision under recreation be done. It was noted when some of the programs take place, the person in charge is not available and it was suggested the possibility of a staggered work schedule for staff, enabling them to be present when the certain programs are going on. Ruth suggested improved Leisure Services be considered as Goal #3.

Ruth suggested Chevy Chase be considered. This was not addressed because it was a separate taxing entity. It was addressed in August in our recommendations to the Board by a simple statement which read: "Chevy Chase while not originally addressed in the 1986 recommendations because it is an separate revenue entity, should be given top priority in the next few years to insure that everything is being done that can be to improve, enhance and protect, this our greatest asset."

Ruth stated she for one, would like to see the Board specifically address Chevy Chase. We have a parking lot and building that needs taking care of. Money is always a big problem but it was her feelings that great thought needs to be given, both short, immediate and long range as to what is going to happen to this complex.

Frank stated he thought the park has made a lot of additions and the outside appearance is very presentable and felt they have done remarkably well as far as the maintenance personnel. He noted its very much of an attraction and its being well thought of, in an around this area, referring to the course itself. As far as the parking lot, he felt they have got that in a position where he feels they are going to pursue it to its completion. He felt more P.R. could be given for the banquets and luncheons and etc.

Ruth questioned the committee's feelings on setting up some short term sub-committees to come out with the goals? She felt it could not be done in one night in a brainstorming session, but would like to see some further participation before going back to the Board with recommendations on any one of these things. She would like to see some major consideration be given to open spaces, public relations and communication which includes Chevy Chase, the entire park district, and leisure services which covers some of the other items discussed.

She also questioned if the committee would like to see these become prime target objectives and then break down in four sub-committees and shoot for April or May with some final recommendations to the Board?

Alice questioned if were any plans to expand the building at Heritage Park? Park Manager Bavougian advised at this stage there is no plans. She then questioned plans for Chamber Park and the preschool programs which are being held there? He responded that they have no place to move that program to.

Ruth advised before other items were discussed, she would like the committee's feelings on the goals. Following lengthy discussion, it was agreed by the committee to break down into three committees and to combine open space and public relations/communications into one grouping.

5.

The three sub-committees with the following members were then set up as follows:

Open Space/Public Relations/Communications- Bobby Silverstein
Pat Walsdorf, Diane Floden, Ruth Wieder

Chevy Chase- (To encompass clubhouse and golf course complex)
Marge Hartmann, Frank Wojek, Ida Hein

Leisure Services- (To encompass parks and recreation) Alice
Wargo, Virginia Metzger, Pat Hanley, Pat
Hancock

Bobby Silverstein advised she had talked with Walt Lesser and was given the indication that he could not be a part of the committee. Ruth advised she had also talked to him and he related the same to her.

Ruth advised there is no framework or guidelines at this point. It was her feelings the members have their sub-committee and they know what their topic is and should brief up for the November 3rd brainstorming session with the Board at which time we will try to clarify some framework and get some direction from the Board and perhaps share with them what our intent is on some of these goals. After that we should be able to. She requested each committee select their sub-chairman, decide where they are going to go with their meeting and she stated she hopes that the Park Manager agrees with her, that staff personnel can be a resource contact, however, she prefers that the sub-committee make the department head aware that they will need his expertise in his area and include him in their subcommittee meetings and perhaps at our November meeting, we will strike most of the agenda and go into subcommittees for discussion. If the subcommittee wishes a staff person to be present, they are to contact Ruth and she and the manager will work it out.

NEW BUSINESS

Convention Report- Manager Bavougian- Mr. Bavougian advised the committee regarding the National Conference and noted that this year's theme was in the area of therapeutic recreation which ironically Illinois is in the forefront with special recreation. He advised the committee, that Wheeling Park District is a part of Northwest Special Recreation which consists of thirteen park district who banded together to form a special recreation district which is similar to the

special education districts, in providing leisure services for special populations, which individually could not be provided.

He advised there were probably about 300 different sessions going on during this meeting. There was a tremendous amount of research symposiums which dealt with research papers.

He advised he was in attendance at two particular programs which were half day sessions, one being "latch-key kids" and the other was dealing with golf courses, both of these were outstanding sessions. Discussion ensued relative to latch-key kids and it was Ruth's feelings that this is where the park district should be performing a real high service, and hopes the manager will bring some of that information back into leisure services and perhaps have the opportunity to share with the members of the subcommittee.

He also advised the committee of the exhibits that were presented such as arts and crafts, playground equipment, etc.

Discussion ensued relative to fees and the cost of running programs.

Build Illinois-(What affect on the Wheeling Park District?)

Park Manager advised there would be no affect at all. Ruth questioned if the Build Illinois program fails and there is no more money, what major things in the park district would we maybe have to do without? Discussion ensued. Mr Bavougian advised that Build Illinois is not going to be an ongoing continuing program.

Verbal Communication

Marge Hartmann made her feelings known in relation with the ribbon cutting ceremony at Chamber Park and felt badly that Mr. and Mrs. Sikes or President Gallagher were not asked to cut the ribbon.

ADJOURNMENT

There being no further business, motion was made by Frank Wojek, seconded by Pat Hancock to adjourn the meeting at 10:05 pm. Motion Carried.

Respectfully submitted,
P. Hancock, Secretary

Wickes to pay district for sewer rights

BY KERI WYATT
Daily Herald Staff Writer

Wickes Furniture Corp. in Wheeling will pay \$35,000 to the Wheeling Park District for the right to put a storm sewer through Heritage Park.

The easement agreement also states that Wickes, which owns property adjacent to the park, will give the park district "other goods," specifically, several pieces of furniture, which already have been donated to the park district.

Park board President James Gallagher said the agreement first was proposed in 1972 and finally is being executed.

"This plan was approved by the village and MSD (Metropolitan Sanitary District) years ago," Park District Manager Karop Bavougian said. He said the underground pipe will carry rainwater along the west side of the park from the Wickes drainage basin across the park to the park pond. This will connect it with a village storm sewer system.

The park district will use the \$35,000 to help repair the roof of the recreation building at Heritage Park.

"We already got a lot of furniture from them," Bavougian said, listing a sofa, love seat and chair and set of two chairs among the donations. These were put into the "ladies lounge," at Chevy Chase, a recently remodeled two-room suite that is used as a dressing room for wedding parties as well as a women's restroom.

TO: Board Of Park Commissioners
Wheeling Park District

FROM: Wheeling Park District
Advisory Committee

RE: New Member

DATE: October 20, 1988

The name of one new applicant to serve on the Wheeling Advisory Committee for a one year term has been received and is submitted to the Board of Park Commissioners for approval and acceptance.

The name presented is:

Alberta Klocke

G/A GAL (K Abst)

Please also note at the meeting of October 12th, Mr. Dennis Drake submitted his resignation due to another commitment.

MEMO TO: DAC Members
FROM: Co-chairmen, Pat Hanley and Ruth Wieder
DATE: October 17, 1988

As you know, we have been asked by the Park Board of Commissioners to provide them with a list of recommended goals for the Wheeling Park District.

To expedite and make the task easier, we have broken into the following subcommittees.

1. Open Space, Public Relations, Communications
2. Leisure Services (To encompass parks and recreation)
3. Chevy Chase (To encompass clubhouse and golf course complex)

Every member has been assigned a committee.

Suggested Guidelines For Subcommittees

1. Each committee should choose a chairman or other designate to be their spokesperson.
2. If you wish to meet with a department head or other staff person, be considerate, give fair notice and request to meet at his or her convenience.
3. If a topic encompasses one or more areas, try to co-ordinate a meeting with those department heads at the same time (i.e. Chevy Chase, golf, clubhoue and maintenance).
4. Ask only for information that is currently available. Any further research should be done by the subcommittee with the assistance by professional staff people in the park district or outside resources.
5. Request for building tours should be amicably worked out so as not to inconvenience staff or clients.

Remember we are determining GOALS ONLY. Try not to get into cost analysis or finances. Do so only if its necessary to provide a rationale to determine immediate, short or long range goals.

Long term members: DO NOT confuse goals with past CNRAC functions.

To all concerned: If you run across a particular problem area STOP!! notify DAC co-chairman Pat or Ruth immediately.

If you expect cooperation be sure to be cooperative.

CC: Board of Park Commissioners
Park Manager
Staff Dept. Heads

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M E M O R A N D U M

To: Board of Commissioners, Wheeling Park District
From: Karop T. Bavougian, Park District Manager
Date: October 13, 1988
Re: Use of Bond Money

As we have discussed, the District has the capability of issuing approximately \$105,000 worth of non-referendum bonds this year. Of the \$105,000 - we anticipate netting approximately \$100,000 - which can be used for capital improvements.

The Board has discussed, and indicated, the necessity of replacing playground equipment throughout the District. Depending on how many sites are considered, as well as how elaborate one wishes to go, the entire \$100,000 could be used for playground equipment and still not replace all of our equipment.

In viewing our existing equipment, three locations come to mind.

1. Chamber Park
2. Heritage Park Tot-Lot: next to building
3. Mark Twain School

All three locations are old, worn and in bad shape. It would be wise to remove all of this equipment and re-do them all. By re-doing these three sites completely, the District can make an impact that is visually noticeable to the community.

Redoing these areas would entail removal of all existing equipment; excavation, play area borders and sand/gravel; purchase and installation of up to date equipment plus site amenities such as benches, tables, bike racks.

Along with redoing Chamber Park we have the opportunity to convert the existing shuffleboard court into a small basketball court.

Additionally, we had previously gone to bid for paving of the Heritage Park parking lot, including underground storm lines, but had to reject bids due to cost. This is a project that is still of high priority for completion. I would suggest allocating approximately \$25,000 - \$17,000 of the bond money, along with monies on hand and what will be received during 1989 in the Paving and Lighting Fund to complete this project as originally designed.

RECOMMENDATION

1. Chamber Park
 - a. Remove and install new play equipment - \$20,000
 - b. Basketball court over existing shuffleboard court - \$10,000

Page 2

Re: Use of Bond Money

October 13, 1988

2. Heritage Park
 - a. Remove and install new play equipment - \$25,000
 - b. Parking Lot - \$15,000
3. Mark Twain
 - a. Remove and install new play equipment - \$20,000
4. Various Site amenities
 - a. Benches, Tables, Landscaping - \$10,000

Total estimated expenditures - \$100,000

I believe this will get us off to a good start after which we can focus on District wide improvements for the next year which could address redevelopment of existing park sites and facilities.

Jc

MEMO TO: All Members Wheeling Advisory Committee
Board of Park Commissioners.

FROM: P. Hancock, Secretary

RE: Meeting Change/Membershp Attendance

DATE: September 30, 1988

MEETING CHANGE

At the meeting of the Wheeling Park District Advisory Committee on September 28, 1988 the it was agreed upon by the members present that the Wheeling Advisory Committee meetings will be held on the 2nd Wednesday of each month starting on October 12th at 7:30 p.m.

MEMBERSHIP ATTENDANCE

Please note that it was voted upon and approved to appear in the Governing Rules, page 2, item 5. Terms of Members, item d. that absence of three consecutive meetings without prior notification, the member will be so notified by the secretary and their membership will be reviewed.

MINUTES OF THE MEETING OF
THE WHEELING PARK DISTRICT ADVISORY COMMITTEE
HELD OCTOBER 12, 1988

The regular meeting of the Wheeling Park District Advisory Committee was held on October 12, 1988 at 7:30 p.m. in the Devonshire Room of the Chevy Chase Club House.

The meeting was called to order at 7:34 p.m. by Acting Chairperson Ruth Wieder. Members present were: Alice Wargo, Marge Hartmann, Bobby Silverstein, Ruth Wieder, Frank Wojek, Virginia Metzger, Pat Hanley, Dennis Drake and Pat Hancock. Absent: Ida Hein, Diane Floden, Walt Lesser and Pat Walsdorf. Ida, Diane and Pat previously notified the committee their absence is due to illness. Ruth advised the committee that Bill Feezor has verbally submitted his resignation because of other commitments. Also in attendance were: Park Manager Karop Bavougian and Superintendent of Resource Management Services, John Piazza. Liaison Klocke had notified the committee he would be unable to attend. Dennis Drake announced because of his schedule conflict with the Spur Club he also submitted his resignation.

Guests present: Greg Klatecki, Tom Webber, and Steve Heinz, former members of the Wheeling Advisory Committee.

WELCOME OF NEW MEMBERS

Chairperson Ruth Wieder welcomed and introduced the new members present for the first and second time. She thanked them for being present and introductions were made.

Ruth requested from Park Manager Bavougian some plastic name tags for the committee members.

Frank Wojek advised the committee of an article appearing in the paper stated by the public health nurse that "there are sufficient recreation facilities in the park district and it was her feelings that a good P.R. job has not been done in promoting all the facilities. Discussion. Ruth requested Frank to follow up and contact that person.

AGENDA-ADDITIONS/DELETIONS/CORRECTIONS

The agenda was submitted for approval. There being no changes, the agenda was accepted as presented.

WHEELING PARK DISTRICT
ADVISORY COMMITTEE

AGENDA

A meeting of the Wheeling Park District Advisory Committee will be held on Wednesday, October 12, 1988 at 7:30 p.m. in the Devonshire Room of the Chevy Chase Club House, 1000 N. Milwaukee Avenue, Wheeling, Il. 60090

- I. Call to Order
- II. Welcome New Members
- III. Agenda-Additions/Deletions/Corrections
- IV. Approval of the Minutes of
September 28, 1988
- V. Old Business:
 - A. Volunteer Recognition
 - B. Co-Chairperson
 - C. Park District Goals
 - 1. Short Term/Long Range, Immediate
 - a. Brainstorming Session
- VI. New Business:
 - A. Convention Report- Mgr. Bavougian
 - B. Build Illinois (What affect on the Wheeling Park District)?
- VII. Verbal Communication:
 - a. Members b. Staff c. Board d. Citizens
- VIII. Adjournment

NOTE* Please notify Ruth - 537-2105 or Patti - 537-1450
if you cannot be in attendance

MINUTES OF THE MEETING OF
THE WHEELING PARK DISTRICT ADVISORY COMMITTEE
HELD SEPTEMBER 28, 1988

The regular meeting of the Wheeling Park District Advisory Committee was held on September 28, 1988 at 7:30 p.m. in the Wayside Room of the Chevy Chase Club House.

The meeting was called to order at 7:34 p.m. by Acting Chairperson Ruth Wieder. Members present were: Alice Wargo, Marge Hartmann, Ruth Wieder, Frank Wojek, Ida Hein, Pat Walsdorf, Bobby Silverstein and Pat Hancock. Absent: Virginia Metzger, Bill Feezor, Dennis Drake, Diane Floden, Pat Hanley, and Walt Lesser. Also in attendance were: Commissioner Ed Klocke, Liaison to the Board of Park Commissioners, and Karop Bavougian, Park District Manager.

Guest: Tom Webber, former member of DAC and resident of Wheeling Park District.

WELCOME OF NEW MEMBERS

Chairperson Ruth Wieder welcomed and introduced some of the new members present, Pat, Dolly and Bobby. She stated she hoped the committee is what they want because new blood and fresh ideas are needed. She advised if there are any questions or clarification on items discussed, the committee will be happy to answer them.

Ruth requested the members introduce and tell a little about themselves for the benefit of the new members. Each member did so.

Ruth advised some handouts were passed out this evening for members to read which will be reviewed during a recess.

AGENDA- Additions/Deletions/Corrections

The agenda was submitted for acceptance. Ruth requested to add under Old Business, item B. Change of Meeting Night and under New Business, item 2A, Concept, add b. Immediate Needs and under Item 3. Secretrial Supplies and Item 4. add Correspondence. So done. The agenda was accepted as amended.

MINUTES

The minutes of the meeting of June 22, 1988 were submitted for review and approval. Motion was made by Frank Wojek, seconded by Marge Hartmann to approve the minutes as presented. Discussion. Commissioner Klocke questioned page 4, where Ruth Weider Acting Chairperson advised she would like to have a Co-Chairperson to share the responsibilities.

It was noted Frank said this is to be discussed at the September meeting. Ruth stated under Old Business, she would like to add Co-Chair. So Done The minutes were approved by Voice Vote.

OLD BUSINESS

CO-CHAIR- Ruth advised she would like very much to have a Co-Chairman. She had previously stated she would only accept the Chairmanship if she could have a co-chairman and until that time she is an Acting Chairperson. She noted it is impossible for her to do this on a year around basis because of her husband who is in ill health must go to a warm climate during the cold weather. She felt this is not fair to the group for her to assume the responsibility and then be gone for possibly 3 months so she would like someone to co-chair with her. Until the time she leaves, she would help that person so he/she could take over when she is gone. She requested the members to think about it and it will be discussed again at the next meeting. Discussion ensued.

1. REVIEW OF GUIDELINES

A. Membership Attendance...Its been discussed in the past about members being absent and it was not spelled out in the Governing Rules about absenteeism. Discussion ensued. Motion was made by Alice Wargo, seconded by Marge Hartmann to add to our Governing Rules under item 5. Terms of Members, there would appear item d. stating that absence of three consecutive meetings without prior notification, the member will be so notified by the secretary and their membership will be reviewed. Motion carried by Voice Voice.

B. Meeting Night Change.. Ruth advised it has been noted that our meetings which are now held the 4th Wednesday of each month are in conflict with the meetings of the Wheeling Historical Society and those who are members of both, cannot attend one or the other and we have been approached and requested to consider holding our meetings on a different night. Ruth suggested the 2nd or 3rd Wednesday of each month. Discussion ensued. It was agreed by the members present that the Wheeling Advisory Committee meetings be held on the 2nd Wednesday of each month starting the month of October. The secretary was requested to notify all members.

Acting Chairperson Wieder requested a 10 minute recess for the members to review the material handed out this evening.

Following review of material handed out, corrections were made on the membership list and it was requested that the secretary send a letter commending staff on the Health and Safety Brochure.

NEW BUSINESS

1. \$100,000.00 -(If we had \$100,000.00 how would we spent it?)

A. Background by Manager Bavougian

Manager Bavougian gave a background on where does \$100,000.00 come from. He stated this deals with bonding power and up to this year with the new assessed valuation the district has not been in a position to issue non referendum bonds. Many districts around utilize non referendum bonds to be able to accomplish capital projects and use their normal fund tax levies for operational uses because the need for capital improvements over the years tends to outstrip the monies that are available.

With the referendum for Chevy Chase, that put the district over its non referendum bonding limit so each year as a payment has been made for those bonds it has reduced the indebtedness of the district by that amount and as the district has grown that number eventually meets. This year it has met and now has a spand now of \$108,000.00. Bonds are typically issued in denominations of \$5,000.00, so you are looking for being able to issue \$105,000.00 less cost billed for issuing bonds so we are using around number of \$100,000.00 that would be available.

He stated that what we would be looking at this year with this \$105,000.00 or \$100,000.00, is paying it off in one year and the reason for that this years bond payment (using rounded off numbers) \$617,000.00 thats what will be paid in December (a combination of principal and interest). What has really happened, there is two interest payments of \$128,000.00 per year. \$128,000.00 was paid in June, this \$128,000.00 will be paid in December and whatever the difference is between this is what the principal is (\$360,000.00). That prinicpal payment will be paid at the same time as the December interest payment is paid off. In essence for the year that is the total payment. Next year total payment for bond and interest is about \$514,000.00. The difference is about \$105,000.00,

so maintaining the single tax rate, paying the same amount of money, we are able to come up with that difference paying it off in one year.

Out of the \$514,000.00, about \$300,000.00 of that will be principal. Assuming a growth in assessed valuation, that's the value of property as it goes up in the entire district. That sets the limit as to what the amount referendum bond capability is. If there was no debt whatsoever, the district could issue over \$2 million dollars worth of non referendum bonds because of the limit on that. We have about \$2,176,000 so its the assessed (EAV) equalized assessed value goes up, which as the principal goes down, increases the amount of availability. What he was saying is that next year, we're probably looking at (depending on the assessed valuation), probably about one half million dollars.

Alice Wargo questioned when would the district be receiving the money? In response to her question Karop advised probably by September/December which would not be spent until next year. Discussion ensued.

President Jim Gallagher was present at 8:20 p.m.

B. Brainstorming

Acting Chairperson Ruth Wieder posed the question to the members on how they would like to see \$100,000.00 spent and some ideas of what the needs are in the park district? The members brainstormed and after lengthy discussion, came up with the following list of recommendations:

1. More basketball courts
2. Architect -Heritage Park addition
3. Golf course parking lot
4. Playground equipment
5. \$15,000 Heritage Park -put toward roof or parking lot
6. New vehicles - equipment maintenance
7. Lights- second ballfield Heritage Park
8. Bus
9. Horizon Park-additional parking -coop w/library
10. Chamber Park- Parking
11. Benches- various parks
12. Mark Twain Park- add to equipment/landscaping
13. Heritage Park gym- floor
14. Fix up St. Joans House
15. Tree replacement at Childerley

Following discussion, Ruth asked how we would like to send this list to the board: listed as is, prioritized, separate some of the things that are out of range, starting a list for the \$500,000 yet to come? Motion was made by Frank Wojek, seconded by Alice Wargo to present the list as is. Motion carried by Voice Vote. The Secretary was requested to prepare the list for the Board before the October 20th meeting.

Tom questioned if one half of the parking lot of Chevy Chase could be done? Discussion ensued. Manager Bavougian advised that most of the expense to the parking lot is not what you can see, the cost is underground. President Gallagher advised we want to do the parking lot. People keep seeing us spend money at Chevy Chase, and they don't differentiate the fact that the money comes from fees so the thing is, we have to do something visible to the community in other areas for people to see.

Chairperson Wieder requested to deviate from the agenda. She noted that Alice asked a question about the School District #21 School/Park Agreement which is finally coming to conclusion after three long years. Ruth requested Karop to explain what that is all about, what that will entail and the process that it is in now.

Karop advised that copies of the proposed agreement is in the hands of both boards. The handouts presented shows the school site areas we have all around it and he will try to define what obligations will be.

He explained it is proposed that the park district will mow property at Holmes and Hawthorne in exchange for park use of school facilities, and grounds. A charge for use of a facility will only be when the school district has to bring in people to work the building. If the building is scheduled no fee will be charged. The School District is going to take over the maintenance, the care, the checking of all playground equipment around all schools excepting for one small site at Twain. Ruth added this is an ongoing agreement and can be terminated or amended by either side, provision being a 90 day notice by either party. Discussion ensued.

2. Park District Goals- as directed by Board of Commissioners at their last meeting.

Ruth stated rather than get into things that the members might have tonight, requested them to think about it and for the new members read the information handed out tonight and at the next meeting we will really do some brainstorming about it. The Park Board has invited the committee to their November 3rd meeting at 7:00 p.m. and we will do some brainstorming at the workshop with them. Maybe at the October meeting of DAC, we will go through this just like we did with the \$100,000 and come up with our ideas to present at the park workshop on the 3rd of November. She noted one of the things that she would like the members to be specifically thinking about are two major objectives for goals for this park district, one is open spaces and the other is public relations.

She asked members to come up with other major objectives, a simple statement to convey to the the park board, areas that we would like to see become major objectives such as Chevy Chase and leisure programs.

A. Concept

- a. Short Term/Long Range- Discuss next meeting.
- b. Immediate

- 1. Volunteer Recognition- Ruth advised there are four former members who's terms expired last May and suggested we recognize them in their volunteer commitment to this committee. With the members permission, she requested to invite the four people those being: Tom Webber, Greg Klatecki, Cliff Bird and Steve Heinz to our next meeting and recognize their contributions as volunteers. She note she would like to establish a presedence here. The members agreed.

3. Secretarial Supplies

A list of supplies for the secretary to function under was presented to the Park Manager which included, typing ribbons for the computer, a box of envelopes and postage reimbursement. Park Manager Bavougian said this would be taken care of.

4. Correspondence

Ruth advised an invitation has been received stating that we are cordially invited to the Carriage House Ribbon Cutting Ceremony on October 1st at 1:00 p.m. at Chamber Park next to the museum signed by Lonnie Schniatmann, President of the Wheeling Historical Society.

Ruth noted festivities begin at 1:00 and continue to 6:00 p.m. and perhaps the members and their families would like to attend.

VII. Adjournment

There being no further business to come before the committee, motion was made by Frank Wojek, seconded by Marge Hartmann to adjourn the meeting at 9:36 p.m.

Respectfully submitted,

Pat Hancock, Secretary
Wheeling Park District
Advisory Committee

MEMO TO: Wheeling Park District
Board of Park Commissioners

FROM: Wheeling Park District Advisory Committee
Ruth Wieder, Acting Chairperson

RE: Brainstorming-\$100,000.00

DATE: September 30, 1988

The following list is the result of a brainstorming session on our agenda item - \$100,000.00 (If we had \$100,000.00, how would we spend it?) followed by a lengthy discussion by the members of the Wheeling Park District Advisory Committee at their September 28th meeting.

A thorough presentation was made by Park Manager Bavougian explaining to the group how this money becomes available.

List of Suggestions:

1. More basketball courts.
2. Architect- Heritage Park addition
3. Golf course parking lot
4. Playground equipment
5. \$15,000 Heritage Park- put toward roof/parking lot
6. New vehicles- equipment maintenance
7. Lights- second ballfield Heritage Park
8. Bus
9. Horizon Park- additional parking-coop w/Library
10. Chamber Park- parking
11. Benches- various parks
12. Mark Twain Park- add to equipment/landscaping
13. Heritage Park gym- floor
14. Fix up St. Joans
15. Tree replacement at Childerley Park.

Members were very specific about the list not being prioritized or separated into any categories.

While we realize that \$100,000.00 will not go very far, nor will these monies to be spent even come close to covering a few of these suggestions, members felt the list covers most areas of needs in the park district.

RW/ph

MEMO TO: All Members Wheeling Advisory Committee
Board of Park Commissioners.

FROM: P. Hancock, Secretary

RE: Meeting Change/Membershp Attendance

DATE: September 30, 1988

MEETING CHANGE

At the meeting of the Wheeling Park District Advisory Committee on September 28, 1988 the it was agreed upon by the members present that the Wheeling Advisory Committee meetings will be held on the 2nd Wednesday of each month starting on October 12th at 7:30 p.m.

MEMBERSHIP ATTENDANCE

Please note that it was voted upon and approved to appear in the Governing Rules, page 2, item 5. Terms of Members, item d. that absence of three consecutive meetings without prior notification, the member will be so notified by the secretary and their membership will be reviewed.

2.

- b. clear and careful thinkers.
- c. able to work cooperatively and constructively with others.
- d. representative of the people of the community, reflecting cross-sections of the community as much as possible; i.e.: single family, PUDs, commercial and industrial.

V. TERMS OF MEMBERS

1. Members shall serve a (3 year) term. NOTE: Terms subject to input and group determination.

- a. Initially 5 members shall serve a 1 year term, 5 members shall serve a 2 year term and 5 members shall serve a 3 year term to be determined by lot.
- b. Annually as a term expires, the DAC member has the option to continue to serve in an open 3 year term.
- c. As a vacancy occurs, residents who express a desire to serve, may submit an application to any DAC member. Upon approval of the DAC, the name(s) will be forwarded to the Wheeling Park District Board of Park Commissioners for appointment.

d. 9/28/88 Absence of 3 consecutive without prior notification, the member will be so notified by sec. & their membership reviewed.

VI. LIAISONS

1. The Board as a Whole and the Park District Manager shall act as consultants to the advisory group.
2. The Park Board shall designate a Commissioner as their representative to all meetings (advisory capacity).
3. Other staff people may be invited to attend meetings upon request for specific expertise.

VIII. OPERATION

1. The committee shall function under these governing rules.
 - a. Select its own officers.
 - b. Formulate sub-committees as necessary.
 - c. Determine meeting times and agendas.

Wheeling Park District
Mr. John Piazza
Safety Division of Resource
Management Services
1000 N. Milwaukee Avenue
Wheeling, Illinois 60090

September 30, 1988

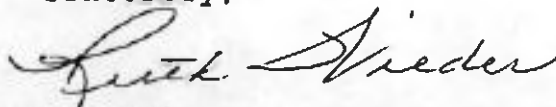
Dear John:

At the September 28th meeting of the Wheeling Park District Advisory Committee, a copy of the 1988 Wheeling Park District Health and Safety Brochure was distributed.

This brochure was reviewed and on behalf of the Committee, I would like to commend you and staff on the excellent job done in covering the various aspects of health and safety and know this will benefit those who receive it.

Again congratulations on an excellent brochure and we are looking forward to seeing more of them in the future.

Sincerely,

A handwritten signature in cursive script, appearing to read "Ruth Wieder".

Ruth Wieder, Acting Chairperson
Wheeling Park District Advisory
Committee

RW/ph

Wheeling Park District
Ms. Joanne Dziubinski
Safety Division of Resource
Management Services
1000 N. Milwaukee Avenue
Wheeling, Illinois 60090

September 30, 1988

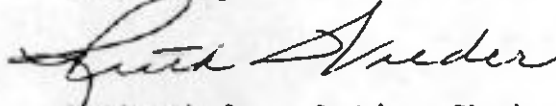
Dear Joanne:

At the September 28th meeting of the Wheeling Park District Advisory Committee, a copy of the 1988 Wheeling Park District Health and Safety Brochure was distributed.

This brochure was reviewed and on behalf of the Committee, I would like to commend you on the excellent job done in covering the various aspects of health and safety and know this will benefit those who received it.

Again congratulations on an excellent brochure and we are looking forward to seeing more of them in the future.

Sincerely,

A handwritten signature in cursive script, appearing to read "Ruth Wieder", written in dark ink.

Ruth Wieder, Acting Chairperson
Wheeling Park District Advisory
Committee

RW/ph

WHEELING PARK DISTRICT
ADVISORY COMMITTEE

AGENDA

A meeting of the Wheeling Park District Advisory Committee will be held on Wednesday, September 28, 1988 at 7:30 p.m. in the Wayside Room of the Chevy Chase Club House, 1000 N. Milwaukee Avenue, Wheeling, IL. 60090.

- I. Call to Order
- II. Welcome New Members
- III. Agenda- Additions/Deletions/
Corrections
- IV. Approval of the Minutes of
June 22, 1988.
- V. Old Business:
Co-Chair
 - 1. Review of Guidelines
 - A. Membership Attendance
 - B. *Mtg Change* *Recess 10 min*
- IV. New Business:
 - 1. \$100,000.00 -(If we had \$100,000.00,
how would we spend it?)
 - A. Background by Manager Bavougian
 - B. Brainstorming Session
 - 2. Park District Goals - as directed by
Board of Commissioners.
 - A. Concept
 - a. Short Term- Long Range
 - b. *Immediate - Volunteer Recognition*
 - 3. *Sec. Supplies*
 - 4. *Correspondence*
- VII. Adjournment

WHEELING PARK DISTRICT
ADVISORY COMMITTEE

SECRETARIAL SUPPLIES

DESCRIPTION

Printer Ribbons #7293527 Olivetti Electronic Typewriter
Olivetti ETCART MULTI-STRIKE OPT
Black M/S Lot # 81068
(6 per box)

White Envelopes..1 Box 4 1/1 x 9 1/2

Brown Envelopes 50 ea 8 1/2 x 11

Postage (Reimbursement Requested)

Received

MINUTES OF THE MEETING OF
THE WHEELING PARK DISTRICT ADVISORY COMMITTEE
HELD JUNE 22, 1988

The meeting of the Wheeling Park District Advisory Committee was held on June 22, 1988 at 7:30 p.m. in the Conference Room of the Chevy Chase Club House.

The meeting was called to order at 7:35 p.m. by Acting Chairperson Ruth Wieder. Members present were: Marge Hartmann, Ruth Wieder, Virginia Metzger, Frank Wojek, and Pat Hancock. Also in attendance were: Commissioner Ed Klocke, Liaison to the Board of Commissioners, and Karop Bavougian, Park District Manager.

AGENDA- Additions/Deletions/Corrections

The agenda was accepted as presented.

MINUTES

The minutes of the meeting of April 27, 1988 were submitted for approval. Motion was made by Frank Wojek, seconded by Marge Hartmann to approve the minutes as presented. Motion carried by Voice Vote.

The notes of the round table meeting of May 23, 1988 were submitted for approval. Motion was made by Frank Wojek, seconded by Marge Hartmann to approve the notes as presented. Motion carried by Voice Vote.

OLD BUSINESS

1. Verbal Review of the final 1986 Capital Needs Reassessment Report.

The report was reviewed in full and Chairperson Wieder requested if anyone had additions. Discussion ensued regarding the recommendation that board policies be updated. This is considered a high priority.

PROPERTY REPORT

In reviewing Heritage Park, Park Manager Bavougian advised that he has received authorization to engage an engineer to go out to bid for the resurfacing of Heritage Park parking lot, which would tie in the parking bumpers and storm line.

Frank Wojek requested that the board give consideration to an additional basketball court perhaps adjoining the existing court to the west, which could utilize the facilities of lights, because the present one is over played and over used.

He also requested some temporary lighting at Heritage Park bridge area for the 4th of July. He felt there is not sufficient lighting for this event with the many vistors attending. Commissioner Klocke advised the tennis court lights would be on until eleven o'clock.

In reviewing Chamber Park, it was felt that anything to do with Chamber Park, high priority should be given to the Historical Society.

At Childerley Park, it is strongly felt that all dead trees should be removed as soon as possible, even if replacements are not immediate.

At Husky Park, Frank suggested to consider the addition of a basketball court.

FACILITY REPORT

Discussion ensued relative to the Heritage Park Recreation Center gym lighting, as this was felt to be a high priority not only to increase lighting but to reduce energy usage.

It was noted that recommendations at Chamber Park Museum had been completed. It was only questioned if the grates would be replaced on the windows of the museum?

At the Chamber Park Church Facility (Chamber Center) it was a stong recommendation that the interior of the church be refurbished to the original decor and when possible preschool classes should not be held in this building.

In reviewing Childerely Park, Marge Hartmann advised that the roof on the chapel had some missing tiles and suggested the Park Manager check this out.

Chairperson Wieder advised this report has been given to staff but has yet to be presented to the Board and questioned if there were any comments. She advised this is the final report of the 1986 recommendations. She said basically the point we are trying to make is there has been alot of criticism about not only the original recommendations, but other recommendations that followed and she personally feels that a great many things have been accomplished when you look at what has been completed right down the line and that staff has done a great job in a couple of years with what they have been trying to work with. While there are alot of other things to be done, she felt they have made an honest effort in correcting as many things as could be corrected in this time and we have given them thought for the future in long range recommendations. Some of those things perhaps will never be accomplished and never should be accomplished but if we can just progress in the manner they have done in accomplishing some of these things, she sees great improvement in our parks.

Mr Bavougian thanked Ruth for the above statement.

Ruth stated we know we have men in the fields who really work and we know we have a budget that has only so much money in it and she feels the whole thing is to make the board and staff aware that these things need to be done.

She said with all the critizing that has gone on, she would like to convey to the board and staff that we are appreciative of those things that have been completed upon our recommendations and if they would continue to look back on the recommendations as they go along, as time and money permits, maybe some of the other things can be accomplished.

Frank Wojek noted that much of what is brought up is not just our individual thoughts but is from the source that we associate with.

Marge advised it is her feelings that there just has to be a bit more harmony between all of us. The success of anything is everyone has to work together.

Chairperson Wieder advised that the tail end of this report which was not addressed in any of the recommendations is the community center and while we have not made a recommendation at this time, she would hope we never lose sight of the fact

that at some time there is going to be a need for a community center and in an additional note to the board on that, while we realize it may be out of sight in cost, that we should always be on the lookout for something that might surface as a community center. Hawthorn School is a possibility when monies ever become available.

Mr. Bavougian advised in the case of a community center, its absolutly critical to realize that the acquisition of a community center can be relatively simple, but we also have to have in place the financial mechanism to operate it. The members agreed. Discussion ensued.

It was agreed by the members the final 1986 CNRAC Report be presented to the Board at the July 21st regular board meeting.

Discussion ensued relative to the next meeting of the Wheeling Park District Advisory Committee. Motion was made by Virginia Metzger, seconded by Marge Hartmann the next regular meeting of the Wheeling Park Advisory Committee will be held September 28, 1988 at 7:30 p.m. Carried by Voice Vote.

NEW BUSINESS

1. Increasing Membership- Chairperson Wieder questioned if the name of the party interested in joining the Advisory Committee has been received? Mr. Klocke advised he would check with Mr. Gallagher.

Discussion ensued regarding Ruth Wieder as Acting Chairperson until September. She advised she would like to have a co-chairman to share the responsibilities. Frank suggested this be discussed at the next meeting.

Ruth requested the members to seek new members to participate on the committee.

2. Fliers/Familyfest- Ruth requested that fliers be given out at the family fest to make people aware that the Advisory Committee is seeking new members. Disussion ensued. Mr. Bavougian advised the park district could hand these out at their booth. Pat was directed to draw up a flier.
3. Attendance of Members- Discussion ensued regarding a policy on attendance of committee members. It was agreed this item should be covered in the guidelines.

5.

Ruth stated there should be something included, guiding the attendance of members and in conjunction with that we might want to consider fifteen members as it stands now and leave that open and not be hand tied to a quota.

4. 4th of July Parade- Chairperson Wieder advised that we are entered and conformation has been received from the 4th of July committee. They will be notifying us of what our parade lineup number is and final information. We have a red convertible and members are requested to participate in decorating and riding in the parade. Signs will be made by Pat.

Discussion ensued relative to parking. Frank advised he is constantly out assisting cars parking at Holmes school. He questioned who is responsible regarding the parking and who he should contact to get some approval? It was advised the 4th of July Committee should be responsible and School District #21 should be contacted for permission to park cars at that site.

ADJOURNMENT

There being no further business to come before the committee, motion was made by Frank Wojek, seconded by Pat Hancock to adjourn the meeting at 9:07 p.m. Carried by Voice Vote.

Respectfully submitted,

Pat Hancock, Secretary
Wheeling Park District
Advisory Committee

WHEELING PARK DISTRICT
ADVISORY COMMITTEE

SECRETARIAL SUPPLIES

DESCRIPTION

Printer Ribbons #7293527 Olivetti Electronic Typewriter
Olivetti ETCART MULTI-STRIKE OPT
Black M/S Lot # 81068
(6 per box)

White Envelopes..1 Box 4 1/1 x 9 1/2

Brown Envelopes 50 ea 8 1/2 x 11

Postage (Reimbursement Requested)

WHEELING PARK DISTRICT
TWENTY FIVE YEARS OF SERVICE

Did you know that January of 1986 marks the 25th Anniversary of the formation of the Wheeling Park District?

Initiated by a group of interested citizens, the County Clerk was petitioned for an election to form a Park District and elect a governing Board of Park Commissioners in January of 1961. That citizen involvement and desire to provide the community with park land, recreation facilities and programs was the beginning of the development of the Wheeling Park District. That citizen initiation and involvement remains the strength of the Wheeling Park District today.

The following is a brief history of the important dates in the acquisition and development of the Wheeling Park District properties and facilities.

- June, 1961 - Initial programs and activities of the Wheeling Park District conducted in various School District #21 schools and playgrounds, due to no land or facilities owned by the Wheeling Park District.
- March, 1962- Meadowbrook Tot Lot, a $\frac{1}{2}$ acre neighborhood playground park site purchased.
- March 1964- Successful referendum passed to build a recreation fieldhouse and purchase 66 acres of park land known as Heritage Park. 1964
- June, 1964 - Purchase of a 5 acre park site known as Husky Park.
- May, 1966 - Purchase and installation of original playground equipment at school sites.
- Dec. 1967 - Successful election authorizing a tax levy for recreation programs.
- April, 1969- Purchase of Chamber Park.
- June, 1969 - Successful referendum to fund the construction of Neptune's Indoor Pool and the purchase of the Chamber Park Community Outdoor Pool.
- Nov. 1969 - Community Outdoor Pool purchased from Wheeling Community Pool Committee.
- June, 1970 - Purchase of Northside Park.
- Dec, 1972 - Successful referendum to purchase Horizon Park and further develop park and school sites.
- March, 1977- Successful referendum to purchase Chevy Chase Club House and Golf Course and Childerley Park.
- Oct. 1978 - Wheeling Park District receives the National Gold Medal Award recognizing it as the nation's outstanding Park and Recreation Agency.
- Jan. 1984 - State Grant approved for the purchase and development of Horizon Park.

As you can see, the Wheeling Park District has grown and developed tremendously in size and quality since its formation in 1961. This growth and progress is primarily

2.

due to a community that is involved, supportive, and takes pride in its accomplishments, while holding out even higher expectations.

The 25th Anniversary of the Wheeling Park District is a reminder that the Park District has an established history, and that we are building on that history for our next 25 years of service.

Park district considers improvement projects

Wheeling parks may get a little sprucing up depending upon how the park district board decides to make use of its available bonding authority. 9/22/88 *Countrywide*

Unexpected improvements may be made to Wheeling parks this year as the park district tries to decide where to spend some unanticipated cash.

With the district retiring its debt quicker than anticipated, bond officials said the district could sell another \$105,000 in bonds this year.

Combined with a fund balance of \$90,000 in the bond fund, the district could have nearly \$200,000 to spend on capital improvements. None of the spending would result in an increase in property taxes.

Park board members have scheduled a discussion on what to do with the money for their Oct. 20 meeting. Park board president James Gallagher said the board must make its decision and notify the county by Dec. 31.

DISTRICT STAFF WILL present the board with spending recommendations. The board will also consider suggestions previously made by the Capital Needs Reassessment committee (CNRAC) that was formed in 1985 to evaluate the district's needs.

Ruth Wieder, a former CNRAC member and current chairman of the district advisory committee (DAC), a direct descendant of CNRAC, said her committee will, after its Sept. 28 meeting, comment on where the money should be spent.

"We make recommendations,"

Wieder said. "How they spend the money is their responsibility."

CNRAC, DAC and park commissioners have feuded in the past when CNRAC charged that commissioners dismissed committee recommendations without considering them.

COMMISSIONER TONY Abruscato said the board will lend an ear to all suggestions, including the original CNRAC report. "We will partially rely on that report," he said of the CNRAC recommendations. "I think the board will take a hard look at this proposal."

Abruscato, though, said the district should spend this money — available only this year — on a project that would show almost immediate results. "I think it should be for something that's visible to the public as an improvement to the park," Abruscato said.

He suggested the district consider planting trees, buying playground equipment or improving park entrances.

The money became available when tax dollars generated to retire district bond issues, which helped finance the Chevy Chase Golf Club purchase and went toward making other capital improvements within the park district, exceeded the amount needed to pay off this year's bond payments.

—Mike Wilkinson

Parks to borrow for improvements

9/17/88

BY DAN COIT
Daily Herald Correspondent

Wheeling Park District officials plan to borrow \$105,000 from local banks to fund a variety of as-yet undetermined capital improvement projects.

The loans will be in the form of bonds, a type of financing that enables the district to borrow up to an amount set by referendum and limited by the overall assessed value of property within its boundaries.

Commissioner Anthony Abruscato said the loan will act as a windfall by allowing the park district to im-

prove a number of park facilities without increasing its overall debt load.

"It looks like a good opportunity for us to bring in some cash without putting a burden on the taxpayers," he said.

A Wheeling resident, living in an average priced home of \$84,436, paid about \$63 in property taxes to the park district this year. By Dec. 1, the district will have paid off approximately \$360,000 worth of loans, so the additional borrowing will likely not increase the district's tax bill.

Park board President James Gallagher also agreed with the plan and

said it would be advantageous to residents.

"This is kind of a crazy situation. If we take the bonds, we already get the tax funding to pay them back, but if we don't take the bonds, we lose the opportunity," he said.

"I don't think many people would complain if we kept the (tax) rates the same as long as we did something with the parks," Gallagher added.

Park District Manager Karop Bavougian said the park district's bond rating also is expected to improve because of the loan procedure.

The district's current bond rating of "BAA1" determines in part what interest rates are available for any future loans, but it is unclear how high the rating could rise.

"The maximum you can jump at once is two steps," Bavougian said.

Although officials could not predict to what degree the rating would improve, it is anticipated that future interest savings could amount to as much as a full percent.

Final approval of the plan and a list of potential lenders are expected at the November park board meeting.

District replacing roof at center

BY DAN COIT
Daily Herald Correspondent

The Wheeling Park District will spend \$53,225 to replace a leaking roof at the Heritage Park Community Center.

Riddiford Roofing Company of Arlington Heights will perform the repairs along with some additional related work including replacing damaged parts of the eaves, drains and other minor work.

"I would hope we could start within 30 days," said Karop Bavougian, park district manager. The work is expected to be completed this year.

The park district had hired RRK Associates, a commercial roof consultant, to inspect the facility and recommend the best way to correct any problems found.

The company's inspection revealed a number of defects, including some structural deterioration and a corner of the roof deck that had collapsed.

The bid by Riddiford includes a base rate of \$49,600 for the roof portion of the work and \$3,625 for the additional repairs.

"We have put together some estimates for the other things which can be plus or minus that amount," Bavougian said.

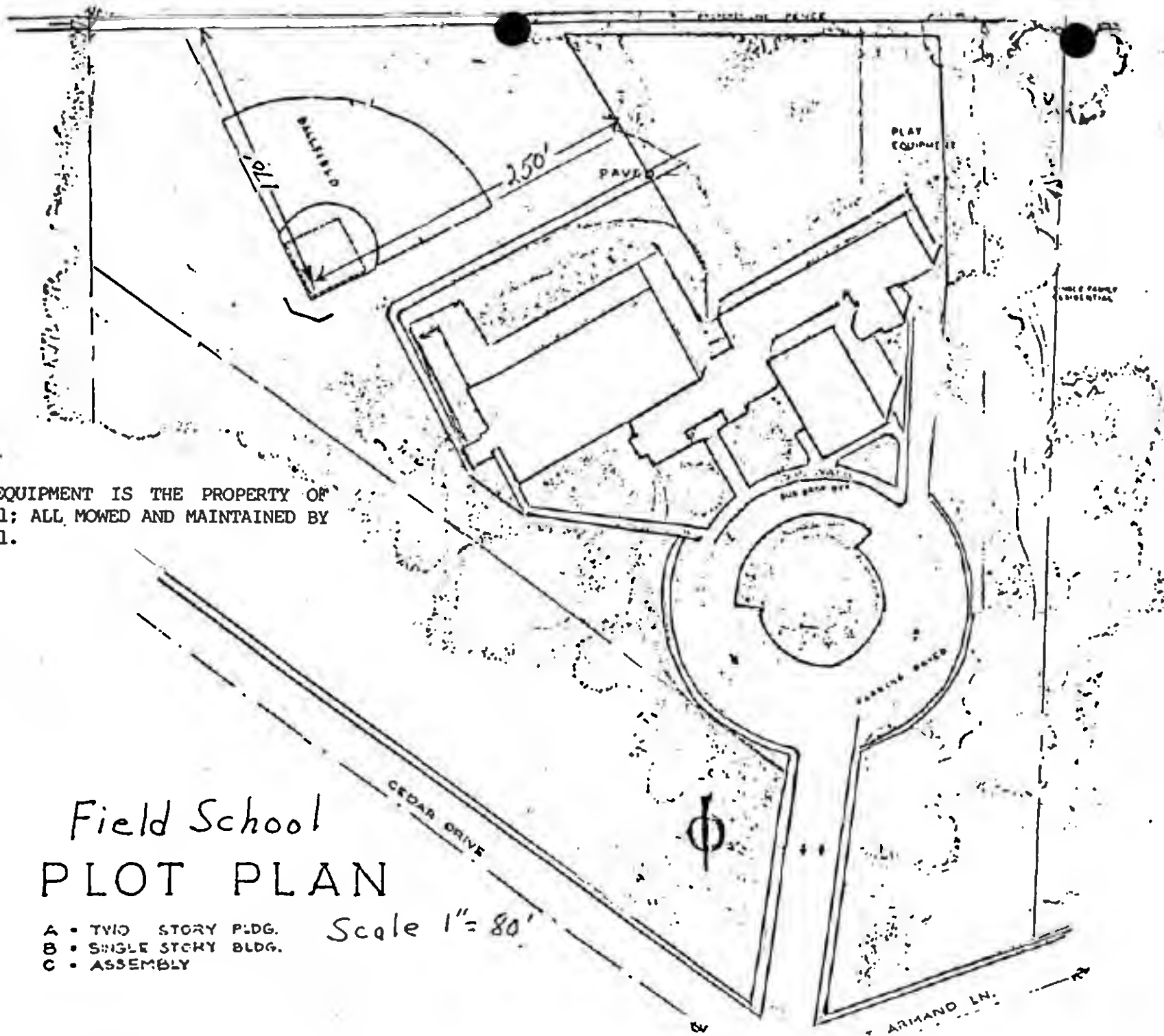
The park district is expected to use money received through an easement agreement with Wickes Furniture, which owns property adjacent to Heritage Park, to pay for the repairs. Wickes will pay the park district for the right to run a storm sewer from its property to the nearby Heritage Park drainage pond.

ALL PLAYGROUND EQUIPMENT IS THE PROPERTY OF
SCHOOL DISTRICT 21; ALL MOWED AND MAINTAINED BY
SCHOOL DISTRICT 21.

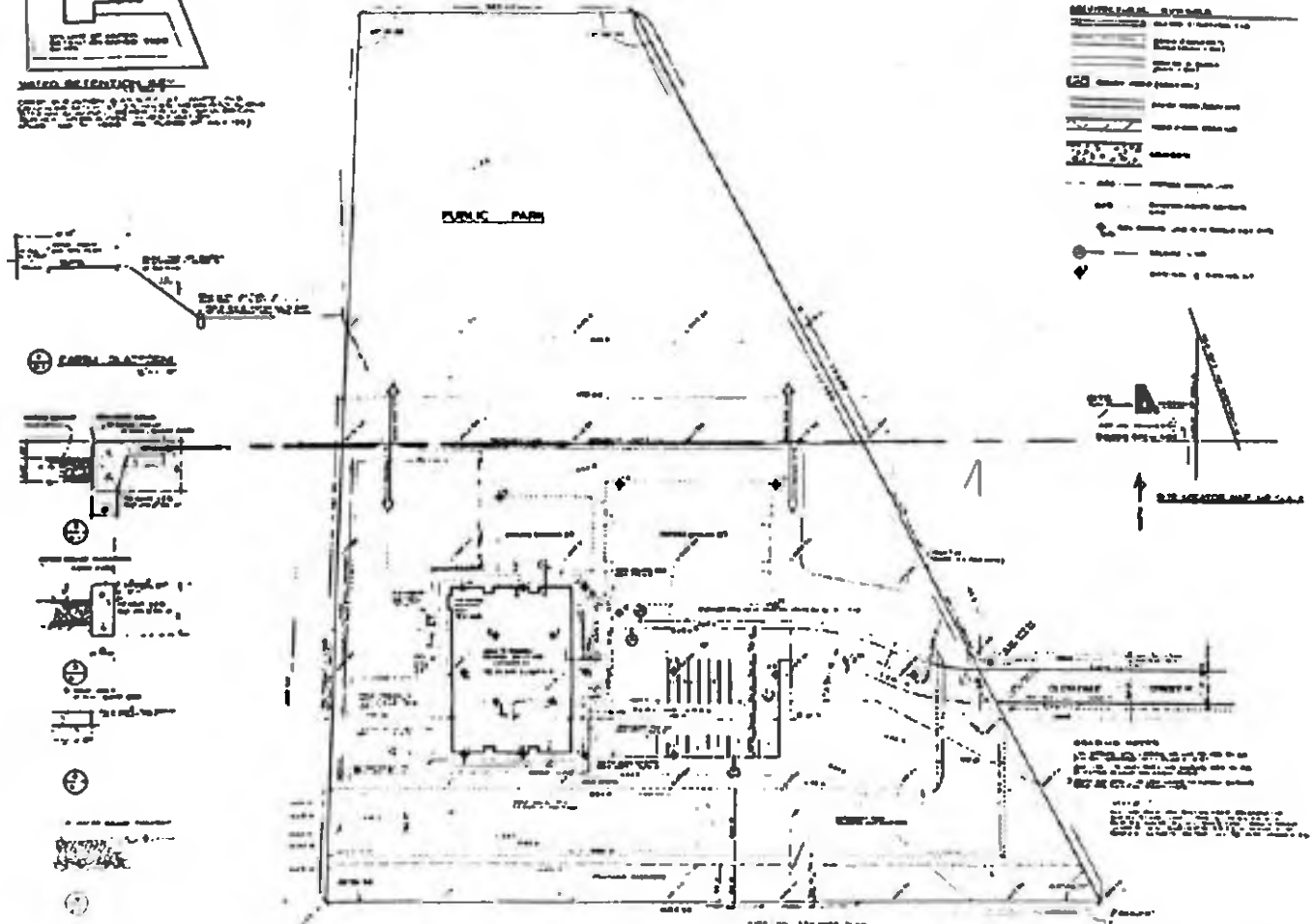
Field School PLOT PLAN

- A • TWO STORY BLDG.
- B • SINGLE STORY BLDG.
- C • ASSEMBLY

Scale 1" = 80'



UNITED STATES DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL
WASHINGTON, D. C. 20530



ΣΤΕ. ΠΛΗ.

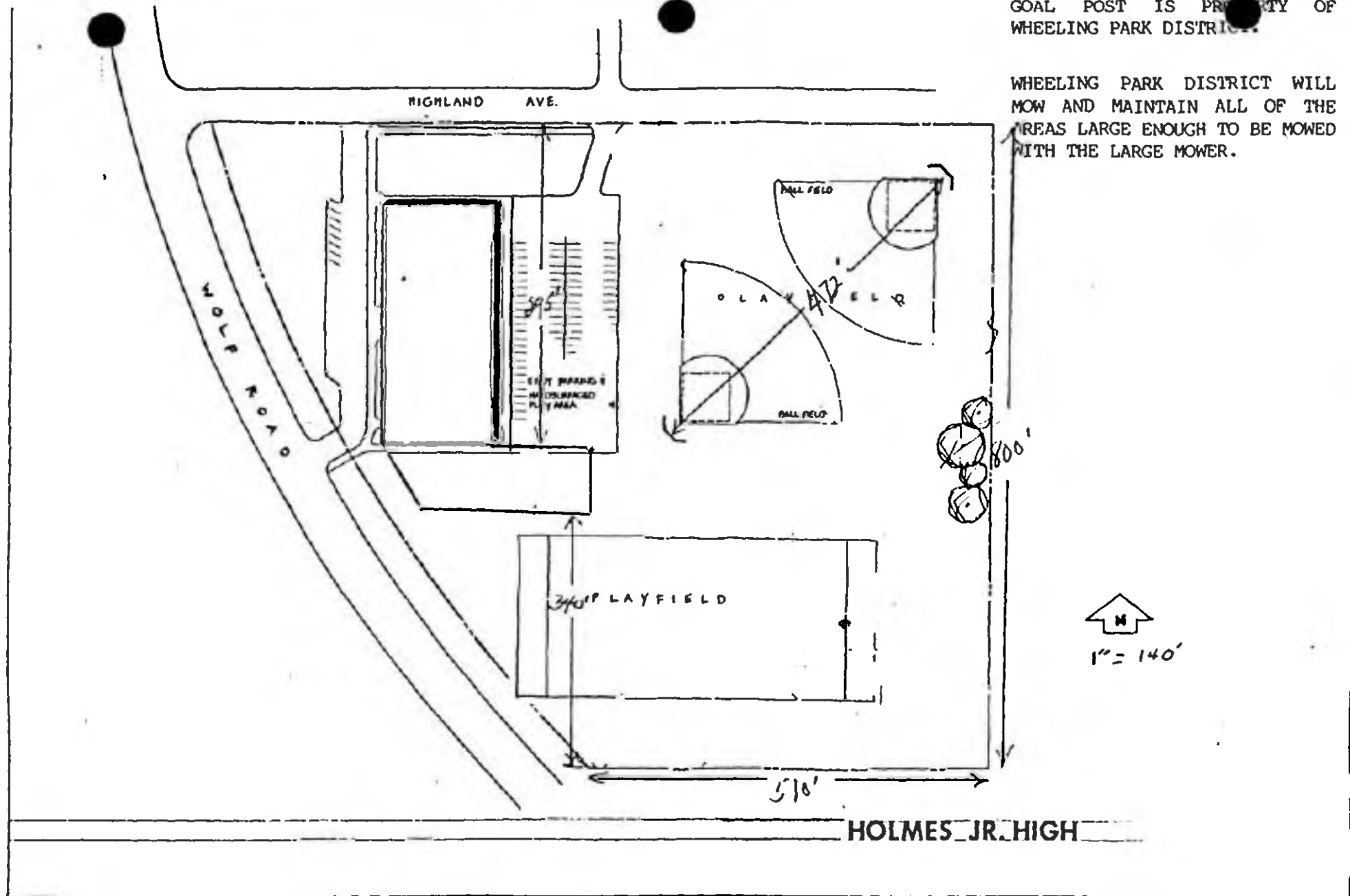
மாண்புமிகு பேரவைத் தலைவர்:

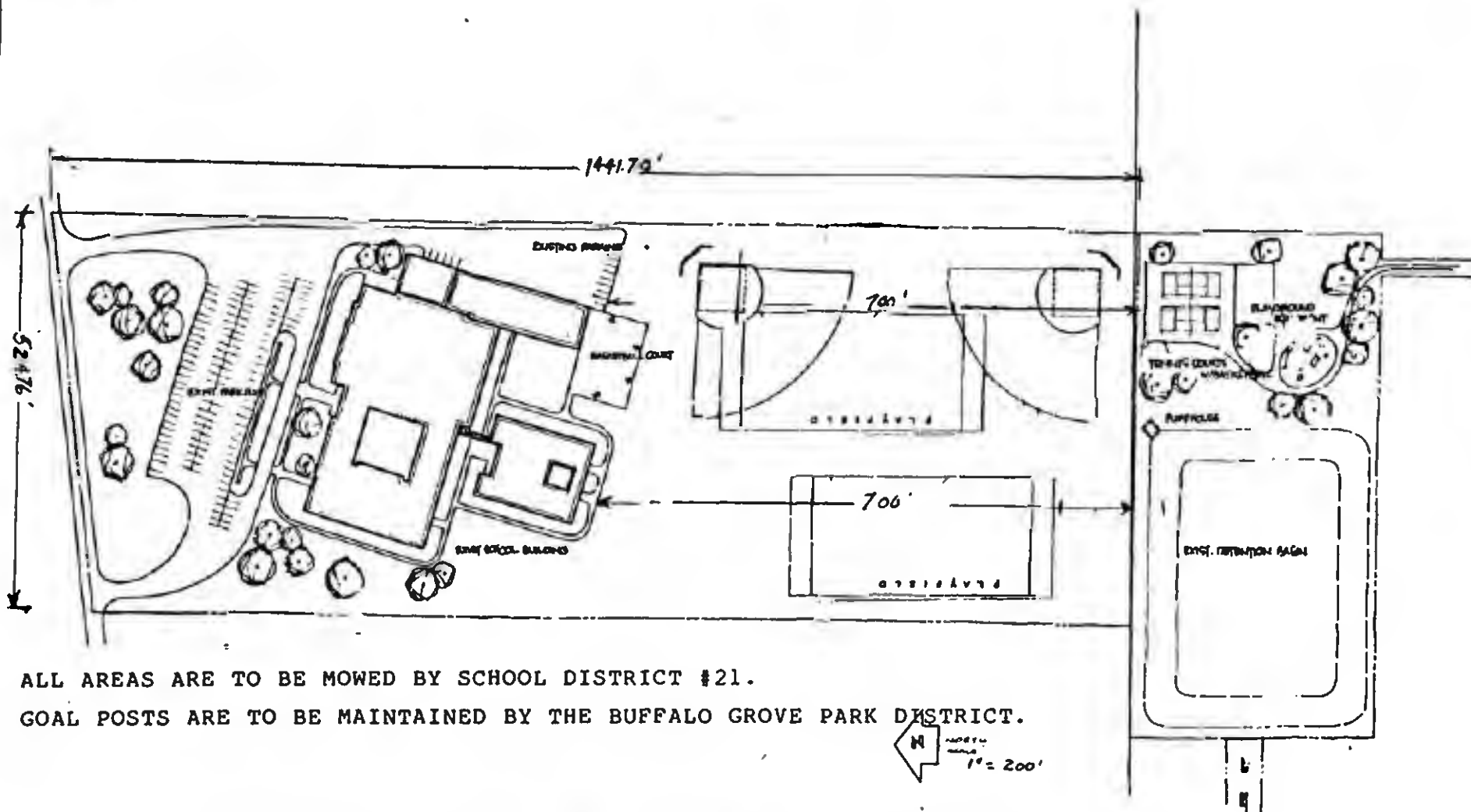
THE BOARD OF EDUCATION continues to work hard to provide the best education possible for all students.

ARCHITECTURAL
RECORD
JAN 20 1960
A 1

GOAL POST IS PROPERTY OF
WHEELING PARK DISTRICT.

WHEELING PARK DISTRICT WILL
MOW AND MAINTAIN ALL OF THE
AREAS LARGE ENOUGH TO BE MOWED
WITH THE LARGE MOWER.



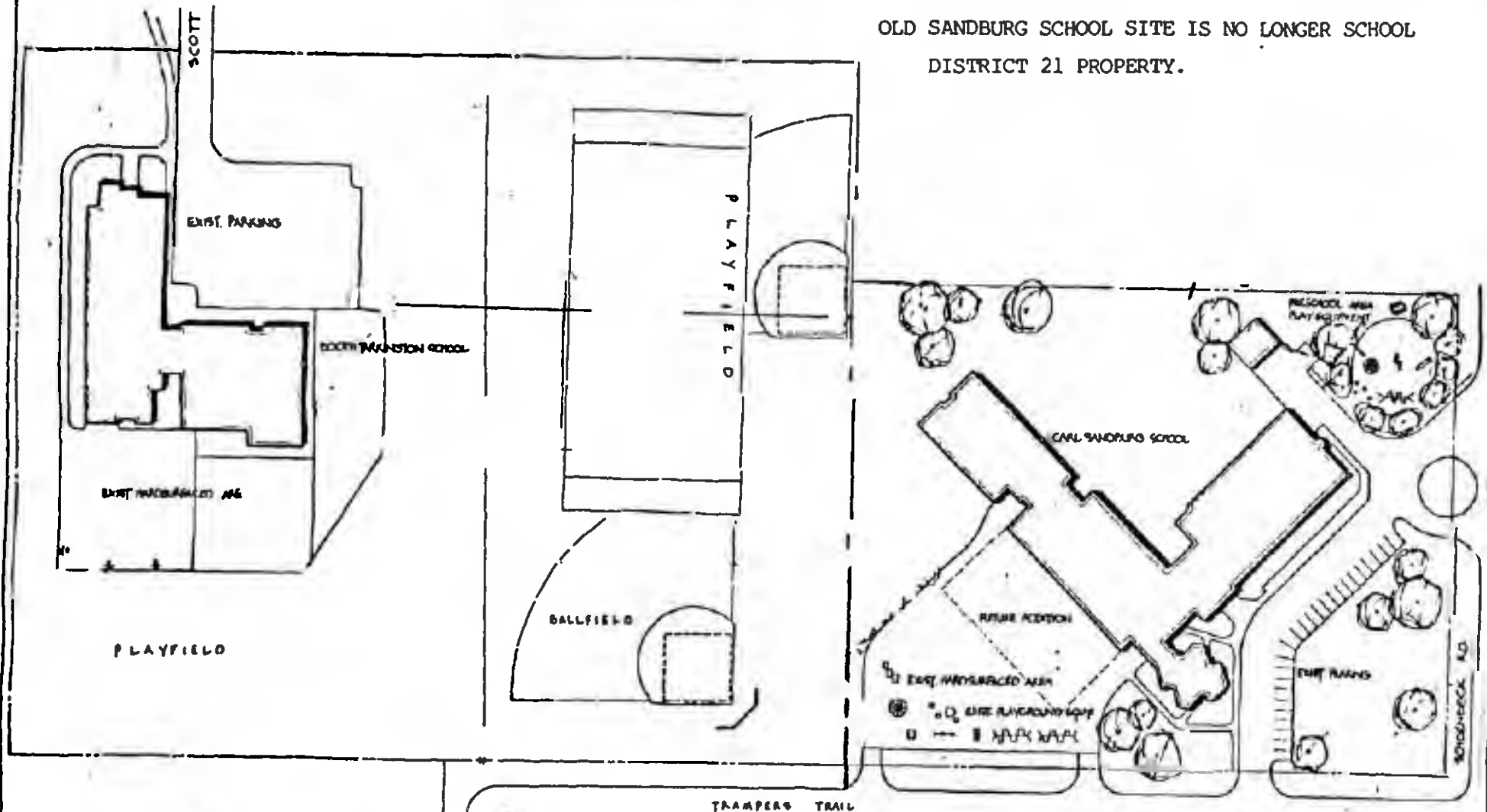


ALL AREAS ARE TO BE MOWED BY SCHOOL DISTRICT #21.

GOAL POSTS ARE TO BE MAINTAINED BY THE BUFFALO GROVE PARK DISTRICT.

LONDON JR. HIGH & HUSKY PARK

OLD SANDBURG SCHOOL SITE IS NO LONGER SCHOOL DISTRICT 21 PROPERTY.



TARKINGTON

ALL AREAS ARE TO BE MOWED BY SCHOOL DISTRICT 21.

ALL PLAY EQUIPMENT IS SCHOOL DISTRICT 21 PROPERTY.
SOCCER GOAL POST IS PROPERTY OF BUFFALO GROVE PARK DISTRICT AND MAINTAINED BY BUFFALO GROVE PARK DISTRICT.

337'-0"

492'-0"

PLAYFIELD

BALL DIAMOND

250'

EXIST. PLAY EQUIPMENT

EXISTING HARDSURFACED AREA

PRE-SCHOOL AREA
PLAYGROUND EQUIPMENT

VOLLEYBALL COURT

EXIST. HARDSURFACED AREA

EXIST. PARKING

PLAYFIELD

270'

SENIOR PROGRAM AREA

PARK EQUIPMENT ON DISTRICT 21 PROPERTY
MAINTAINED BY WHEELING PARK DISTRICT.

SOCCER GOAL POST TO BE MAINTAINED BY
WHEELING PARK DISTRICT.

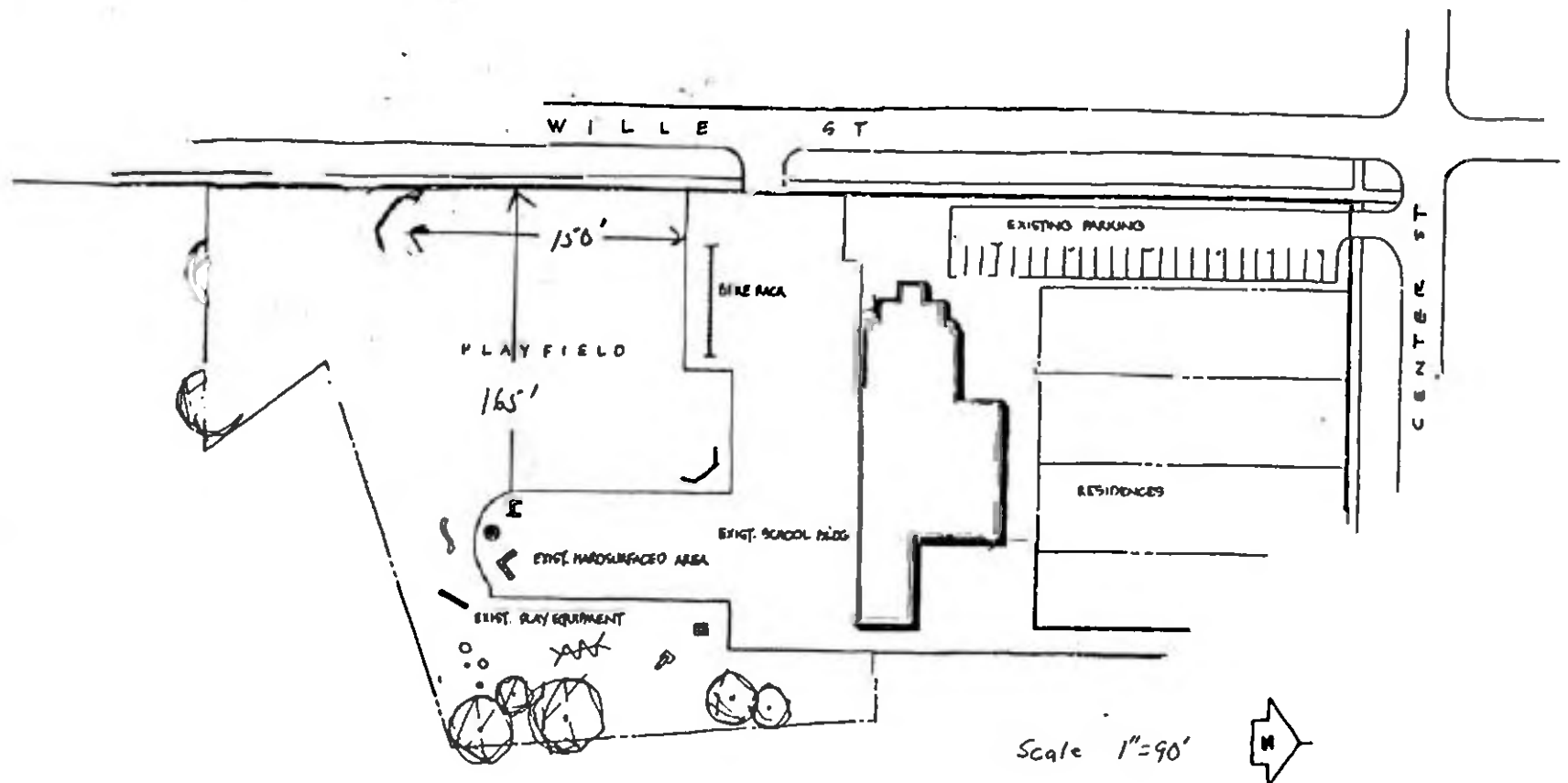


1" = 130'

MARK TWAIN

ALL AREAS ARE TO BE MOWED BY SCHOOL DISTRICT 21.

*Bound for
Equip
Storage*



ALL PLAYGROUND EQUIPMENT IS OWNED BY SCHOOL DISTRICT 21.
 ALL AREAS WILL BE MOWED AND MAINTAINED BY SCHOOL DISTRICT 21.

WHITMAN

September 16, 1988

Dear Pat: Walt, Betty, Diane

The Wheeling Park District Advisory Committee is happy to inform you that your name which was submitted to the Board of Park Commissioners of the Wheeling Park District to serve on the Wheeling Park District Advisory Committee ~~on~~ a 3 year term was approved and accepted at the Meeting of September 15, 1988.

Information relative to governing rules and guidelines will be handed out at the next meeting of the Advisory Committee which will be held September 28th (every 4th Wednesday of the month unless otherwise stated) at 7:30 p.m. in the Wayside room of the Chevy Chase Club House. We will be looking forward to meeting you. Welcome aboard!

Sincerely,

Pat Hancock, Secretary
Wheeling Park District
Advisory Committee

TO: Board of Park Commissioners
Wheeling Park District

FROM: Wheeling Park District
Advisory Committee

RE: New Members

DATE: September 15, 1988

The names of four new applicants to serve on the Wheeling Park District Advisory Committee for a three year term have been received and are submitted to the Board of Commissioners for approval and acceptance.

They are as follows:

Ms. Diane Floden
Ms. Bobby Silverstein
Mr. Pat Hanley
Mr. Walt Lesser

TO: Board of Park Commissioners
Wheeling Park District

From: Wheeling Park District
Advisory Committee

Date: August 28, 1988

Re: Membership Listing

As requested at the Wheeling Park District regular meeting of August 18, 1988, please find listed below the present membership of the Wheeling Park District Advisory Committee for the fiscal year of May 1988 to May 1989, length of term, and number of openings.

In addition is listed two new applicants to serve on the committee for your acceptance and the choice of which term you wish them to serve.

1 Year Term- May 1988 - May 1989

Dennis Drake, Marge Hartmann, Pat Hancock, Alice Wargo

There is one opening.

2 Year Term- May 1988- May 1990

Bill Feezor, Frank Wojek, Virginia Metzger

There are two openings.

3 Year Term- May 1988- May 1991

Ruth Wieder (Appointed)

There are four openings.

New Applicants: Pat Walsdorf, Ida Hein

Daily Herald

FOUNDED 1872

STUART R. PADDOCK JR., Chairman and Publisher
ROBERT Y. PADDOCK, Vice Chairman
DANIEL E. BAUMANN, President and Editor
DOUGLAS K. RAY, Vice President/Executive Editor
GEROULD W. KERN, Managing Editor

"Our aim: To fear God, tell the truth and make money." H.C. PADDOCK 1852-1935

EDITORIALS

Park critics try a drastic route

Hoffman Estates Park District officials, who have made their share of enemies over the years, are facing a citizens' drive to dissolve the district.

Petitioners, who want the dissolution question put to a binding referendum vote in November, have every right to follow this course. State law clearly provides such an option. But while the effort is legal, it also seems drastic and perhaps a bit risky as well.

The group leading the petition drive, Citizens Interested in a Voice in their Community (CIVIC), has a long list of complaints, listed in an advertisement that appeared in some editions of the Daily Herald Thursday. Some charges appear to be better founded than others; some seem overstated.

But the underlying theme — that park officials have been unresponsive to taxpayers — has been made so often in recent years that it can't be summarily dismissed.

But even if it's true that authorities haven't been sufficiently attentive to residents, does it logically follow that the best solution is to dissolve the district? Before taking such a dramatic step, why don't the district's critics mount a concerted effort to vote park board incumbents out and vote some newcomers in? Despite the fact that some of CIVIC's complaints date back several years, there's been no stampede of challengers to oust park commissioners. In fact, only two challengers lined up against three incumbents in 1987.

Those who want to dismantle the park district would like to see it replaced with a park department run by village officials. Yet there's no guarantee that such a department would be created. Nor is it clear what would happen to park property if the district were dissolved. Those uncertainties make the drive to get rid of the district a risky enterprise.

Laurels only 6/18/88



Laurels to Des Plaines Park District officials who announced recently that they will spend \$2.5 million to buy 30.5-acres of the Boeckenhauer Farm bordering the Chicago and North Western Ry. belt line tracks. Laurels also to the landowner, Julius Cohen, of Chicago, who will donate another six acres, valued at \$500,000. Cohen, who had owned the tract for 25 years, decided to sell the land to the district and donate the rest because "he felt he had a relationship with the community," said park Director David Markworth. For the largest land purchase in its history, the park district competed with other developers and negotiated for five months for the land that is one of the few parcels of open space left in Des Plaines. Park officials are not sure yet how they will develop the former farm land, which is accessible to most of the community.



Laurels to Wheeling Park District officials who say they will not disband the park district citizens advisory committee and, in fact, want to improve relations. The committee was established in 1987 to help the park board assess the needs of the district's parks and determine priorities for park development. But recently the relationship has been strained. Board meetings often turned into debates; little was accomplished and both sides were frustrated. Now the new committee chairman, Ruth Weider, is hoping to change that. She hopes to rebuild the committee and set new goals.

Gov gets bill to bolster open meeting law ^{7/11/88}

BY JOAN CARREON
and JOHN CARPENTER
Daily Herald Staff Writers

Local governments will have pay more attention to the minutes they take when meeting behind closed doors and provide basic descriptions of issues they're voting on, if a bill is signed by Gov. James R. Thompson.

Passed overwhelmingly by the Illinois House and Senate, the bill also gives state's attorneys more time to investigate violations of the Illinois Open Meetings Act. Local school and municipal officials interviewed say it will not dramatically change the way they do business.

But DuPage County State's Attorney James E. Ryan, who drafted the legislation, said it will strengthen the law.

"I think the Open Meetings Act is an important piece of legislation to begin with," Ryan said. "I think these amendments will open up the procedure (of local government)... I think it helps clarify the law. And I think it helps strengthen the law."

The amendment, sponsored by state Rep. Thomas McCracken, would give state's attorneys more time to enforce the law by extending the statute of limitations to 45 days from the date the state's attorney learns of the questionable meeting. Currently, they must act within 45 days of the alleged violation.

Local boards would be required to review minutes of executive sessions at least twice a year, deciding which, if any, may be opened to the public.

And boards would be required to describe actions that are the result of closed sessions. This change is designed to prevent boards from voting



James E. Ryan

on resolutions identified only by number, giving the public no clue of the action being taken.

The bill is strongly supported by the Illinois Press Association.

"For the first time since this (law) was established, there is some accountability," said David L. Bennett, the IPA's executive director. "It holds (public bodies) a little more accountable to what they have done in closed session."

Neither the Illinois Association of School Boards nor the Illinois Municipal League has taken an official stance on it, however.

The 31-year-old Open Meetings Act is designed to make sure public bodies conduct their business and take actions in public. Confidentiality is protected through specific exemptions to the public discussion rule.

A recent Daily Herald review of

Proposed amendments to the Open Meetings Act

Extends statute of limitations.

Gives state's attorneys 45 days to act after office is notified of possible violation of Open Meetings Act.

Prevents "voting by number"

Requires boards to give a "reasonable description" of issues on which they are voting, rather than voting on, for example, "Resolution Number 01."

Requires review of minutes

Require boards to review executive session minutes at least twice each year to determine whether a person's privacy or the public good requires that they remain secret, or whether the matter discussed is no longer confidential.

the meeting records of 37 Northwest suburban school boards revealed more than 50 probable violations of the law during the past two years.

After this review, board members in Schaumburg Township Elementary District 54 changed their policy on closed session minutes, ordering that they be reviewed at least four times a year. This, plus the fact that the board has never "voted by number," means the amendment will not change the day-to-day working of the board, said board president Vicki Harms.

The amendment on "voting by number" grew out of a controversy in west suburban Lisle, Ryan said. The village board held an executive session to discuss the sale of several pieces of property, then took several votes that were identified only by resolution number.

The amendment requiring boards to review minutes is simply to keep boards from filing them away and forgetting about them, Ryan said. In many cases minutes need no longer remain secret after a matter has been concluded, he said.

The extension of the statute of limitations would help state's attorneys enforce the law. Private citizens must still take action within 45 days of the meeting, however.

Helen Rozenberg, deputy of the civil division of the Lake County State's Attorney's office, said this provision will be particularly helpful to her office when it follows through on a complaint.

"The meaning behind the open meetings act is to make the process more open. It sounds to me these new provisions aid that," Rozenberg said.

7/13/88

Daily Herald

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EDITORIALS

Keeping public business public

The Open Meetings Act in Illinois is one of the strongest in the United States. Now Gov. James. R. Thompson has a chance to make it stronger and clearer by signing three amendments approved in the recent session of the Legislature.

The amendments, originally drafted by DuPage County State's Attorney James E. Ryan, were sponsored in the Illinois House by Rep. Thomas McCracken, R-Westmont. Although local school and municipal officials say they don't believe the amendments will greatly change the way they do business, they will give state's attorneys more time to investigate violations of the Open Meetings Act.

"I think these amendments will open up the procedure (of local government) . . . I think it helps clarify the law. And I think it helps strengthen the law," Ryan said.

The amendments would:

- Extend the statute of limitations by giving state's attorneys 45 days to act after their office is notified of a possible violation of the Open Meetings Act.
- Prevent voting by number by requiring boards to give a





Wheeling Robinson
Committee Float
July 4, 1988
et



Ruth Warden
Frank Wijek
Marge Hartman
Pat Hancock





To: Wheeling Park District
Board of Park Commissioners

From: Wheeling Park District
Advisory Committee

Re: Final Review 1986 Recommendations

Date: July 20, 1988

This final update review of the 1986 CNRAC recommendataions was prepared in May 1988 by members of the Wheeling Park District Advisory Committee as a minority report to the one submitted in April of this year.

We feel this review addresses the accomplishments, short and long term goals in a non-critical comprehensive manner. We find that a great deal of progress has been made by the maintenance supervisory and field staff. In less than one years time and with limited personnel and funds, each park site has been greatly improved in the areas of playing fields, lighting, safety and equipment and are being maintained on an ongoing routine basis.

The beautiful pro shop built by inhouse staff is a much needed addition to the Chevy Chase Golf Course and Club House providing a more professional and businesslike atmosphere to the golf course and creating an additional opportunity for revenue.

The concession stand at Heritage Park is also an accomplishment that was greatly needed, especially this season because of the extreme hot weather. Had it been open and in use, it would have more than paid for operational costs and probably shown a substantial profit. It cannot serve the needs of participants of outdoor park and field programs if it is not in service during the short summer season, depriving the park district of additional revenue, and what of Horizon Park's concession, is it ever open? We feel the board should be provided with an immediate midseason report on the days and times open, how staffed, quantity of products available and sold, etc.

In spite of the fact that the Park District has shown good progress in some areas, we recognize there is room for great improvement in the areas of leadership, direction, staff motivation, job description responsibilities and respect for this park district. We recommend that these become prime considerations by upper management.

In line with the original recommendation of maintaining properties we already own, the following project areas are recommended for immediate staff review with a report to the board.

1. Re-evaluation and relocation of the preschool programs and refurbishing of Chamber Church.
2. Childerley
 - A. Reconditioning of St. Joans House
 - B. Orchard clean up and replanting
3. Review status of Neptune's Pool.
4. Indepth concentrated effort to identify and update resouce assets.
 - A. Improvement of leisure service programs.
 - B. A universal accounting of all programs.
 - C. Consession stands
 - D. Chevy Chase
5. School District #21-Park Agreement after two long years should be pursued to immediate conclusion.

Chevy Chase, while not originally addressed in the 1986 recommendations because it is a separate revenue entity, should be given top priority in the next few years to ensure that everything is being done that can be to improve, enhance and protect, this our greatest asset.

Community Center is an issue that should be periodically updated for information on community need, desirability and site availability.

The District Advisory Committee is an available park district tool, yet to be tapped. While the group may have appeared critical and vocal in the past, we also take our responsibilities as a valuable link from the community to the Park Board very seriously.

We expect proper leadership and direction from management and the board and are awaiting projects, study and research suggestions.

Our recent participation in the 4th of July parade was most gratifying by the community response we received. Crowd applause, shouts of "keep our open space," "we need a pool," "yea for soccer and baseball," "keep up the good work" and "hang in there" were most rewarding.

We are your resource, however if you choose not to use us as originally intended, then we become non-productive and a potential thorn in your side. The ultimate goal for us all should be to stand together proud and with pride as we compare our park district's progress and successes with that of neighboring park districts as we meet the needs of this community.

WHEELILNG PARK DISTRICT
ADVISORY COMMITTEE

1988 REVIEW
OF 1986 CAPITAL NEEDS REASSESSMENT
REPORT

PROPERTY REPORT PAGE 1-11

FACILITY REPORT PAGE 12-18

TO: Wheeling Park District Board of Park Commissioners
FROM: Capital Needs Reassessment Committee
Greg Klatecki: Chairperson Bruce Goldberg Mike Sonneschein
Ruth Wieder: Vice-Chairperson Marge Hartmann Wally Stilz
Cliff Bird Marc Kaplan Alice Wargo
Gary Dobbe Virginia Metzger Frank Wojek

RE: Final Recommendation to Board of Park Commissioners
DATE: August 7, 1986

The following summary report and recommendation are the results of a comprehensive study and review of the Wheeling Park District's capital needs. The CNRAC was divided into four sub-committees consisting of: Safety; Properties; Facilities; and Community Center.

Recognizing: There is much to be done to maintain and bring up to standard, properties Wheeling Park District already owns.

Hire a Park District Manager as soon as possible. Review board policies and work cohesively to accomplish Wheeling Park District short and long term goals.

After careful analysis the committee made decisions on thier recommendations in order of priority. Cost estimates have been included, but it should be emphasized that CNRAC recommendations were made in priority order of what were felt to be needed improvements, without consideration of cost estimates.

At no time in the past year were we given an opportunity to review the Park District budget. At time of request we were told there was a copy at the Indian Trails Library. The funding and financing obligation decisions regarding CNRAC recommendations are and will always be the responsibility of the Board of Park Commissioners and Staff Management.

RECOMMENDATION: 1988

Copies of the budget made available to citizens who so request even for a minimal charge.

REMINDER:

High Priority- Board policies should be brought up to date.

WHEELING PARK DISTRICT
CAPITAL NEEDS REASSESSMENT
1988 REVIEW

HERITAGE PARK SITE

ORIGINAL RECOMMENDATION

Ballfields- Remove existing fences lights and construct multi purpose baseball/soccer/football fields complete package ie; lights, back-stops, loam, etc.

Parking Bumpers- To protect edges of turf and enhance esthetic values.

Excavation- To excavate west portion of same as well as other areas to allow for utilization.

Seed/Fertilizer- To establish turf in excavated areas.

Tennis Courts- Resurface courts and seal and line same due to pressure cracking.

Play Areas- Remove existing equipment, develop safety surface and purchase new equipment.

Fencing- Along both sides of the creek for protection.

Asphalt- Resurface all asphalt areas with minimum of 2" due to aging and lack of sealing and to continue asphalt around entire site for a running/bike trail and establish new (at N.W. section of park.)

Walkway Lighting- Continue walkway lighting around the entire park site adjacent to the bike trail.

Picnic Tables- Purchase/install for same area 12 each.

PRESENT RECOMMENDATION

COMPLETED

Not recommended until resurfacing is done.

Not addressed because of expense. Above flats filled in with dirt because of floods.

Not addressed because of expense.

Should be addressed when funds become available. Possibly the Paving & Lighting Fund.

Recommended to be done as soon as possible.

COMPLETED

This is recommended to be necessary and should be done as soon as possible.

Since there is no bike trail, this is not recommended to be addressed at this time.

It is recommended picnic tables be made in house during off season at mininum cost.

HERITAGE PARK SITE

ORIGINAL RECOMMENDATION

Park Benches- Purchase/install 20 each.

Line Screening- To be installed beneath picnic tables to protect turf and reduce weeding, therefore reducing drain terrace.

Volleyball Court- Development of approximate sand base court with standards.

Concession/Storage- Construct a concession/storage bldg to accomodate residents and increase revenue to include dressing rooms, office, locker-rooms for staff.

Stormwater Control Under Drainage- Reroute stormwater from parking lot to creek.

Grills- Purchase & install for picnic areas- 8 each.

Signage- Marquee for publicity and promotion.

Beach Concept-

Picnic Shelter- Purchase/install an open shelter area for new picnic grounds.

Soccer Goals- Purchase goals for 3 fields.

Landscaping- Trees/shrubs to be purchased/installed around west basin and in various area of park site.

Bleachers-Purchase/install bleachers to specs and players use.

PRESENT RECOMMENDATION

It is recommended a minimum of 2 benches be installed at each play area. Depending on park size, more.

A low priority to be done with existing park benches and picnic tables.

Refer to Director of Leisure Services for priority.

Concession stand COMPLETED and in operation. Done inhouse at a lesser expense than at an earlier date than anticipated. Suggest it to be open and operate at evening special events and scheduled activities.

It is recommended this be done only when parking lot is re-done.

Grills are a nice amenity but not necessary.

It is recommended this is a necessary priority for marketing and PR in the community.

Dropped by CNRAC

Long range...to be considered with grills and picnic tables in designated areas.

COMPLETED

Long Range when funds become available or through donations.

COMPLETED

CHAMBER PARK SITE

ORIGINAL RECOMMENDATION

Play Equipment Demolition-Existing equipment is very old and is in very poor condition. Equipment and surface should be removed.

Walkway Fixtures- Purchase and install new fixtures.

Asphalt- Seal all asphalt walkway areas and install additional path to preserve walkways/parking lot.

Soccer- Purchase and install permanent soccer goals located at old outdoor pool site area.

Parkway Area- Purchase/install parking bumpers to protect turf.

Lighting- Purchase/install poles for purpose of mounting existing fixtures.

Park Benches)
Picnic Tables)
Lime Screening)

Parking Lot- Remove railroad ties & resurface drive/parking lot. Stripe same to preserve and enhance this site also expand parking area for 10% extra room for cars. Min. 2" asphalt.

Landscaping- Around park sign/warming shelter.

Demolition of shuffleboard court for a multi purpose court-

Drainage- Purchase/install drain tile and catch basin to eliminate standing and flooding of water to residents on north side of drive.

Memorial Garden- Remove walls/stairs edging due to aging of wood, etc.

PRESENT RECOMMENDATION

It is recommended this should be done as soon as possible. First possible available funds & new equipment should be installed

Safety- As soon as possible.

Not recommended until resurfacing is done.

Not a high priority at this time.

When funds become available.

Recommended when funds become available.

Refer to Historical Society for recommendation.

Recommended as soon as possible per availability of funds and removal of speed bumpers is recommended.

Low priority.

At a minimum cost this should be able to be completed with inhouse effort.

Consider a priority when resurfacing.

Garden filled in, rearranged and replanted. COMPLETED

CHAMBER PARK SITE

ORIGINAL RECOMMENDATION

Church Flower Garden- Remove existing flag stone and secure same with cement.

Turf- Fill gravel, top soil, seed and fertilize to dress up and enhance frontage of property.

Band Shell- Construct a band shell to provide open area for concerts and potential outdoor movies.

Lime Screening- To protect turf and eliminate hand mowing.

PRESENT RECOMMENDATION

Recommend to complete with inhouse staff as time permits.

Recommend to be done as time and funds permit. ASAP.

Not considered in Historical planned development.

Recommended to be done in conjunction with picnic tables and park benches.

NOTE..RECOMMENDATION SHOULD BE CONSIDERED FROM
THE HISTORICAL SOCIETY AS IT FITS INTO
THEIR DEVELOPMENT PLANS.

CHILDERLEY PARK SITE

ORIGINAL RECOMMENDATION

Excavation- For leveling areas in the picnic area and active open space areas.

Seeding- To be utilized to seed the excavated areas.

Parking Lot- Install under drainage, stone, binder, sealer and striping to provide quality parking. Also to include curbing.

Shelters- Two small shelters, lean to's to conceal portable toilet. Also include concrete and drainage.

Multi Purpose Pad- Basketball court with curbing for potential ice skating.

Underground Water- Must re-route underground water which supplies Solitary and St. Joan's house presently located beneath the parking lot.

Hard Surface Walks- Two of the park walks should be of hard surface, those being from parking lot to the chapel and the other being Valley-stream lot due to the potential high usage of this area. All other walks will be wood chips.

Ballfield- Relocate existing backstop to new active area. Cut out and apply loam for ball play.

Fencing- Split rail for Valleystream and a stockade fence surrounding the Solitary House.

Play Equipment- Two play areas with safety surfaces (refer to drawing).

PRESENT RECOMMENDATION

) High priority to market chapel and accommodate patrons at both chapel and St. Joans.

) It is recommended as an alternative screen planting could be used at a cheaper cost.

) Long Range

) Recommended this to be done with parking lot.

) COMPLETED

) Recommended this be done as soon as possible.

) Low Priority

) High Priority- As funds become available.

CHILDERLEY PARK SITE

ORIGINAL RECOMMENDATION

Volleyball- Development of a permanent sand base volleyball court with permanent standards.

Shelter- Purchase/install an open shelter area for new picnic grounds, similar to shelter located at Heritage Park.

Soccer- Purchase and install permanent goals/nets for public use.

Parking Lot Planter- Remove aged railroad ties and pour concrete container same size for flowers.

Lighting- Provide electrical service purchase/install approximately 24 decorative walkway/security lighting throughout the park along walkways.

Picnic Tables- Purchase/install 15 tables in open picnic area.

Park Benches- Purchase/install 11 benches to be located at various points along walkways.

Lime Screening- To be utilized around all picnic tables, park benches, to eliminate hand mowing.

Grills- Purchase/install in new picnic area.

Fill/Topsoil/Seed- To develop and establish sloping turf effect along frontage of site.

Garden Area- This garden would be adjacent to the Wilkins garden. The need for fill, soil and flowers/shrubs will be necessary.

Landscaping- Includes removal, transplanting and chipping of trees/shrubs located in both active and picnic area and planting around park sign.

PRESENT RECOMMENDATION

Refer to Director of Leisure Services for recommendation.

Not a high priority-as funds permit.

Refer to Director of Leisure Services for recommendation.

Address with installation of parking lot.

Low priority- as funds become available.

It is felt the existing tables adequate.

Addressed with permanent walkways.

Refer to picnic area design.

Not necessary.

COMPLETED

Refer to Historical Funds

Recommended to be determined by staff following clearance of orchard.

CHILDERLEY PARK SITE

ORIGINAL RECOMMENDATION

Orchard- Tree replacement. All fruit bearing trees have a life expectancy of approximately 25 years. Trees in orchard are approximately 58 years old.

PRESENT RECOMMENDATION

All dead trees should be removed immediately even if replacements can't be afforded. Can be replaced through donations or monies be used per board directives per Build II. funds.

NOTE: IT IS SUGGESTED THAT PARK BENCHES
BE A MINIMUM AT THE FOLLOWING
LOCATIONS

HERITAGE	4
CHAMBER	3
CHILDERLEY	2

WITH THE UNDERSTANDING THAT PICNIC
TABLES ARE BROUGHT IN DURING SUMMER
MONTHS TO SUPPLEMENT SEATING.

PICNIC TABLES COULD BE INHOUSE MADE
DURING OFF SEASON AT MINIMUM COST.

HUSKY PARK SITE

ORIGINAL RECOMMENDATION

Park Benches- Purchase/install
4 each around play area.)

Picnic Tables- For picnic area
purchase/install 6)

Lime Screening- To be installed
beneath all tables, benches etc.)

Play Area- Develop a play area to
insure safety surface edging
equipment and under drainage.

Excavation- Level and/or remove
existing mounds which surround
existing play equipment.

Asphalt- Patch and seal all
asphalt walk/drives.

Tennis Courts- Patch, resurface
and line existing courts.

Fencing- To be purchased/installed
to secure play area.

Seed/Fertilizer- To establish turf in
a newly excavated area to enhance the
property.

PRESENT RECOMMENDATION

Refer to recommendation
on previous page.

Refer to plans drawn 3 years
ago.

Recommend to be done as funds
permit.

Recommend to be done when
funds available.

Recommend this be done as soon
as possible when funds permit.

In conjunction with play area.

In conjunction with excavation.

MALIBU PARK SITE

ORIGINAL RECOMMENDATION

PRESENT RECOMMENDATION

Play Equipment- Purchase/install play area to include safety surface and 6 x 6's.

High priority

Landscaping-Purchase/install shrubs along the east (small portion) of the park site and around park sign.

Low priority as funds or donations permit.

Fencing- Purchase/install split rail fencing along property line which borders steep slope to creek and around two picnic areas.

High priority

Park Benches- Purchase/install 2 each around play area.

COMPLETED

NORTHSIDE PARK SITE

ORIGINAL RECOMMENDATION

PRESENT RECOMMENDATION

Excavation- Level open area for ball playing/soccer and regrade same.

Seed/Bent- To seed excavated areas.

Play Equipment- Replace metal equipment and install a new slide for wood structure. Also would include removal of all road ties and the installation of 6 x 6's (treated two levels) with sand and wood chip base.

Loam- To establish pitchers mound and base paths.

Park Benches-Purchase 4 park benches to be installed around play area and along walkways.

Soccer- Permanent goals/nets for patron use.

Asphalt- Resurface asphalt walkways to protect/preserve same.

Landscaping- Around park sign.

It is recommended this be placed as a high priority.

Recommend this be done as soon as possible.

Refer to play area -high priority.

Adequate for this season's programs.

Recommend this be done as soon as possible.

Low priority.

HORIZON PARK SITE

ORIGINAL RECOMMENDATION

Asphalt- Seal parking lot/stripe same to preserve.

Landscaping- To complete plans as specified.

PRESENT RECOMMENDATION

Recommend the asphalt be resealed and striped every two years to preserve th longevity.

COMPLETED

MEADOWBROOK PARK SITE

NOTE: ORIGINALLY NO RECOMMENDATION PENDING VILLAGE OF WHEELING FENCING.

PLEASE NOTE: Bushes have been placed on south portion of park site where property edges retention basin.

FOUR ACRE PARK SITE

It is recommended that no monies be spent over and above the original allocated \$50,000 as per Board direction.

ORIGINAL RECOMMENDATION

Excavation- Level entire site.
Grading and seeding.

PRESENT RECOMMENDATION

COMPLETED

WHEELING PARK DISTRICT
CAPITAL NEEDS REASSESSMENT
FACILITY ENCHANCEMENT
1988 REVIEW

HERITAGE PARK RECREATION CENTER

ORIGINAL RECOMMENDATION

Excavation/Fill- For the purpose of providing trenches for footings/ foundations and to expand the north-west section of the gym etc.)

New Addition- Construct to match etc.)

Gym Floor- New gym floor

Lighting (Gym) Retrofit existing lighting to increase lighting and reduce energy usage.

Arts & Crafts/Preschool Rooms- Purchase and install carpeting

Multi Purpose Room- Remove partitions in existing staff offices..Install wood flooring/roll up carpeting for purpose of creting an additional room.

Air Conditioning- Preschool room/A&C room, gym hallway & offices.

Re-roofing- Patching roof.

PRESENT RECOMMENDATION

Cannot be done per Village flood plain plan.

When funds available

High priority

COMPLETED- Area rugs now used.

Director of Leisure Services to investigate.

High priority-Bldg. stuffy in summer.

In process. Covered by 1986 budget. Counting on money available.

CHAMBER PARK MUSEUM

ORIGINAL RECOMMENDATION

PRESENT RECOMMENDATION

Windows- Replace windows, etc.

COMPLETED

Siding- Replace siding etc.

COMPLETED

Tuckpointing- Chimney etc.

COMPLETED

New Window- Install window in office
to provide indirect lighting.

Cannot be done.

Gutters- Enlarge and replace
gutters/downspouts.

COMPLETED

Fire Alarm- Install/hook up fire
alarm to protect facility/artifacts.

COMPLETED

Roof- Remove/install new shingles.

COMPLETED. Covered by 1986 budget.

NOTE: EXTERIOR SIDING REPLACED AND PAINTED.

QUESTION: Are grates to be replaced for security?

CHAMBER PARK CHURCH FACILITY

ORIGINAL RECOMMENDATION

PRESENT RECOMMENDATION

Windows/Storms-Replace entire windows and casing due to aging and storm to conserve energy.

In process.

A/C System- To provide climate control and a comfortable environment.

Advised this is not feasible.

Burglar/Fire Alarm- To secure facility as well as contents.

COMPLETED

Gutters- Currently residential Must increase to industrial gutters to provide quicker movement of water.

In process.

Siding- Install siding to protect and preserve this facility and reduce maintenance.

Medium Priority

New Entrance- Reconstruct front entrance. Demolish wood structure and reconstruct with concrete paving w/ handicap ramp for access to facility.

Medium Priority

Painting/Staining- Interior painting/staining to enhance this facility and preserve same.

High Priority

Floor Finishing- Sand and reseal all wood flooring to preserve same.

Medium Priority

Roofing System- Old. Remove and apply new roof to protect facility.

High Priority

Building Sign- Historical Marker

COMPLETED

NOTE: RECOMMENDATION -The interior of church should be refurbished to original decor. Volunteers and material donations could be used to limit expenditures and accomplish at minimum cost.

Preschool classes should not be held in a historical building. Hawthorn School be investigated to lease 1st fl. for preschool and park programs.

CHAMBER PARK WARMING SHELTER

ORIGINAL RECOMMENDATION

PRESENT RECOMMENDATION

Painting- Exterior painting to preserve facility.

COMPLETED

Entrance Doors- Replace due to aging.

COMPLETED

Overhead Door- Replace due to aging and inability to raise door etc.

COMPLETED

CHILDERLEY PARK HOUSING FOR WELL STORAGE

ORIGINAL RECOMMENDATION

PRESENT RECOMMENDATION

Siding- To replace damaged aged siding, etc.

COMPLETED

Roof System- Presently leaks due to age, etc.

COMPLETED

Demolition- To demolish a portion of north wall and construct a walk into greenhouse facility.

Greenhouse- Purchase/install for purpose of providing horticulture programs, grow park's flowers, etc.

Renovation- Interior work as relates to drainage, plumbing, lighting.

RECOMMENDATION that in event a greenhouse becomes available in the wheeling area, it could be relocated by inhouse employees and the original recommendation would be fulfilled.

CHILDERLEY PARK SITE HOUSING FOR WELL/STORAGE

ORIGINAL RECOMMENDATION

PRESENT RECOMMENDATION

Siding- To replace damanged/aged siding and enhance facility.

COMPLETED

Roof System- Presently leaks due to etc.

COMPLETED

Demolition- Demolish a portion of north north wall and construct walk into the greenhouse facility.

RECOMMENDATION that in the event a greenhouse or horticultural structure becomes available in the Wheeling area, it could be relocated by inhouse employees and the original recommendation would be fulfilled.

Greenhouse- Purchase/install greenhouse for purpose of providing Leisure Service programs and conduct park flower plantings, etc.

Renovation- Interior work as it relates to drainage, plumbing, lighting.

CHILDERLEY PARK CHAPEL/LIBRARY

ORIGINAL RECOMMENDATION

PRESENT RECOMMENDATION

Painting- Interior/exterior painting to preserve and enhance facility

COMPLETED

A/C/Exhaust- Purchase/install both a/c and exhause system to provide a quality facility for rental and visitation.

High Priority- Have been advised this project on hold.

CHILDERLEY PARK ST. JOANS (PRESCHOOL 1ST FLOOR)

ORIGINAL RECOMMENDATION

Windows/Storms- Replacement of all windows, etc to control utility usage and enhance facility.

Roof System- Remove all shingles and underlayment.

Fire Escape- To provide safe access for upper floors.

Tuckpointing- To protect structure.

Chimney- Needs replacement due to condition.

Gutters/Downspouts- Currently residential. Remove and install industrial to increase flow of water.

Painting- Interior/Exterior painting to protect facility.

A/C- Air Conditioning.)

2nd Floor- Demolition of smaller rooms may be needed in addition to electrical, plumbing and mechanical work.)

Supplies/Special- Basic equipment, supplies and material necessary to develop a nature center.)

PRESENT RECOMMENDATION

High Priority

COMPLETED

Upper floors not in use at this time. Future possibility.

High Priority

COMPLETED

COMPLETED

COMPLETE TO DATE. An ongoing process.

RECOMMENDATION. Since this was originally considered low priority, it should be a long range goal.

HERITAGE PARK GARAGE

ORIGINAL RECOMMENDATION

PRESENT RECOMMENDATION

Garage Renovation- Partition of garage
into sections:

- | | |
|---|-----------|
| 1. Rec. equipment storage, equip
and supplies. | COMPLETED |
| 2. Woodshop | |
| 3. Mechanical/Electrical Shop | |

NOTE: RECOMMENDATION-
ADDED MAINTENANCE STAFF, VEHICLES AND EQUIPMENT NEEDED TO
PROPERLY CARE FOR ALL SITES.

WHEELING PARK DISTRICT
ADVISORY COMMITTEE

AGENDA

A meeting of the Wheeling Park District Advisory Committee will be held on Wednesday, June 22, 1988 at 7:30 p.m. in Wayside or Devonshire Room of the Chevy Chase Club House, 1000 N. Milwaukee Avenue, Wheeling, Illinois 60090.

- I. Call to order
- II. Agenda-Additions/Deletions/
Corrections
- III. Approval of the Minutes of
April 27, 1988.

Notes of Roundtable of
May 25, 1988.
- IV. Old Business:
 - 1. Verbal Review..1986 Report
- V. New Business:
 - 1. Increasing Membership
 - 2. Attendance of members
 - 3. Fliers- Familyfest
 - 4. 4th of July Parade Entry

NOTES FROM THE MEETING
OF THE WHEELING PARK DISTRICT ADVISORY
COMMITTEE HELD MAY 25, 1988

The meeting of the Wheeling Park District Advisory Committee was held on May 25, 1988 at 7:30 p.m. in the Devonshire Room of the Chevy Chase Club House.

With only six members in attendance, it was decided a round-table discussion be held. The members in attendance were: Marge Hartmann, Ruth Wieder, Alice Wargo, Frank Wojek, and Dennis Drake. Also present were Park Manager, Karop Bavougian and Liaison to the Board, Edward Klocke.

Discussion ensued relative to the lack of members in the committee. Originally fifteen members were appointed. On completion of their one year term, members, G. Klatecki, C. Bird, T. Webber, and S. Heinz decided not to reapply for reappointment. It was also noted that Bruce Goldberg has moved out of town and M. Kaplan has resigned for personal reasons leaving the committee with eight members.

Lowering the membership from fifteen to ten members was considered and discussed. It was also mentioned an article be placed in the newspaper advising residents of the park district that the Advisory Committee is seeking new members.

Commissioner Klocke questioned Ruth Wieder if she will apply for reappointment. Her reply was yes and requested this be considered at the next meeting of the Board of Commissioners.

Ruth Wieder advised that a minority report will be filed along with a final review of the 1986 Report which will be presented at the 1st meeting in July to the Board.

Future direction of the committee was discussed and it was stated in order for the committee to function effectively, continued communication and cooperation from the Board and staff is needed. Ruth recommended that the committee should function on direction from the board and staff and it is up to the Board what they would like the committee to review or study.

It was the feelings of all members present that the committee is there to fortify and not work against the Board.

2.

Appointment of Officers for 1988-89

With the members present the officers for the year 1988-89 were chosen as follows:

Ruth Wieder accepted temporary Chairman until reappointment by the Board is made.

Vice Chairman - Alice Wargo
Secretary- Pat Hancock

Attendance

It was noted that there was no policy regarding attendance of members and it was felt this should be included in the Governing Rules.

General discussion ensued relative to the marketing of Chevy Chase, recreation programs and etc.

It was also suggested the Advisory Committee enter a float in the 4th of July parade and also distribution of fliers the Familyfest making citizens aware of the vacancies and the seeking of new members. This will be presented at the next regular meeting of the Advisory Committee for consideration.

Commissioner Klocke advised the committee that Mr. Gallagher had received a call from an interested citizen and told her to attend the meeting. Ruth advised the committee was not aware of this and would appreciate her name and phone number so she can be invited to the next meeting.

The next meeting of the Wheeling Advisory Committee will be held on Wednesday, June 22, 1988 at Chevy Chase, 7:30 p.m.

Wheeling parks mend fences ^{5/2/88}

By STUART R. PADDOCK III
Daily Herald Staff Writer

Wheeling Park District officials say they will not disband the park district citizens' advisory committee and in fact want to improve relations.

The committee was formed in April 1987 to help the board assess the needs of the district's parks and determine priorities for park development.

However, the relationship has been strained. The committee not only determined the needs but often demanded improvements to the parks. Board members resisted, citing lack of funding.

Board meetings often turned

into debating grounds, leaving both sides frustrated and little accomplished.

Recently, for example, the park board refused to review a report given by the committee, calling it "ill-mannered and sarcastic." The report listed unfinished items and asked when, if at all, the items get attention from the board.

However, new committee chairman Ruth Weider is hoping to change all that. A resident of Wheeling for the past 40 years, she contends that members do not want to disband, but rather rebuild and aim for new goals.

"We would like to have new direction via the board and staff," she told the park commissioners

last week.

"A lot of people don't realize," Weder said, "that the park staff, the ones out in the field and with limited money, have done an excellent job of finishing most of those items listed by the committee."

The committee now has seven members, down from the original 15.

"Several members have dropped out because their particular pet-peeve is over," Park Board member Ed Locke said. "They have their lights, their stands and their basketball courts. They no longer have an interest."

Weder said the committee wants to add three new members.

WHEELING PARK DISTRICT
ADVISORY COMMITTEE

AGENDA

A meeting of the Wheeling Park District Advisory Committee will be held on Wednesday, May 25, 1988 at 7:30 p.m. in the Wayside Room of the Chevy Chase Club House, 1000 N. Milwaukee Avenue, Wheeling, Illinois 60090.

- I. Call to order
- II. Agenda-Additions/Deletions/
Corrections
- III. Approval of the Minutes of
April 27, 1988
- IV. Old Business:
 - 1. Verbal Review..1986 Report
- V. New Business:
 - 1. Discussion..Future Direction
 - 2. Appointment of Officers
 - 3. Attendance

MINUTES OF THE MEETING OF
THE WHEELING PARK DISTRICT ADVISORY COMMITTEE
HELD APRIL 27, 1988

The meeting of the Wheeling Park District Advisory Committee was held on April 27, 1988 at 7:30 p.m. in the Wayside Room of the Chevy Chase Club House.

The meeting was called to order at 7:35 p.m. by Chairman Klatecki. Members present were: Cliff Bird, Greg Klatecki, Tom Webber, Steven Heinz, Frank Wojek, Alice Wargo, Marge Hartmann, Virginia Metzger and Pat Hancock. Absent: Ruth Wieder (vacation), Marc Kaplan, Bruce Goldberg, Bill Feezor, and Dennis Drake. Also in attendance were Jame Gallagher, Liaison to Board of Commissioners, and Karop Bavougian, Park District Manager.

AGENDA- Additions/Deletions/Corrections

The agenda was accepted as presented.

MINUTES

The minutes of the Advisory Committee meeting of March 23, 1988 were submitted for review and approval. Motion was made by Virginia Metzger, seconded by Frank Wojek to approve the minutes as presented. Carried by Voice Vote.

OLD BUSINESS

A. Buildings/Facilities- No Report

NEW BUSINESS

A. Reappointment to Citizen Advisory Committee-
3 Year Term.

The following five members have served a 1 year term and are up for reappointment:

Cliff Bird	Tom Webber	Ruth Wieder
Greg Klatecki	Steve Heinz	

Following lengthy discussion, Mr. Bird, Mr. Klatecki, Tom Webber and Steve Heinz choose their name not to be presented for reappointment. No statement has been received from Ruth Wieder who is on vacation.

2.

Discussion ensued relative to various programs, facilities and parks.

It was advised at the first regular meeting in May of the Board of Park Commissioners, the questions presented by the Parks/Property Subcommittee would be addressed.

B. May Meeting.

Chairman Klatecki advised the next meeting of the Wheeling Advisory Committee will be held the 4th Wednesday of May (May 25th) at which time the committee will appoint the new Chairman, Vice Chairman and Secretary. Mr. Klatecki thanked the members for the opportunity for serving with them and for their help.

ADJOURNMENT

There being no further business to come before the committee, motion was made by Frank Wojek, seconded by Tom Webber, the meeting adjourned at 8:30 p.m. Carried by Voice Vote.

Respectfully submitted,

Pat Hancock, Secretary
Wheeling Park District
Advisory Committee

May 31, 1988

Wheeling Board of Park Commissioners
Mail Code 0404

Review of CNRAC Recommendations for Chambers Park

On June 2, 1988, we will hold our Park Board meeting at Chambers Park. One of the topics on the agenda will be a review of the CNRAC recommendations that relate to Chambers Park.

If this meeting topic works out, perhaps we could use our July 7th meeting to look at Heritage Park.

To the best of my ability here is the current status of CNRAC recommendations for Chambers Park:

Property Enhancement Study

Project Title	Status (Recommendation)
Play Equipment Demolition	Open
Walkway Fixtures	Open (Use Pavement & Lighting)
Seal Asphalt	Open (Use Pavement & Lighting fund)
Install new Playground equipment	Open
Soccer field	Open (Reject, no longer fits park plan)
Parkway Area	Open
Install parking bumpers to protect turf	(Use Pavement & Lighting fund)
Lighting	Open
install new poles for existing fixtures	(Use Pavement & Lighting fund)
Install 8 park benches	Open (Do in 1989, charge to Museum Tax).
Install 6 picnic tables	Open (Do in 1989, charge to Museum Tax).
Line Screening	Open
Resurface parking lot	Open (Pavement & Lighting)
Landscaping around park sign/warming shelter	Open

Demolition of Shuffle board

Open
(Reject leave as is)

Improve Drainage

Open

Memorial Flowers

In progress

Improve Turf

Open

Band Shell

Review in light of
moving other buildings
to park.

Line screening

Open

Property Enhancement Study - Museum Facility

Windows	Done
Siding	Done
Tuckpointing	Done
Window in office	Done
Gutters	Done
Fire Alarm	Done
Roof	Done

Property Enhancement Study - Church Facility

Windows/Storms	Open (1989 Museum Tax)
A/C System	Open - Reject
Burglar/Fire Alarm	Done
Gutters	Open (1989 Museum Tax)
Siding (1989 Museum Tax)	Open
New Entrance	Open (1989 Museum Tax)
Painting/Staining	Open (1989 Museum Tax)
Roofing System	Open (1989 Museum Tax)
Refinish Floor	Open (Hold until pre-school is relocated).
Building Sign	Done

Wheeling parks mend fences

BY STUART R. PADDOCK III
Daily Herald Staff Writer

Wheeling Park District officials say they will not disband the park district citizens' advisory committee and in fact want to improve relations.

The committee was formed in April 1987 to help the board assess the needs of the district's parks and determine priorities for park development.

However, the relationship has been strained. The committee not only determined the needs but often demanded improvements to the parks. Board members resisted, citing lack of funding.

Board meetings often turned

into debating grounds, leaving both sides frustrated and little accomplished.

Recently, for example, the park board refused to review a report given by the committee, calling it "ill-mannered and sarcastic." The report listed unfinished items and asked when, if at all, the items get attention from the board.

However, new committee chairman Ruth Weder is hoping to change all that. A resident of Wheeling for the past 40 years, she contends that members do not want to disband, but rather rebuild and aim for new goals.

"We would like to have new direction via the board and staff," she told the park commissioners

last week.

"A lot of people don't realize," Weder said, "that the park staff, the ones out in the field and with limited money, have done an excellent job of finishing most of those items listed by the committee."

The committee now has seven members, down from the original 15.

"Several members have dropped out because their particular pet-peeve is over," Park Board member Ed Locke said. "They have their lights, their stands and their basketball courts. They no longer have an interest."

Weder said the committee wants to add three new members.

Neighbor/Classified

Wheeling

SECTION

5

Church renovation next for park ^{6/8/88}

BY STUART R. PADDOCK III
Daily Herald Staff Writer

Despite its recent facelift, there is still more work on tap for Chamber Park in Wheeling.

The park board's current interest in the park, which is the historic preservation site for Wheeling, stems from the upcoming move of the Carriage House to its new location next to the museum. Park officials will open bids for moving the 100-year-old structure on June 15.

Superintendent of Resource Management John Piazza pointed out recent work in the park, such as a scenic flower garden and museum restoration which includes new windows, siding, gutters, fire alarm and roof. Officials are hoping to make similar improvements to the 125-year-old church in the near future.

Citizens advisory committee Chairman Ruth Weder expressed concern about the inside of the church saying that there are many

people who remember the church when it was functional and are willing to donate their time and materials to help with the renovation.

Board President James Gallagher said renovation can begin as soon as they can relocate the pre-school program currently housed there.

Gallagher further cautioned that only certain items can be completed this year on the church and others will have to wait until next year's budget. He said the reason is because the cost of the Carriage House move

may be upwards of \$100,000.

Local resident Bill Schuler said he likes how the district has kept up the park. It was just an open field when he moved here 32 years ago, he said. However, he is skeptical about the Carriage House.

"It's way too tall," he said. "It will look out of place."

Nonetheless, officials will proceed with the move and the historical committee is hoping it will be settled in time for the Annual Old Settlers Picnic on July 4.

To: Board of Park Commissioners, Wheeling Park District
From: Wheeling Park District Citizens
Advisory Committee
Re: Parks/Property - Subcommittee Review
Date: April 7, 1988

On Saturday March 19, 1988 the subcommittee on Parks/
Property met to review the status of recommendations
submitted to the Board of Park Commissioners on
August 7, 1986. The following questions were raised.

Chamber Park

1. Playground equipment at this location was deemed old and
in very poor condition in August of 1986. Today it still
stands. Are we waiting for someone to get hurt so that the
original cost estimate of removal will go from \$900.00 to
\$900.00 plus a law suit?

4 Acre Park

1. Adjacent property has been donated to the Prospect
Heights Park District from Sunny Kiddies Day Care. With 4
Acre still in its early stages of development, would it be
wise to contact and discuss plans with Prospect Heights Park
District to insure continuity in the area?

2. After spending over \$30,000.00 to date on grading,
seeding and fertilizer, why now do we have to do excavating
for drain tiles? Is this an after thought?

3. William Rose and Associates are recommending a 6 foot
wide pathway, why? Is their thinking other than walkers,
joggers, or bikers?

4. Original cost estimates:

Wheeling Park District	\$	56,689.25
Rose & Associates		<u>162,645.00</u>
Difference	\$	105,955.75

Even matching item for item, the estimates from Wheeling Park
District are not close to those of Rose and Associates. Why
not?

5. What is the Board's intention for official use of the
Park (classification)?

Meadowbrook Park

1. Original recommendation was no recommendation until the village installed a fence. Village said they wouldn't so to date nothing has been done.

Husky Park

1. Many recommendations were based on community concerns over security, pertaining to burms (mounds). To date nothing has been done. Why?

Heritage Park

1. What criteria was used to establish the present location of the concession stand?

Horizon Park

Northside Park

Childerley Park

Malibu Park

Lexington Development

1. What is the status of monies owed?

In light of glaring needs and deficiencies, why hasn't the Board encouraged staff to respond to these recommendations, other than the ones forced on them by the Advisory Board, Historical Society, volunteers and concerned citizens?

Since receipt of these recommendations, the Board has been through two (2) budget hearings with little or no consideration, let alone positive action towards them. Why?

M E M O R A N D U M

TO: BOARD OF COMMISSIONERS, WHEELING PARK DISTRICT
FROM: PARK DISTRICT MANAGER KAROP BAVOUGIAN
RE: LAST 4 ACRE PARK - RECAP OF EXPENSES TO DATE
DATE: FEBRUARY 12, 1988

Below is a review of expenditures in comparison to allocations for the development of the Last 4 Acre Park.

Amount Allocated \$50,000.00

Expenditures:

1. Northwest Landscaping

Grading, seeding, fertilizer	\$30,630.00
Extra excavation required	1,400.00
Additional top soil	6,018.00
	<u>\$38,048.00</u>

*2. Wm. Rose & Associates - Landscape Architect

Paid to date	<u>\$ 7,194.00</u>
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Total Expenditures to date	<u>\$45,242.00</u>
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**Balance left to date	\$ 4,758.00
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*Wm. Rose & Associates contract is not to exceed \$8,250.00. Work is still to be done. Potential outstanding is another \$1,056.00

**Balance to date	\$4,758.00
Less Wm. Rose & Assoc.	<u>- 1,056.00</u>
Remaining for 4 Acre Park	\$3,702.00

Wm. J. Rose AND ASSOCIATES INC.

LAST FOUR ACRES PARK

JOB NAME WHEELING PARK DISTRICT

PLAN DATED 7.16.87

ESTIMATE OF SITE DEVELOPMENT

(FOUR SCHEMES 'A', 'B' and 'C')

ESTIMATE BY RFC/CLG

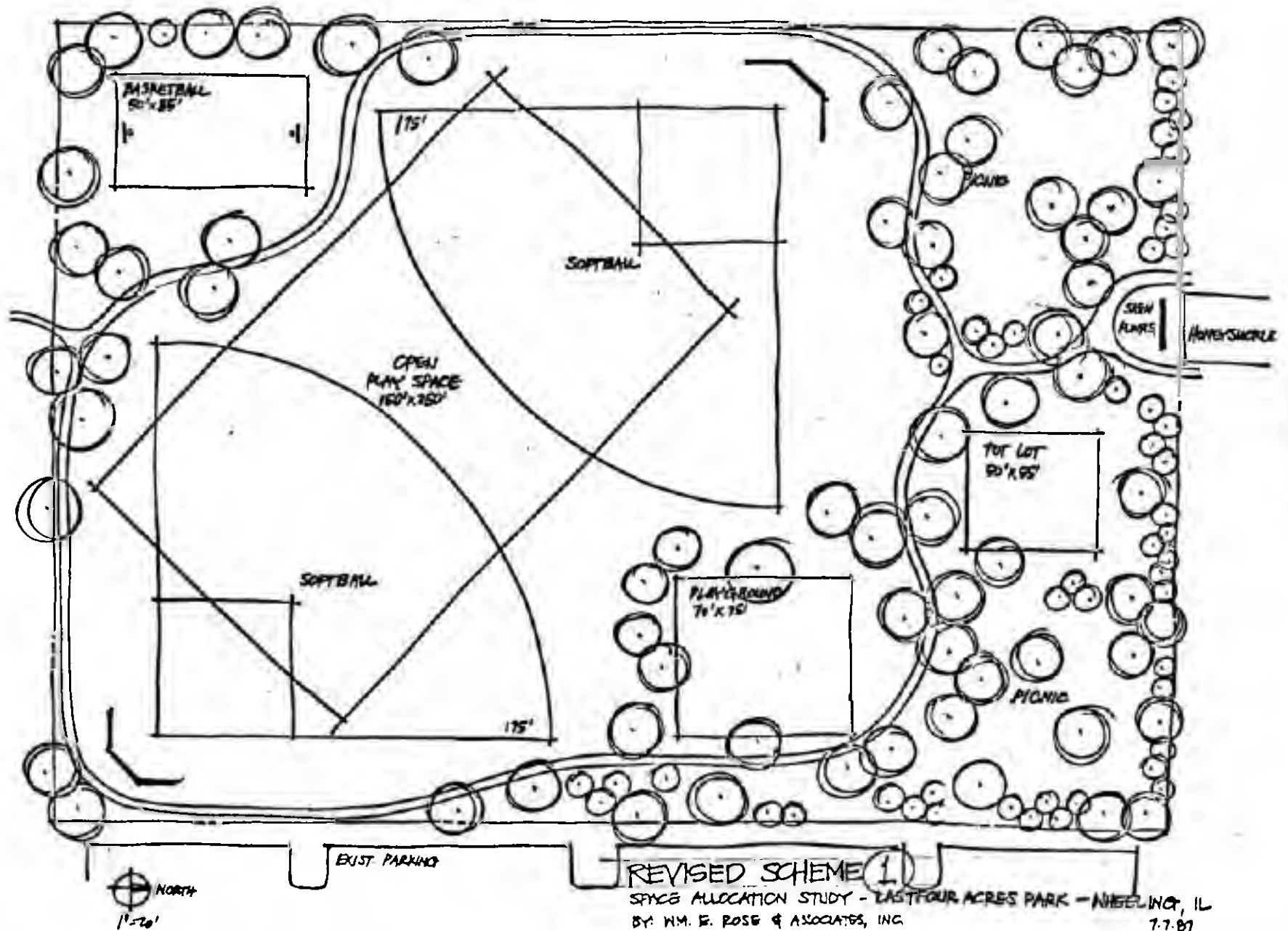
ESTIMATE DATE 7.16.87

NO. OF SHEETS 2

ITEM	DESCRIPTION	APPROX QUANT	UNIT	UNIT PRICE	SUB TOTAL
A.	GRADING/DRAINAGE				
① 1.	STRIP TOPSOIL/STOCKPILE/RESREAD (ASSUME 4" DEPTH)	2,200	C.Y.	\$5.00	\$11,000.00
2.	GENERAL ROUGH GRADING (ASSUME 1' CUT)	6,500	C.Y.	3.00	19,500.00
3.	SITE DRAINAGE (?)	—	—	L.S.	5,000.00
B.	BASKETBALL COURT				
1.	8" STONE BASE	220	TON	13.00	2,860.00
2.	2 1/2" BIT. CONC. SURFACE	70	TON	55.00	3,850.00
3.	COLOR / LINE PAINTING	—	—	L.S.	2,000.00
4.	GOALS	—	—	L.S.	3,000.00
C.	PARK PATHWAY (6' WIDE) 4 Foot				
1.	6" STONE BASE	385	TON	16.00	6,160.00
2.	2" SURFACE	130	TON	60.00	7,800.00
D.	PLAY APPARATUS AREAS				
1.	UNDERDRAINAGE	—	—	L.S.	8,000.00
2.	TOT LOT - APPARATUS, TIMBER EDGING, FILTER FABRIC, PEA GRAVEL	—	—	L.S.	15,500.00
3.	PLAYGROUND - APPARATUS, TIMBER EDGING, FILTER FABRIC, PEA GRAVEL	—	—	L.S.	23,500.00
E.	PARK "FURNITURE"				
1.	BACKSTOPS <i>N/O</i>	2	EA.	4,500.00	9,000.00
2.	BENCHES	15	EA.	300.00	4,500.00
3.	PICNIC TABLES	6	EA.	300.00	1,800.00
4.	BIKE RACKS <i>N/O</i>	4	EA.	250.00	1,000.00

LAST FOUR ACRES PARK 7.16.87

ITEM	DESCRIPTION	APPROX QUANT	UNIT	UNIT PRICE	SUB TOTAL
5.	TRASH RECEPTACLES	8	Ea.	100. ⁰⁰	800. ⁰⁰
F.	LANDSCAPING				
1.	SHADE TREES	65	Ea.	375 ⁰⁰	24,375. ⁰⁰
2.	INTERMEDIATE TREES	50	Ea.	170. ⁰⁰	8,500. ⁰⁰
3.	FINE GRADE, FERTILIZE AND SEED	3	Ac.	1,500. ⁰⁰	4,500. ⁰⁰
				#1	162,645. ⁰⁰



To: Board of Park Commissioners, Wheeling Park District
From: Wheeling Park District Citizens
Advisory Committee
Re: Safety/Appearance - Subcommittee Review
Date: April 7, 1988

In reviewing the CNRAC report of 1986, the Safety and Appearance Subcommittee was updated on recommendations previously made.

The committee was advised the renovation of the backstage area of the Chevy Chase Club House has been implemented and that renovation of the Chevy Chase parking lot is proposed for the future.

It is the feelings of this committee, the Safety Director and park staff have continued to strive to adhere to all safety related and/or minor enhancement projects on a routine basis.

The committee is planning to request to meet with the Safety Director and other staff in the near future, weather permitting, to tour the parks and facilities. Cooperation from park staff in the past has been appreciated.

It is the hope that park staff and the Safety and Appearance Subcommittee can again work together with safety and appearance being one of the major priorities of the Wheeling Park District.

To: Citizens Advisory Committee
From: Frank Wojek, Chairman
Safety and Appearance Subcommittee
Date: March 21, 1988
RE: Summation

In reviewing the CNRAC report of 1987, the Safety and Appearance Committee was updated on recommendations previously made.

The committee was advised the renovation of the backstage area of the Chevy Chase Club House has been implementated and that renovation of the Chevy Chase parking lot is proposed for the future.

It is the feelings of this committee, the Safety Director and park staff have continued to strive to adhere to all safety related and/or minor enhancement projects on a routine basis.

The committee is planning to request to meet with the Safety Director and other staff in the near future, weather permitting, to tour the parks and facilities. Cooperation from park staff in the past has been appreciated.

It is the hope that park staff and the Safety and Appearance Committee can again work together with safety and appearance being one of the major priorities of the Wheeling Park District.

PARKS / PROPERTY

ON SATURDAY MARCH 19, 1988 THE SUB-COMMITTEE ON PARKS / PROPERTY MET TO REVIEW THE STATUS OF RECOMMENDATIONS SUBMITTED TO THE BOARD OF PARK COMMISSIONERS ON AUGUST 7, 1986. THE FOLLOWING QUESTIONS WERE RAISED.

CHAMBER PARK

① PLAYGROUND EQUIPMENT AT THIS LOCATION WAS DEEMED OLD AND IN VERY POOR CONDITION IN AUGUST OF 1986, TODAY IT STILL STANDS. ARE WE WAITING FOR SOMEONE TO GET HURT, SO THAT THE ORIGINAL COST ESTIMATE OF REMOVAL WILL GO FROM \$900.00 TO \$900.00 PLUS A LAW SUIT?

4 ACRE PARK

① ADJACENT PROPERTY HAS BEEN DONATED TO THE PROSPECT HTS PARK DISTRICT, FROM SUNNY KIDDIES DAY CARE. WITH 4 ACRE STILL IN ITS EARLY STAGES OF DEVELOPMENT, WOULD IT BE WISE TO ~~WORK~~ CONTACT AND DISCUSS PLANS WITH PROS. HTS. P.D. TO INSURE CONTINUITY IN THE AREA? *Neighborhood Open to Park.*

② AFTER SPENDING OVER \$ 30,000.00
TO DATE ON GRADING, SEEDING & FERTILIZER
WHY NOW DO WE HAVE TO DO EXCAVATING
FOR DRAIN TILES? IS THIS AN AFTER THOUGHT?

③ WM ROSE AND ASSOC. ARE RECOMMENDING A 6 FOOT WIDE PATHWAY, WHY? IS THEIR THINKING OTHER THAN WALKERS, JOGGERS, OR BIKERS.

④ ORIGINAL COST ESTIMATES W.P.D. \$56,689.25

u u Rose + Assoc 162,645.00

DIFFERENCE 105,955.75

EVEN MATCHING ITEM FOR ITEM THE ESTIMATES FROM WPD ARE NOT CLOSE TO THOSE OF ROSE & ASSOC., WHY NOT?

⑤ WHAT IS THE BOARDS INTENTION FOR OFFICAL USE OF THE PARK (CLASSIFICATION)

MEADOWBROOK PARK

① ORIGINAL RECOMMENDATION WAS NO RECOM-
MENDATION TILL VILLAGE INSTALLED FENCE.

VILLAGE SAID THEY WOULDN'T, SO TO DATE
NOTHING HAS BEEN DONE

Husky Park

① MANY RECOMMENDATIONS WERE BASED ON COMMUNITY CONCERNS OVER SECURITY, PERTAINING

TO THE BURMS. (MOUNDS) TO DATE NOTHING HAS BEEN DONE. WHY?

HERITAGE PARK

① WHAT CRITERIA WAS USED TO ESTABLISH THE PRESENT LOCATION OF THE CONCESSION STAND?

HORIZON PARK

NORTHSIDE PARK

CHILDERLEY PARK

MALIBU PARK

LEXINGTON DEVELOPEMENT

① WHAT IS THE STATUS OF MONIES OWED?

for use of the majority of organs.

IN LIGHT OF GLARING NEEDS AND DEFICIENCIES, WHY HASN'T THE BOARD ENCOURAGED STAFF TO RESPOND TO THESE RECOMMENDATIONS, OTHER THAN THE ONES FORCED ON THEM BY THE ADVISORY BOARD, HISTORICAL SOCIETY, VOLUNTEERS, OR CONCERNED CITIZENS?

SINCE RECEIPT OF THESE RECOMMENDATIONS THE BOARD HAS BEEN THROUGH TWO (2) BUDGET HEARINGS WITH LITTLE OR NO CONSIDERATION, LET ALONE POSITIVE ACTION TOWARDS THEM, WHY?

WHEELING PARK DISTRICT
ADVISORY COMMITTEE

AGENDA

A meeting of the Wheeling Park District Advisory Committee will be held on Wednesday, April 27, 1988 at 7:30 p.m. in the Wayside Room of the Chevy Chase Club House, 1000 N. Milwaukee Avenue, Wheeling, Illinois 60090.

- I. Call to order
- II. Agenda- Additions/Deletions/Corrections
- III. Approval of the Minutes of March 23, 1988.
- IV. Old Business:
 - Subcommittee Report
 - a. Building/Facilities
Ruth Wieder, Chairperson
- V. New Business:
 - a. Reappointment to Citizen Advisory
Committee -3 Year Term
 - b. May Meeting
 - c.
- VI. Adjournment

Citizens group seeks answers about parks

BY KERI WYATT
Daily Herald Staff Writer

A citizens watchdog group is charging that several Wheeling parks have "glaring needs and deficiencies," and that the park board has not responded to recommendations made by the group.

The Wheeling Park District Citizens Advisory Committee has presented a list of questions to the park board, ranging from safety issues to spending on park improvements. Many pertain to recommendations made by the committee in 1986.

Committee Chairman Greg Klatecki said that in 1986 the committee was asked to look at the parks, to find potential problems. In August 1986, the committee outlined several recommendations for the park staff.

"In light of these glaring needs and deficiencies, why hasn't the board encouraged staff to respond to these recommendations?" Klatecki said. "Since receipt of these recom-

mendations, the board has been through two budget hearings with little or no consideration, let alone positive action toward them. Why?"

Park board Vice President James Gallagher said the board would consult with staff and have answers for the committee's questions at the first meeting in May.

"We should spend as much time thinking about our answers as you spent thinking about the questions," Gallagher said.

The committee's report gives most attention to Last 4 Acre Park, a vacant parcel purchased in 1986, which the park district is in the process of developing. It has been graded and seeded, and playground equipment is expected to be installed this summer.

Last year, the district allocated \$50,000 of its \$300,000 Build Illinois Grant for park development. Park Director Karop Bavougian said about \$3,700 of that is left, and will be used to start building a "tot lot," a playground for toddlers.

Klatecki said the committee was concerned about plans to excavate part of the park to put in drain tiles, since the district has already spent \$30,000 on grading, seeding and fertilizer. "Is this an afterthought?" he asked.

William Rose and Associates, architects for the site, estimated the cost of developing the park site — from grading and drainage to playground equipment and picnic tables — would run about \$162,645. Originally, Klatecki said, the park staff estimated the project would cost \$56,689.

Klatecki said the committee also wanted to know why there was a \$105,000 difference between the estimates and the actual cost.

Bavougian said the park would be less expensive than the estimates, because some of the work would be done in-house. A second playground for older children which was part of the original plan is "on hold until we find money," Bavougian said.

He added that the estimate from

the architects estimated the cost as if "you had a contractor to come in and do all of it. All those things (listed in the estimate) won't go in."

The committee also asked about playground equipment at Chamber Park that had been "deemed old and in very poor condition in 1986." The committee members wondered if the equipment, which is still up, had been repaired.

Security at Husky Park and the possibility of installing a fence at Meadowbrook Park also concerned the committee.

On a more positive note, Klatecki said the committee thought, "the safety director and park staff have continued to strive to adhere to all safety-related and minor enhancement projects on a routine basis."

Klatecki said he was not looking for immediate answers.

"I did not want them to answer right away," Klatecki said. "I want answers based on fact, not on guesswork."

MINUTES OF THE MEETING OF
THE WHEELING PARK DISTRICT ADVISORY COMMITTEE
HELD MARCH 23, 1988

The meeting of the Wheeling Park District Advisory Committee was held on March 23, 1988 at 7:30 p.m. in the Devonshire Room of the Chevy Chase Club House.

The meeting was called to order at 7:35 p.m. by Chairman Klatecki. Members present were: Alice Wargo, Marge Hartmann, Greg Klatecki, Frank Wojek, Marc Kaplan, Virginia Metzger, Steve Heinz, Tom Webber and Pat Hancock. Absent: Ruth Wieder, Bruce Goldberg, Cliff Bird, Bill Feezor, and Dennis Drake. Also present were: Park District Manager, Karop Bavougian and Liaison to the Board of Park Commissioners, Jim Gallagher.

AGENDA - Additions/Deletions/Corrections

The agenda was accepted as presented.

MINUTES

The minutes of the Advisory Committee meeting of February 24, 1988 were submitted for review and approval. Motion was made by Frank Wojek, seconded by Marge Hartmann to approve the minutes as presented. Carried by voice vote.

OLD BUSINESS

1. Subcommittee Reports

a. Park/Property - Steve Heinz, Chairman

Steve Heinz read the Park/Property Report (which is made part of these minutes) in full to the Advisory Committee questioning the outcome of recommendations made in several areas of the 1986 original CNRAC report.

Commissioner Gallagher advised he was editorializing a bit and it was his personal opinion and not that of the Board, but when the report was received by the Board, they turned to the last page, looked at the number, said it was too big and put it down as a whole. They just did literally nothing as five people sitting up there. He stated as an individual and within the best of his ability, he met with various members of the staff and current staff has gotten projects going where resources were available.

Mr. Gallagher advised there was more money in the Historical account for example, than in other accounts. That is why the museum has a new roof because that money was already there and could be used for that purpose. Basically the Board has not given any direction to staff.

Mr. Gallagher stated he did not want staff to be held accountable on this one thing, because the Board has not taken any action. He said there was a meeting scheduled in July or August of 1986 and three board members showed up. It was his feelings that the Board has not looked at the report since then. It was also his feelings that the recommendations in the report were so big that it was almost too much, and now when you take the projects off that have been done, it's going to become more manageable.

In response to Mr. Gallagher, Mr. Klatecki advised that when the report was first presented, the fear among many of the older residents of Wheeling was that once it was presented, that it would be shelved and nothing would be done about it. In a two year period that is exactly what has happened. He questioned why did so many people do so much work to find the report just being thrown away? He advised there were a lot of people that spent an unbelievable amount of time working on the report making what he considered, some outstanding recommendations, and yet the report was shelved. If you look at our questions we did not present questions to staff, because staff is only given direction by the Board, but it was presented to the Board and our question is why has there not been any direction from Board to staff to begin to do some of the things? He noted the committee was appalled by what little was done. What was done, was forced upon the staff because of glaring needs. It was the feelings of Mr. Klatecki that staff should not need to make those decisions but the Board should have in their budget process, taken areas and done something within those areas. For example, Childerley Park..the recommendation was to get rid of the dead trees, They look worse each year and the situation is, that nothing has been done.

Mr. Gallagher response was that the recommendations were made and then there seemed to be a consensus between the members of the committee that the park should not go for a tax increase.

Chairman Klatecki advised that was not the committee's decision. Originally when CNRAC was formed, it was with the intention or hope that we would recommend a tax referendum and would beat the bushes for a tax referendum but after a year and a half of time spent putting that report together,

it was felt that the atmosphere in the area wasn't there, so when the report was presented to the Board, much of what was recommended in the parks was to improve glaring needs, not to upgrade so that we are equal to other areas.

Mr. Gallagher noted the one fortunate thing about the current status at the end of 1988, was that the park was going to be in a better financial position than it has been in a long time.

Chairman Klatecki stated that still does not answer our questions. These recommendations were made in August 1986 and nothing has been done because the board refuses to act on it. He also advised there has been scuttlebutt going around that if the Advisory Committee continues, it will be a thorn in the side of the Board and they may choose to get rid of it. This needs to be answered by the Board. He questioned why did the board waste the time of the committee when they did not look at the report?

Mr. Gallagher stated he was hoping when the report came back in with an open items list, that the Board would become reassociated with it. Chairman Klatecki advised the committee is planning on presenting these questions at the Board meeting on April 7th and at that time do not want answers, but what we want to do, is simply present the questions and then a month later, we would expect some answers to each of our questions. It is not a situation that we want an answer immediately, we want some thought behind this, not so much from staff but Chairman Klatecki felt the committee is intitled to some remarks from other board members.

Lengthly discussion ensued regarding some of the recommendations made such as removal of the mounds at Husky Park and the use of practice fields and what has happened in some of the areas.

Motion was made by Frank Wojek, seconded by Virginia Metzger, to accept the questions to be presented to the Board from the Parks/Property Subcommittee. Carried by Voice Vote.

b. Safety/Appearance - Frank Wojek, Chairman

Frank Wojek read the Safety/Appearance Subcommittee Report (which is attached and made part of these minutes). His added thoughts were with all due respect to the work that he has done with John Piazza and Safety Director Dzibuinski was that the committee can continue in good

in a good manner with the cooperation of the staff and Karop, with the understanding that the committee is not telling them what to do. He stated he would appreciate if word got to them that when they do get notice of our date, that they cooperate with that date and have who we would like join us in our inspection and perhaps together mutually agree on what sites to check, outside or inside. It was his thoughts that the important thing is that they understand that we want them to pre-inspect all their facilities. He noted the committee is aware of time, money and manpower.

Commissioner Gallagher noted that a full time Safety Director was hired which was one of the recommendations. Discussion ensued.

Motion was made by Alice Wargo, seconded by Marge Hartmann to accept the Safety/Appearance Report to be presented to the Board. Carried by voice vote.

c. Building/Grounds - No Report

Chairman Klatecki advised those committee members who accepted the one year terms which were Kaplan, Klatecki, Webber, Wieder, and Steve needs to reapply for consideration from the Board before May 1st to be reappointed.

d. Recreation/Program Committee as a Whole

Alice Wargo questioned the hiring of another Senior Coordinator. Park Manager Bavougian advised the person taking that position would spend much less as a Senior Coordinator and would be used in other areas of programs.

She also stated there were no areas for children to use on a drop in basis, without being in a program and the lack of rooms for rental such as Chamber Community Center as was in the past. It was also her feelings that Chevy Chase and the other facilities were not being marketed properly. She stated there is program upon program and we are losing money.

Manager Bavougian noted that the primary function of the park district is to provide programs. Discussion ensued.

Mr. Klatecki felt this goes back to what you designate a park for. Chamber Park is a nice passive park with special events such as band concerts, September Fest, etc.

5.

He stated he would like to see Childerley Park have greater use such as permits for a Sunday afternoon to hold picnics there.

Alice Wargo felt instead of a Senior Coordinator, we need a person to market the parks and facilities.

Commissioner Gallagher advised he thought we would be seeing very quickly the recreation department putting on some programs which will get some non athletic type things. The new person, instead of spending 40 hours per week with the senior center will spend 33 hours per week working on other programs.

Discussion ensued relative to park programs and the news article which appeared relative to pavillion members having first priority. The other subjects covered were the indoor pool, activities in the parks, etc.

Mr. Wojek stated again he would like to see basketball backboards placed in as many places as possible as he felt the need is really there.

Adjournment

There being no further business to come before the committee, motion was made by Frank Wojek, seconded by Marge Hartmann to adjourn the meeting at 8:56 p.m. Carried by voice vote.

Respectfully submitted,

Pat Hancock, Secretary
Wheeling Park District
Advisory Committee

Please Note: The next meeting of the Wheeling Park District Advisory Committee will be held Wednesday, April 27, 1988.

To: Board of Park Commissioners, Wheeling Park District
From: Wheeling Park District Citizens
Advisory Committee
Re: Safety/Appearance - Subcommittee Review
Date: April 7, 1988

In reviewing the CNRAC report of 1986, the Safety and Appearance Subcommittee was updated on recommendations previously made.

The committee was advised the renovation of the backstage area of the Chevy Chase Club House has been implemented and that renovation of the Chevy Chase parking lot is proposed for the future.

It is the feelings of this committee, the Safety Director and park staff have continued to strive to adhere to all safety related and/or minor enhancement projects on a routine basis.

The committee is planning to request to meet with the Safety Director and other staff in the near future, weather permitting, to tour the parks and facilities. Cooperation from park staff in the past has been appreciated.

It is the hope that park staff and the Safety and Appearance Subcommittee can again work together with safety and appearance being one of the major priorities of the Wheeling Park District.

To: Board of Park Commissioners, Wheeling Park District
From: Wheeling Park District Citizens
Advisory Committee
Re: Parks/Property - Subcommittee Review
Date: April 7, 1988

On Saturday March 19, 1988 the subcommittee on Parks/Property met to review the status of recommendations submitted to the Board of Park Commissioners on August 7, 1986. The following questions were raised.

Chamber Park

1. Playground equipment at this location was deemed old and in very poor condition in August of 1986. Today it still stands. Are we waiting for someone to get hurt so that the original cost estimate of removal will go from \$900.00 to \$900.00 plus a law suit?

4 Acre Park

1. Adjacent property has been donated to the Prospect Heights Park District from Sunny Kiddies Day Care. With 4 Acre still in its early stages of development, would it be wise to contact and discuss plans with Prospect Heights Park District to insure continuity in the area?

2. After spending over \$30,000.00 to date on grading, seeding and fertilizer, why now do we have to do excavating for drain tiles? Is this an after thought?

3. William Rose and Associates are recommending a 6 foot wide pathway, why? Is their thinking other than walkers, joggers, or bikers?

4. Original cost estimates:

Wheeling Park District	\$	56,689.25
Rose & Associates		<u>162,645.00</u>
Difference	\$	105,955.75

Even matching item for item, the estimates from Wheeling Park District are not close to those of Rose and Associates. Why not?

5. What is the Board's intention for official use of the Park (classification)?

2.

Meadowbrook Park

1. Original recommendation was no recommendation until the village installed a fence. Village said they wouldn't so to date nothing has been done.

Husky Park

1. Many recommendations were based on community concerns over security, pertaining to burms (mounds). To date nothing has been done. Why?

Heritage Park

1. What criteria was used to establish the present location of the concession stand?

Horizon Park

Northside Park

Childerley Park

Malibu Park

Lexington Development

1. What is the status of monies owed?

In light of glaring needs and deficiencies, why hasn't the Board encouraged staff to respond to these recommendations, other than the ones forced on them by the Advisory Board, Historical Society, volunteers and concerned citizens?

Since receipt of these recommendations, the Board has been through two (2) budget hearings with little or no consideration, let alone positive action towards them. Why?

WHEELING PARK DISTRICT
ADVISORY COMMITTEE

AGENDA

A meeting of the Wheeling Park District Advisory Committee will be held on Wednesday, March 23, 1988 at 7:30 p.m. in the ~~Devonshire~~ Room of the Chevy Chase Club House, 1000 N. Milwaukee Avenue, Wheeling, Illinois 60090.

- I. Call to order
- II. Agenda-Additions/Deletions/Corrections
- III. Approval of the Minutes of February 24, 1988.
- IV. Old Business:
 - 1. Subcommittee Reports
 - a. Parks/Property
Steve Heinz, Chairman
 - b. Safety/Appearance
Frank Wojek, Chairman
 - c. Buildings/Facilities
Ruth Wieder, Chairperson
 - d. Recreation/Program
Committee as a Whole
- V. New Business:
 - 1.
 - 2.
- VI. Adjournment

MINUTES OF THE MEETING OF
THE WHEELING PARK DISTRICT ADVISORY COMMITTEE
HELD FEBRUARY 24, 1988

The meeting of the Wheeling Park District Advisory Committee was held on February 24, 1988 at 7:30 pm. in the Wayside Room of the Chevy Chase Club House.

The meeting was called to order at 7:37 p.m. by Chairman Klatecki. Members present were: Alice Wargo, Marge Hartmann, Ruth Wieder, Greg Klatecki, Frank Wojek, Cliff Bird, Virginia Metzger, Steve Heinz, and Pat Hancock. Tom Webber was present at 8:35 p.m. Absent: Gary Dobbe, Marc Kaplan, Bruce Goldberg, Bill Feezor and Dennis Drake. Also present were: Park District Manager, Karop Bavougian, Board President, Anthony Abruscato, Superintendent of Resource Management Services, John Piazza, Superintendent of Leisure Services, Arnie Biondo and Liaison to the Board of Park Commissioners, James Gallagher.

MINUTES

The minutes of the Advisory Committee of December 10, 1988 were submitted for approval. Motion was made by Marge Hartmann, seconded by Virginia Metzger to approve the minutes as presented. Motion carried.

OLD BUSINESS

- a. Brochure P.R. on DAC Article- Chairman Klatecki questioned Aranie Biondo when the next park district brochure would be published? Mr. Biondo advised the brochure is now at the printers and would be available about the 10th of March. Discussion. He advised if the Advisory Committee desired to place an article, it must be in by the 22th of March to appear in the Summer brochure. Pat Hancock was requested to present an article limited to approximately 120 words.
- b. Update on School District #21 Agreement- Chairman Klatecki requested Mr. Bavougian to update the committee relative to the agreement between School District #21 and the park district. He noted that there was some press about a week or two ago regarding maintenance of fields and cutting grass. Park Manager Bavougian advised the meeting scheduled was cancelled due to a funeral and is rescheduled for February 29th. Alice Wargo questioned Mr. Bavougian's thoughts on this matter. He advised he was not in favor of cutting grass, etc. Chairman Klatecki asked what would happen if there is no agreement? Would the park district lose the use of fields for baseball? He asked if they were referring to cutting all fields? Mr. Bavougian felt what they were originally looking at was approximately three fields.

Mr. Bavougian stated at this time there is no way we can that, as of right now we are mowing with two Heckindorf mowers each with a six foot cut. Chairman Klatecki stated in light of us, what has happened with the agreement between St. Joseph's fields and the park? He questioned by using St. Joe's fields can we eliminated using some of the school fields? Superintendent of Leisure Services Biondo advised they are looking to have more teams this year and will need all of them. Mr. Klatecki questioned if we are the only ones using those fields or (if I remember right with the soccer program), that were competing at Twain School with other soccer clubs? Arnie advised another soccer club does use the fields also. Chairman Klatecki questioned if they are being asked do the same thing? Mr. Bavougian advised he did not know, but probably not.

Ruth Wieder stated what we are trying to do here is to give the Park Manager some leverage since he will be the one in the negotiations and for him to use the information in the coming discussions. She questioned why should we (the park district) be the only ones if other groups are going to use the fields also?

Mr. Bavougian advised if there were a small area adjacent to a park we were cutting, he would have no problem cutting that area, but at the same time he does not want to cut an area that is equal to what we are cutting already.

Ruth Wieder advised it is to her knowledge from past school board meetings, that one of the things they were trying to do, was get both park districts (Buffalo Grove) to cut the school sites in their areas. It was advised BG is doing some mowing. Ruth Wieder stated then that is their receptical tradeoff.

Commissioner Gallagher advised BG is using Field School for basketball and Mr. Klatecki advised BG is using the fields behind London for their soccer program. Alice Wargo felt then they should cut the school sites. Chairman Klatecki did not disagree with that saying that if they are going to use the fields behind London then they should be the ones maintaining them, but the question is still going to come up if we are going to make heavy use...(he questioned if we pay rent for example when there is a men's basketball league at Holmes School? Mr. Bavougian advised the park pays only if a custodian is brought in. Mr. Klatecki stated so in other words on a normal night one is there anyway so there is no rental fee.

Frank Wojek questioned the minutes of the Special Meeting of January 28th relative to discussion on the budget. John stated they were able to make a reduction of \$12,000 due to the

fact that the park district has purchased a large piece of equipment that would replace work being performed by staff with hand mowers? Mr. Bavougian explained the equipment refers to a mower and the reduction of staff relates to part-time summer time college students who were doing a lot of hand mowing.

Chairman Klatecki questioned how does that increase your cutting time in regards to hand mowing? Superintendent Piazza replied they have not experienced it yet. Chairman Klatecki noted we have already picked up more mowing with St. Joes. Superintendent Piazza noted there is mowing also at the Last Four Acre park site.

Alice Wargo advised that fifteen years ago the park district was in an agreement with the school district in mowing the fields. Mr. Klatecki questioned if this was all the time or just when the fields were used? Alice advised all the time. Chairman Klatecki noted "if we're going to use Holmes fields, May, June and July, I see where we would have to maintain them. If it comes down to a situation where we do not have the manpower or equipment, then we can't do it. It's that simple." Cliff Bird questioned the cost involved relative to paying rent versus the cost of maintenance of these fields? Discussion ensued.

Chairman Klatecki advised it was his hope this agreement would be solved because we would not want to find out in the middle of the baseball season that we cannot use Holmes or any other field.

Frank Wojek questioned the number of lighted fields and was advised Heritage Park is the only one. He noted errors in a brochure which indicated there were seven lighted fields.

Chairman Klatecki questioned if that somewhere in the near future the agreement will be worked out? Park Manager Bavougian advised it's obvious the school district is looking for something in return for use of fields that is mowing of some sort. He noted the park has put in some work at Holmes site already, be it maintenance of the fields, filling in and over seeding, trying to help that entire area. What people forget, is we are in there short term and we are out-fitting a pretty fair impact.

He noted the fields such as Holmes are being utilized on a daily basis.

Chairman Klatecki's concerns were how much the park uses the schools for our programs and that he would hate to see the park lose everything. It is his hope that the school district and the park come to some amiable compromise between the two situations. Discussion ensued.

Mr. Klatecki felt this goes back to something that was brought up a few years back where there was hope that there would be more cooperation between the governmental agencies and as Alice said we are the taxpayers and when you look at the field at Holmes, (someone has to mow it), whether we do it as a park district or a school district as taxpayers we're still going to pay for it. The question is now and without an agreement, without people sitting down and ironing out these situations, there is a problem. The agreement being two years late, should have been settled before it ran out initially.

Alice Wargo made her feelings known as to the lack of cooperation between the governing agencies. She felt that no one at the top thinks of the taxpayers who are trying to keep the town together.

Ruth Wieder questioned Park Manager Bavougian if he meets with other administrators? He responoded that the administrators meet once a month at a breakfast meeting in which they hold somewhat of a round table discussion. Discussion ensued.

Chairman Klatecki advised in some instances certain matters should be handled by boards rather than staff, such as in the matter of the carriage house.

- c. Guidelines- Ruth Wieder brought to the attention of the committee, the iea of a Citizens Guide relative to the park board, their qualifications board meetings, agendas, citizens participation, etc. She advised this information could be available at park board meetings to give residents some insight as to the functions and procedures of the park district.

Following discussion, Chairman Klataecki moved, seconded by Virginia Metzger that a group comprised of Ruth Wieder, Karop Bavougian, and President Anthony Abruscato be formed to develop the guidelines. Motion carried by Voice Vote.

NEW BUSINESSA. Creation of a Recreation/Program Subcommittee

Discussion ensued regarding recreation and programs of the park district. Chairman Klatecki advised he and Karop had previously discussed some of the programs we are offering and whether they are worth while. Some people have been suggesting that something that we might be able to help as an advisory committee, is to look at the programs and recreation and develop a subcommittee to look at what we are offering. He put this out to the committee to get their thoughts about adding this to a subcommittee as we overview everything in the park?

Ruth Wieder added one of the other things pertaining to this is that we have asked a number of questions, one being the preschool program. Maybe some of this will come up later under the other recommendation review. She advised we have asked Arnie if he would do program presentations and possibly in the future he would do a presentation on preschool which would familiarize the committee with that program.

Chairman Klatecki advised at the committees last meeting a recommendation was made that we would like to see areas in the park district make presentations to the park board and questioned Mr. Gallagher if this request was given to the park board? Commissioner Gallagher responded the recommendation was brought before the park board and was discussed but we occupied our January and February meetings with the budget process.

Ruth Wieder moved to create a recreation/program subcommittee. Pat Hancock seconded for discussion.

Following lengthy discussion, Ruth Wieder amended her motion to create a recreation/program -Committee as a Whole to discuss the various areas and come in with a recommendation Seconded by Cliff Bird. Carried by Voice Vote.

Ruth Wieder suggested this become a main topic at our next meeting.

B. Meeting Date-March

It was noted the next meeting of the Wheeling Advisory Committee will be held on Wednesday, March 23, 1988.

C. Subcommittees

Chairman Klatecki advised at the last time we broke into three subcommittees being Parks/Property, Safety/Appearance, Facilities/Buildings.

Each subcommittee was to meet with staff personnel related to the committees said area. Because of the time, Ruth Wieder suggested the review be done by the whole group. She added if the groups would like to get together after a five minute break and select a chairperson for each group, there would be somebody to spearhead each area and somebody to write the recommendations when we are through for conclusion. Maybe this would move things along a little faster.

At 8:40 a recess was called.

The meeting resumed and the spokespersons are as follows:

Safety/Appearance.....Frank Wojek
Parks/Property.....Steve Heinz
Buildings/Facilities...Ruth Wieder

A review of Capital Needs Reassessment Citizens Advisory Committee Final Recommendations of August 7, 1987 was the next item of business.

Ruth Wieder suggested that each subcommittee pay special attention to their area so they can help write the summation to be presented at the conclusion of the review which will go to the Park Board.

The report was reviewed and the committee was made aware of everything that has been done and everything that is in the planning based upon the original recommendations from 1986.

Chairman Klatecki advised he assumes he can meet in the subcommittee of the Parks/Properties and go over this with the five members.

Safety/Appearance Subcommittee chairperson Frank Wojek advised his committee would review the past violations and potential hazards, re-inspect and bring in a report with his committees recommendations.

Chairman Klatecki advised the main concern now is to go over what was suggested originally and clear that up before we go into anything new.

7.

He suggested each subcommittee go over their original recommendations based on what has been done and what hasn't been done. Discussion ensued.

Chairman Klatecki advised the Gary Dobbe has submitted his resignation from the Advisory Committee to the Board of Park Commissioners.

ADJOURNMENT

There being no further business to come before the committee, motion was made by Frank Wojek, seconded by Tom Webber to adjourn the meeting at 9:15 p.m. Motion Carried.

Respectfully submitted,

Pat Hancock, Secretary
Wheeling Park District
Advisory Committee

Memo To: Anthony Abruscato, President
Karop Bavougian, Park Manager
Arnie Biondo, Supt. Leisure Services

From: Pat Hancock, Secretary DAC

RE: Article Pertaining to Wheeling Park District
Citizens Advisory Committee

Date: March 10, 1988

Please note the attached article was discussed at the last committee meeting of the DAC to appear in the Summer brochure in order to promote awareness in the community of the Citizens Advisory Committee.

March 8, 1988

The Wheeling Park District Advisory Committee (DAC) is comprised of fifteen citizens representing the different areas of Wheeling to act in an advisory capacity to the Board of Park Commissioners.

The purpose of this committee is to help identify problems and promote the park and recreational needs of the community. It is the intentions of this committee to provide a valuable link to the community for assistance, support in program planning, and development to the Wheeling Park District.

Interested citizens wishing to volunteer to serve on the Advisory Committee may request an application at the Park District Administration office.

WHEELING PARK DISTRICT
ADVISORY COMMITTEE

AGENDA

A meeting of the Wheeling Park District Advisory Committee will be held on Wednesday, February 24, 1988 at 7:30 p.m. in the Devonshire Room of the Chevy Chase Club House, 1000 N. Milwaukee Avenue, Wheeling, Illinois 60090

- I. Call to Order
- II. Agenda- Additions/Deletions/Corrections
- III. Approval of the Minutes of December 10, 1987.
- IV. Old Business:
 - a. Brochure P.R. on DAC article.
 - b. Update School District #21 Agreement
 - c. Guidelines
- V. New Business:
 - a. Create a Recreation/Program Subcommittee
 - b. Meeting date change for March
 - c. Subcommittees
 - 1. Selection of Chairperson of each subcommittee.
 - 2. Each subcommittee meet with staff personnel related to said area, as previously requested.
- VI. Adjournment

Note: The DAC meeting of January 20, 1988 was cancelled.

MINUTES OF THE MEETING
OF THE WHEELING PARK DISTRICT ADVISORY COMMITTEE
HELD DECEMBER 10, 1987

The meeting of the Wheeling Park District Advisory Committee was held on December 10, 1987 at 7:30 p.m. in the Devonshire Room of the Chevy Chase Club House.

The meeting was called to order at 7:51 p.m. by Chairman Klatecki. Members present were: Cliff Bird, Gary Dobbe, Dennis Drake, Bill Feezor, Steve Heinz, Marc Kaplan, Marge Hartmann, Alice Wargo, Tom Webber, Greg Klatecki and Ruth Wieder. Also present were: Park Manager, Karop Bavougian, Superintendent of Leisure Services, Arnie Biondo, and Commissioner, Julia Robberson. Absent were: Bruce Goldberg, Pat Hancock, Virginia Metzger and Frank Wojek.

MINUTES

The minutes of the Advisory Meeting of November 24th, were submitted for approval. Tom Webber moved, seconded by Alice Wargo to approve the minutes as presented. Motion Carried.

OLD BUSINESS

The Advisory Committee's report and recommendations of 1986 were discussed and it was decided we break into the following subcommittees for the purpose of reviewing park accomplishments.

The subcommittees and members are as follows:

1. Parks and Properties: G. Klatecki, S. Heinz,
M. Hartmann, A. Wargo, T. Webber
2. Safety and Appearance: C. Bird, B. Goldberg,
P. Hancock, V. Metzger, F. Wojek
3. Facilities and Buildings: G. Dobbe, D. Drake
B. Feezor, M. Kaplan, R. Wieder

Chairman Klatecki requested that we not add anything. Our obligation is to review and limit ourselves to those recommendations previously made in 1986.

Commissioner Gallagher had passed on to Chairman Klatecki, his written report on Parks and Facilities.

2.

Ruth Wieder asked of Manager Bavougian what he would suggest the subcommittees' use for direction to review. It was decided that at the next meeting, subcommittees meet with staff people that could bring up to date, the items accomplished and informing us on the status of items projected for short and long term goals.

Chairman Klatecki asked of Manager Bavougian that an update be given him by the end of the first week in January, giving the committee a couple of weeks to go over and digest the staff reports before our January meeting.

Chairman Klatecki is looking for good press and P.R. out of this for the Park District. Citizens made the recommendations a year ago and it appears much has been accomplished since then.

It was recommended the press be invited especially when the completed report is ready.

Recommendation to the Park Board that at the regular workshop meetings of the Board, staff presentations be made thereby letting the community know the good things the Park District is doing. This would be good positive P.R. for the Park District.

It was suggested that Chevy Chase Club House market the restaurant better, especially publicizing the hours its restaurant is open. There seems to be confusion over the winter schedule and the public needs to be informed.

Superintendent of Leisure Services Biondo was asked by Tom Webber how the pool use was going since he tried to book a date in January and could not get one until February?

The old church was discussed as a community meeting place and the preschool program. Questions were asked about it being self sustaining and weighing the twenty children being served in the preschool program versus other things the church space could be used for. Chairman Klatecki asked Mr. Biondi if he would be adverse to presenting a workshop program on the preschool thereby giving the community information on usage.

Chairman Klatecki complimented staff on the brochure and passed on a reminder about school flyers. He recalled that at the last meeting it was discussed with staff about having the District Advisory Committee in the brochure.

3.

We were informed that the deadline would be late January to have an article in the March issue.

Alice Wargo questioned what the status of the school-park agreement was? Manager Bavougian replied he would be meeting with District #21 representative Bill Senne in January and hoped that the two districts could work out a desirable agreement to bring before the Park Board sometime in February.

ADJOURNMENT

There being no further business to come before the committee, it was noted the next meeting of the Wheeling Advisory Committee will be held the fourth Wednesday of the month, that date being January 27, 1988 at 7:30 p.m. The meeting adjourned at 9:27 p.m.

Respectfully submitted,

Ruth Wieder, Secretary Pro Tem
Wheeling Park District Advisory
Committee

WHEELING PARK DISTRICT
CAPITAL NEEDS REASSESSMENT ADVISORY COMMITTEE
TO THE BOARD OF PARK COMMISSIONERS

NAME	ADDRESS	DAY PHONE	NIGHT
✓1. Alice Wargo	401 S. Wolf Rd.		537-5127
✓2. Marge Hartmann	48 S. Wille		537-0656
✓3. Ruth Wieder	116 S. Wille		537-2105
4. Gary Dobbe	252 E. Norman	253-7456	459-0178
✓5. Greg Klatecki	278 N. 5th St.		459-8116
6. Frank Wojek	150 E. Highland		459-0768
✓7. Marc Kaplan	214 Shadow Bend Dr.		459-0441
8. Bruce Goldberg	11 Lakeside Circle		577-7957
9. Cliff Bird	159 Hansom Road		541-4136
✓10 Virginia Metzger	46 Holly Court		537-8114
✓11 Steven Heinz	966 Honeysuckle Dr.	391-7984	537-4651
✓12 Tom Webber	578 Longtree Dr.	537-6900	541-1112
✓13 Bill Feezor	1082 Kingsport Dr.		537-5899
✓14 Dennis Drake	1029 Valley Stream	362-4340	459-4405
✓15 Pat Hancock	386 S. Leslie Ln.		537-1450

Pat Hancock
537-1450

Panel asks presentations on park programs

BY C. L. WALLER
Daily Herald Staff Writer

12/17/87
A citizen's advisory committee for the Wheeling Park District wants to hear more about what's going on within different park district departments by having presentations about activities and programs at park workshops.

The Wheeling Park District Advisory Committee, appointed by the park board in 1985 to study ways to improve the district, is asking the park board to move on the idea. The

15-member board has gained permanent status in the district with annual reviews to evaluate its performance.

The park board began holding workshop meetings a few months ago on the first Thursday of each month to generate discussion about the district. Park commissioners also meet on the third Thursday to hold regular meetings where votes are taken.

Committee Chairman Greg Klatecki said that it is customary for other boards to have departments

make presentations about activities that are happening and that the park board could do the same thing.

"We feel there are a lot of people in the park district who do a good job and this would give them a chance to wave their flags," Klatecki said.

Progress with programs such as baseball or soccer could be presented to the board and those who attend meetings, he suggested.

Facility use could also be addressed. Klatecki said use of the community church at Chamber of Commerce Park for pre-school

classes might be a considered topic.

"If some people are upset with that they could express their views," he said.

A written presentation "loses something," Klatecki added.

Board president Anthony Abruscato responded favorably to the suggestion, adding that the board also could have roving meetings.

"If we're going to have a discussion about the church we could meet at the church. If we're going to talk about Heritage Park we could meet there," Abruscato said.

M E M O R A N D U M

TO: Wheeling Park District Board of Commissioners
Karop T. Bavougian, Park District Manager

FROM: Jim Gallagher, Park District Commissioner

SUBJECT: Wheeling Park District Advisory Committee

DATE: November 24, 1987

The District Advisory Committee would like the press to be notified when ever a vacancy occurs.

DAC would like the park brochure to always have an article indicating what DAC is doing and how one can join DAC.

Concern was expressed that brochures are not getting to all residents of the Park District. Could Park District brochure go out with the Village Newsletter?

Terms of the 15 members on DAC were assigned as follows: Five (5) people were assigned to one (1) year terms, five (5) people were assigned to two (2) year terms, and five (5) people were assigned to three (3) year terms.

DAC will have three officers: Chairman, Vice-Chairman, and Secretary. DAC officers will serve one (1) year terms from May through April.

DAC will review the final recommendation report of CNRAC and determine which recommendations still need to be acted upon.

DAC would like to see the Park Board take advantage of the monthly workshops to review programs and departments of the Park District in depth.

The next WPDAC meeting will be held on Thursday, December 10, 1987.

JG/lmf

TO: President and Board of Park Commissioners
Wheeling Park District

FROM: Greg Klatecki, Chairman
Wheeling Park District Advisory Committee

DATE: November 29, 1987

At the meeting of the Wheeling Park District Advisory Committee held on November 24, 1987, the committee made the following recommendation for your consideration.

"The Park Board of Commissioners utilize current workshop meetings to present staff presentations on department and program development."

Rationale:

The Wheeling Park District Citizen Advisory Committee feels that one use of the workshop meetings of the park district should be a staff presentation each month on one department area or activity of the park district.

This would provide for constant review and update by the board, staff and citizenry. It would also provide for communication and interaction between staff, board and citizens regarding activities and programs provided by the Wheeling Park District.

This would also provide an opportunity for the board to recognize outstanding efforts and performances by staff and citizens for the Wheeling Park District. It could be a valuable vehicle for continued good public relations on behalf of the manager, staff and board to the community.

Realizing that this workshop is designated for the budget proposal, we would like to see similar types of workshops continued.

Note: Agenda time has been requested and approved by Manager Bavougian for the December 3rd meeting.

Rationale:

The Wheeling Park District Citizen Advisory Committee feels that one use of the workshop meetings of the Park District should be a staff presentation each month on one department area or activity of the Park District. This would provide for constant review and update by the board, staff and citizenry. It would also provide for communication and interaction between staff, board and citizens regarding activities and programs provided by the Wheeling Park District. This would also provide an opportunity for the board to recognize outstanding efforts and performance by staff and citizens for the Wheeling Park District. It could be a valuable vehicle for continued good public relations on behalf of the Manager, staff and board to the community.

Realizing that this workshop is designated for the budget proposal we would like to see similar types of workshops continued.

The Whiting, Rock Point Citizens Advisory
 Committee feels that one use of the Park along
 the Rock Point should be a staff
 parking of the Rock Point along the staff
 parking as one area of activity of the Rock Point
 This would provide for certain review by the board, staff
 and citizens. It would also provide for community
 review, staff, citizens and the board regarding activities
 provided by the W.P.D. This also would provide an
 opportunity for the board to recognize activities that it
 staff and citizens to the Whiting, Rock Point

This was written by May.
 changed per phone conversation
 and the board gave the
 approval for the draft.

WHEELING PARK DISTRICT
ADVISORY COMMITTEE

AGENDA

A meeting of the Wheeling Park District Advisory Committee will be held on Tuesday, December 10, 1987 at 7:30 p.m., in the Devonshire Room of the Chevy Chase Club House, 1000 N. Milwaukee Avenue, Wheeling, Illinois. 60090

- I. Call to Order
- II. Agenda-Additions/Deletions/Corrections
- III. Approval of the Minutes of November 24, 1987
- IV. Old Business:
 - a. Goals
 - b. Subcommittees
 - c. Member appointment to subcommittees
 - d. Report on Board Recommendation
 - e. Brochure P.R. on DAC article - deadline January.
- V. New Business:
 - a.
 - b.
- VI *Board Perspective Report*
- ~~VII~~. Adjournment

MINUTES OF THE MEETING
OF THE WHEELING PARK DISTRICT ADVISORY COMMITTEE
HELD NOVEMBER 24, 1987

The meeting of the Wheeling Park District Advisory Committee was held on November 24, 1987 at 7:30 p.m. in the Devonshire Room of the Chevy Chase Club House.

The meeting was called to order at 7:35 p.m. by Chairman Klatecki. Members present were: Cliff Bird, Gary Dobbe, Marc Kaplan, Steven Heinz, Alice Wargo, Greg Klatecki, Tom Webber, Marge Hartmann, Pat Hancock, Ruth Wieder, Frank Wojek, Dennis Drake and Virginia Metzger. Absent: Bruce Goldberg, Bill Feezor. Also present: Jim Gallagher, Commissioner Liaison to the Board. Park Manager Bavougian advised he would be delayed because of another meeting.

AGENDA- Additions/Deletions/Corrections

The agenda was submitted for approval. Commissioner Gallagher requested to be placed on the agenda to give a board perspective report which became item VI. So Done. The agenda was accepted as amended.

MINUTES

The minutes of the DAC meeting of August 26, 1987 were submitted for review and approval. Motion was made by Vice Chairperson Wieder, seconded by Gary Dobbe that the minutes be accepted as presented. Carried by Voice Vote.

OLD BUSINESS

A. Permanent Meeting Nights

Chairman Klatecki advised this item has been discussed previously and it was agreed that the Advisory Committee meetings will be held on the 4th Wednesday of each month, at 7:30 p.m. with the exception of November and December due to the holidays approaching. Meetings were re-scheduled for tonight (November 24th and Tuesday, December 22nd).

Vice Chairperson Ruth Wieder stated she was unaware of the December date and at the request of members, since this was just before Christmas, asked the date be changed to December 10th. Discussion ensued. Tom Webber requested the date be voted on at the conclusion of the meeting as the last item of business. So Done.

B. Terms of Membership

Chairman Klatecki advised the Advisory Committee consists of fifteen members and there are five 1 year terms, five 2 year terms and five 3 year terms.

Volunteers for the terms are as follows:

1 Year Term

Ending 4/88.. Greg Klatecki, Tom Webber, Steve Heinz
Ruth Wieder, Cliff Bird.

2 Year Term

Ending 4/89.. Dennis Drake, Marge Hartmann, Pat Hancock,
Marc Kaplan, Alice Wargo

3 Year Term

Ending 4/90.. Bruce Goldberg, Gary Dobbie, Bill Feezor,
Frank Wojek, Virginia Metzger

Chairman Klatecki advised the 1 year term expires April 30th, 1988 and those who have taken that term must officially reapply before that date and the names will be given to the Park Board for appointment at their last Park Board meeting in May. The candidates who are appointed in May of 1988 would be for a three year term. The same procedure will follow when the 2 and 3 year terms expire. Therefore, every year five people will be appointed for a 3 year term. He noted this would give consistency to the whole group.

It was also noted that the Advisory Committee's year ending will coincide with that of the park district. (May 1st - April 30th).

C. Application of New Members

An application of new members for the Wheeling Advisory Committee was presented for review and acceptance. Ruth Wieder advised whenever there is an opening, it is her hope that the park staff would let the press know and that applications may be obtained from the administration office.

In order to publicize this, it was Gary Dobbie's recommendation to request that the park district place an article in the park brochure on a permanent basis stating what the Advisory Committee is, what it does and how people can apply to serve on it. Seconded by Dennis Drake. Carried by Voice Vote.

Commissioner Gallagher advised he would place this request in his written communicative report to the Park Manager.

When questioned if the committee or staff should write up the article, Commissioner Gallagher responded he did not know and would check it out.

D. Terms of Officers

The officers of the Wheeling Advisory Committee consist of the Chairman, Vice-Chairman and Secretary. The election of officers will be held once a year at the May meeting of the Advisory Committee. Greg Klatecki advised that somewhere in writing, it should be stated that if anyone wishes to be reappointed, applications must be in by April 30th of said year and at the May meeting the election of new officers will be held by the Advisory Committee.

NEW BUSINESS

Subcommittees- The subject of subcommittees was discussed.

Steve Heinz mentioned a beautification subcommittee.

Ruth Wieder stated she would like to see a subcommittee take the DAC's last final report, review it and update what has already been accomplished and what the status is of the pending recommendations made.

Ruth also advised it had been previously discussed to form a subcommittee to referbish the interior of the old church at Chamber Park. Discussion ensued.

Frank Wojek advised he would like to reinstitute the Safety/Appearance subcommittee and get inspections of all facilities accompanied by the Safety Director.

Following lengthy discussion, it was agreed this was the job of staff but if concerned citizens have a safety problem or improvement they wish known and corrected and they do not get the results they are after, that they use the Advisory Committee as their vehicle to go the Park Board.

Chairman Klatecki advised if we did have subcommittees, we could be working in different areas. Ruth Wieder stated this would serve not as a fault finding, but a fact finding committee. Greg also added from his previous experience of working on a subcommittee in one area, they found they became very knowledgeable of that area and when reports were made, the committee as a whole became more informed.

Ruth reiterated that she felt to maybe get some of these things accomplished, to let the community know, whether we do that by brochure or P.R. in the newspaper, etc, that if there are any problems the park is not aware of, the DAC would be happy to act as a catalyst. Discussion ensued.

Member Cliff Bird questioned Commissioner Gallagher when the budget for the coming year would be made available? Commissioner Gallagher responded he would hope that the 1988 budget with the exception of the final caps totals, would be submitted to the Board at the first meeting in December which is December 3rd. This goal was given to the Park Manager in the July/August time period.

Chairman Klatecki questioned if the members wanted subcommittees? Ruth referred to #8 in the by-laws, which we set goals which read "Goals may be set short or long term determined annually by the committee and submitted to the Park Board of Commissioners for their consideration."

She noted goals had not been discussed and maybe what is being discussed, are goals and maybe we can make a list of what we want to see accomplished and get into the subcommittees to do that. Discussion.

Chairman Klatecki questioned if #1 Goal should be to establish a subcommittee to look at the DAC's original plan for the park district, spend time reviewing and updating it to find what was accomplished and what was not? Discussion continued.

Gary Dobbe moved that Goal #1 be: To review past recommendations, where we are and where we should be going. Seconded by Marge Hartmann. Carried by Voice Vote.

A request for copies of the original report be made available to new members and those members not having one was made to Commissioner Gallagher. The members needing copies were: Tom Webber, Bill Feezor, Steve Heinz, Dennis Drake and Pat Hancock.

Chairman Klatecki advised with the original report, subcommittees were divided into four areas being:

a. Parks b. Facilities c. Safety d. Recreation

It was agreed by members to follow the same procedure, with three subcommittees, each committee consisting of 5 members.

Gary Dobbe moved, seconded by Ruth Wieder that the first goal to review past recommendations, be accepted. Carried by Voice Vote.

Discussion ensued regarding programs provided by the park district and utilization of board workshops. It was noted that possibly a recommendation to the Park Board for a staff presentation of a program be given on a monthly basis to keep the Board as well as the public informed. Ruth felt this should be an immediate request.

Cliff Bird stated if in the future the park is looking for a referendum, this would be the best P.R. you could get. Greg Klatecki stated if this was done at a meeting where a presentation is made, more than likely articles will appear in the newspaper on a regular basis.

Following lengthy discussion regarding programs, motion was made by Gary Dobbe, seconded by Alice Wargo that Goal #2 be: To review park district programs provided by the park district. Carried by Voice Vote.

Vice Chairperson Wieder moved that the Advisory Committee recommend that the Park Board of Commissioners utilize current workshop meetings to present staff presentations on department and program development. Seconded by M. Hartmann. A summation to be drafted and included by Chairman Klatecki. Carried by Voice Vote.

At 9:20 p.m. Park District Manager Bavougian was present.

It was noted that during discussion, reference was made to the brochures and the quarterly mailers. It was brought to attention at another meeting that some of the residents that live in unincorporated areas, even though they belong to the Wheeling Park District, do not receive brochures/mailers. Discussion ensued. Park Manager advised the last mailings had been increased.

Tom Webber stated the gym roof at Heritage is leaking and questioned the Park Manager if something has been done? He responded that this is one of the problems they are working on.

December Meeting

Chairman Klatecki questioned if the committee would like to schedule the next meeting to Thursday, December 10th at 7:30 p.m. The committee agreed by Voice Vote.

Commissioner Gallagher gave a brief perspective report as to what things have been going on.

1. Capital projects are moving ahead which include
 - a. the museum restoration
 - b. the halfway house on the golf course
 - c. the pad for the golf carts in the proshop
 - d. the fences and lights at Heritage Park which recommendation came out of this committee.
 - e. the Last Four Acres has been graded. Seeding has been done so that the turf should be in place by next fall.

On Financial Matters, Commissioner Gallagher pointed out there were two things he wanted to point out.

1. Purchase of Computers- He noted we currently pay for a computer service. Roughly we have just displaced the expenses and we are paying the same amount to purchase a computer as we were paying the service bureau. This was not explained in the news media.

2. Budget- He is hoping the 1988 budget will be available in December.

3. Well- He advised the well located immediately north of the Chevy Chase building does not belong to the Wheeling Park District.

4. Fire Hydrants- The fire hydrants surrounding the building will be disconnected because they cannot do the job. The fire department prefers to use the hydrants along Milwaukee Avenue.

Steve Heinz referred to the last Board meeting when discussion ensued regarding playground equipment put into the Field school site by the PTO which cost them about \$10 or \$11,000 dollars.

7.

He questioned when asking how much money was left over from the total amount for playground equipment at the Last Four Acre site from the park district, he was told \$10,000 but found this did not include underlayment and etc. Discussion ensued. Park District Manager advised he included this as part of playground equipment and does not know the true figures.

Vice Chairperson Wieder noted before the next meeting on the 10th of December, we have two goals that we have decided to work toward. She requested the members to look over the copy of the final report and make a decision as to what committee they choose to serve on.

The Park District Manager was requested to have five copies of the original report made available.

ADJOURNMENT

There being no further business to come before the committee, Gary Dobbe moved, seconded by Cliff Bird to adjourn the meeting at 9:40 p.m. Carried by Voice Vote.

Respectfully submitted,

Pat Hancock, Secretary
Wheeling Park District Advisory
Committee

WHEELING PARK DISTRICT
ADVISORY COMMITTEE

AGENDA

A meeting of the Wheeling Park District Advisory Committee will be held on Tuesday, November 24, 1987 at 7:30 p.m. in either the Devonshire Room or upstairs of the Chevy Chase Club House, 1000 N. Milwaukee Avenue, Wheeling, Il. 60090.

- I. Call to Order
- II. Agenda- Additions/Deletions/
Corrections
- III. Approval of the Minutes of August 26,
1987.
- IV. Old Business:
 - a. Permanent Meeting Nights
 - b. Terms of Membership by Lottery
 - c. Application of New Members
 - d. Terms of Officers
- V. New Business:
- VI. GALLAGHER - REPORT
- ~~IX.~~ Adjournment

Please Note: The agenda has been carried over from the September 23rd and October 28th meetings which were cancelled due to the lack of a quorum.

September 4, 1987

Dear Greg,

I will not be able to attend the September 23rd meeting of the Park District Advisory Committee.

Scheduled on the agenda is the terms of members to be drawn by lot. I would like to volunteer for the 1 year term.

I would like to suggest that you consider the fiscal year to end June 1st, and remain Chairman until May when new officers could be elected.

I believe this would be a better time to change over, and would coincide with the Park Board's annual review and give a new chairperson the summer months to regroup and begin in September of each year.

If this fits into your personal schedule for the year, I think it would give the committee some space this year to iron out the operational part and give the group some continuity.

As one of the DAC goals I would like to again propose (its been discused in the past), that we prepare a Citizen's Guide to the Wheeling Park District.

It will contain general information on the Park District, the board, the administration, chain of command and Park Board meetings.

I will prepare a rough draft to present at the October meeting for committee consideration.

Thanks,

Ruth

cc:R.Wieder

WHEELING PARK DISTRICT
ADVISORY COMMITTEE

AGENDA

A meeting of the Wheeling Park District Advisory Committee will be held on Wednesday, September 23, 1987 at 7:30 p.m. in the Devonshire Room of the Chevy Chase Club House, 1000 N. Milwaukee Avenue, Wheeling, Illinois 60090.

- I. Call to order
- II. Agenda-Additions/Deletions/
Corrections
- III. Approval of Minutes of August 26,
1987.
- IV. Old Business:
 - a. Permanent Meeting Nights
 - b. Terms of membership by lottery
 - c. Application of new members
 - d. Terms of Officers
- V. New Business:
- IV. Adjournment

MINUTES OF THE MEETING
OF THE WHEELING PARK DISTRICT ADVISORY COMMITTEE
HELD AUGUST 26, 1987

The meeting of the Wheeling Park District Advisory Committee was held on August 26, 1987 at 7:00 p.m. in the Wayside Room of the Chevy Chase Club House.

The meeting was called to order at 7:08 p.m. by Chairman Klatecki. Members present were: Vice-Chairperson, Ruth Wieder, Alice Wargo, Greg Klatecki, Marge Hartmann, Steven Heinz, Bill Feezor, Tom Webber, Marc Kaplan and Pat Hancock. Absent: Gary Dobbe, Frank Wojek, Bruce Goldberg, Cliff Bird, Virginia Metzger and Dennis Drake. Also present were: Anthony Abruscato, President of Wheeling Park District, Arnie Biondo, Superintendent of Leisure Services; Karop Bavougian, Park District Manager and Jim Gallagher, Liaison of the Board of Park Commissioners.

Chairman Klatecki thanked the Board members for being in attendance and he commended Ruth Wieder on the excellent work done on the Governing Rules. Ruth Wieder apologized to the committee for the secretarial error in her memo calling her Co-Chairman instead of Vice Chairman and also for the oversight of two members, Steve Heinz and Tom Webber at the workshop meeting of the Park District on August 6th.

GOVERNING RULES

The draft copy of the Governing Rules were submitted for committee review and approval. Chairman Klatecki suggested the areas be reviewed one at a time and any concerns can be voiced and a vote will be taken on the area.

Item #I "Authorization" was reviewed. There being no concerns, adopted by Voice Vote.

Item #II "Name of Advisory Group" was reviewed. There being no concerns, adopted by Voice Vote.

Item #III "Purpose" was reviewed. The being no concerns, adopted by Voice Vote.

Item #IV "Organization" was reviewed. Discussion ensued. Number 2 stating "Appointees must be legal residents of the Wheeling Park District, and should be..." was changed to "Appointees must be a registered voter of the Wheeling Park District and should be..." As changed, adopted by Voice Vote.

Item #V "Terms of Members" was reviewed. Item c. stating "As a vacancy occurs, residents who express a desire to serve, may submit their name to any DAC member. Upon approval

of the DAC, the name(s) will be forwarded to the Wheeling Park District Board of Park Commissioners for ratification. Discussion ensued. Minor changes were made and it now reads "As a vacancy occurs, residents who express a desire to serve, may submit an application to any DAC member. Upon approval of the DAC, the name(s) will be forwarded to the Wheeling Park District Board of Park Commissioners for appointment." Adopted by Voice Vote.

Item VI. "Liaisons" was reviewed. Adopted as presented by Voice Vote.

Item VII. "Operation" was reviewed. Upon reviewing this area, it was agreed that #6 should be added stating "The Chairman or his designate shall be the official spokesperson." Adopted by Voice Vote.

VIII. "Goals" was reviewed and adopted by Voice Vote as presented.

IX. "Review" was adopted as presented by Voice Vote.

X. "Summation" was adopted as presented by Voice Vote.

It was agreed that the statement reading "Roberts rules of Order shall be followed in any area not covered by these governing rules." become Item # XI. Adopted by Voice Vote.

Note: A revised and approved copy of the "Governing Rules" is attached and made a part of these minutes.

PERMANENT MEETING NIGHTS

Discussion ensued relative to the meeting night of the Wheeling Advisory Committee. Chairman Klatecki suggested the next meeting be sheduled and the permanent meeting nights be deferred and be discussed at that meeting. It was agreed the next scheduled meeting will be held on September 23, 1987 at 7:30 p.m. Ruth Wieder suggested at that same meeting to ask members that if they do not wish to stay on the committee to advise the Chairman.

AGENDA

Ruth Wieder requested some of the items be considered to appear on the next agenda. Discussion ensued. Some of the items to be discussed are:

1. Permanent meeting nights

3.

2. Terms of members by lottery
3. Application of new members
4. Terms of Officers

So Done.

Chairman Klatecki advised Steve Hintz would like to address the committee. Steve was given the floor.

He stated "Within the past weeks we have been seeing articles in the paper about a new spirit in Wheeling. The most obvious occurrence was during the 4th of July parade where stickers were passed out and floats had the theme proudly portrayed "Up With Wheeling".

What a great concept. Get the citizens enthused and excited about the village. Change their apathic attitudes into ones that care about their village, community and home.

But what was the origin of their apathy? Could it be that because nothing gets solved in the spirit of community? If this program is to become successful, it has to start with our governing bodies showing a joint concern. It is true that within the village boundaries there exists many overlapping districts. But if at least the core governmental bodies of Wheeling, the Wheeling Park District, School District #21 and the Village of Wheeling could jointly cooperate in the spirit to create a village that residents could talk about proudly, then the slogan "Up With Wheeling" would have the leadership needed to make it successful.

The park district wants to adopt a proposal made by Mr. Bavougian which spells out how the park district would deal with the school district in matters that affect their common interests. This is a positive step in that both bodies know what the others expectations are. This should be continued with a policy to deal with the village which would allow a harmonious community atmosphere.

The village has started to provide the citizens with a reason to feel better in its attempt to clean up the commercially zoned properties. They also have required industrial and residential developers in recent years to incorporate more aesthetic approach to their designs.

However the Park District has not kept up with their properties. The designs of the parks are out of date and probably never had aesthetic considerations. The main concern of staff seems to be to have efficient landscapes so as to expedite their maintenance, leaving the residents

who have to live with the results with what can only be called antiseptic parks. They have no character or charm. They are unpleasant to be in and to look at.

He also stated his experience with this subject within the past year, has been educational to say the least. At the very start we knew no help would come from staff. When presented with the question of how to start development or just clean up the land, Mr. Bavougian had no answer and did not look any further into the matter. He showed no self motivation.

It was not until Mr. Gallagher assisted us and we acquired \$50,000 dollars to start the development, did we feel we could accomplish anything. After the citizens proposal was given to staff, they proceeded to acquire an architect. In order to keep abreast of the progress, I had to call Mr. Bavougian repeatedly for information. He would assure me that I would be notified as of important meetings like the first proposals from the architect, but I was not. I luckily called the same day. Also assurances that playground equipment would be installed in the fall, then the spring, and now scaled down. Come next spring, we probably won't have any.

The highlight was to read the contractors proposal written by Mr. Piazza, whose concept of our park was clearly written out in his explanation of the background. In it he explains why the parcel was bought "to provide active open space," his favorite kind of park. He concludes with the statement "The Board of Park Commissioners also allocated a cost not to exceed fifty thousand (\$50,000) toward all development, architectural and other related costs."

This independent attitude of Mr. Piazza was evident earlier when discussing the layout proposal. The proposed layout that was approved was the one he disliked the most. His dislike was that he perceived there would be more maintenance time required, also the concept of trees and shrubs were put down for the same reason. The thought of flowers was completely out of the question. The topographical survey presented showed that the elevations of the properties has his signature all over it. Where there was hope for a visual and oral separation between the park and bordering residents to provide an aesthetic serenity from within the park, the survey was just the opposite. The results of our efforts in providing a proposal was in retrospect was a waste of time.

The current status of the park is \$40,000 + and to clean it up. With the question once again addressed to Mr. Bavougian on how to get at least the playground equipment, the answer

5.

is the same as originally given.

This is the attitude that feeds peoples apathy. If staff would take a more personal approach to their work and sincerely accept other proposals without taking on a defensive posture as if someone wants to imply they are not doing their job.

If the Board would take a more progressive attitude and leave their experiences of twenty years ago back in those years and accept that the number of residents have grown over the years, we could have neighborhood parks that reflect the neighborhood's feeling of community. Parks that would attract not outsiders, but its own residents back. I for one do not like sponging off the neighboring park district. I want to enjoy and have my children enjoy the park district that I provide tax dollars for, but as long as the parks look like no one cares, then the people won't care.

I would like to propose that in the spirit of "Up With Wheeling", we as the Park District Advisory Committee persuade and assist the Board and staff in an effort to beautify the parks. The surrounding park districts have taken this task on and one of the simplest things they did was to plant flowers and shrubs. Each district had different approaches to how they accomplish this task. One has their seniors involved. Others take on volunteers from garden clubs or floral classes within the parks activities. The village has flowers at various village locations: pumping station, water tower and village hall. The park district could do the same.

There is also various clubs within the village such as Jaycees, Lions, VFW, Buffalo Grove/Wheeling Garden Club, etc, that if they haven't been active with the park recently, here is their opportunity to provide a living testimony with trees and shrubs to show they are part of our community too and finally if there is to be unity with the governing bodies, attitudes need to be changed within the park district. People need to feel they are part of their park district, not outsiders. Mr. Heinz thanked the committee for their time.

Lengthy discussion ensued. Park Manager advised, what Steve is referring to, and I think rightfully so, what we are saying relative to other projects are well and good but it doesn't mean anything or do anything from a neighborhood concept as a neighborhood park.

Discussion ensued regarding trees. Steve questioned if the seedlings would be plowed under? Park Manager Bavougian advised they would but Commissioner Gallagher advised the park district has a supply of trees in a tree bank at Heritage Park which at some time will be relocated in other areas.

President Abruscato advised that what we have to look at relative to the Last 4 Acres is that the Board thought of that \$50,000 without going into true tax dollars. That money has been made available for that area and is doing something that needs to be done.

We are now getting to the point of saying "ok you gave me my fifty, what are you going to do for me now?" He stated he could certainly understand that point but he also realizes that should those funds had not been allocated, we would have the same garbage dump we had previously. He stated the main purpose in the beginning is people were asking if this area could just be cleaned up, and that is exactly what the park district is doing with the money that is available.

Park District Manager Bavougian advised there will be plans and specifications that will be there for the playground development, for the planting, for the pathways, etc.

Discussion continued.

At this time Bill Feezor questioned the Board members present relative to the history with their side of the situation with respect to Horizon Park and the water retention ditch which is located at the south side of the park.

It is Mr. Feezor's understanding after talking to the village is that has been approved and accepted by the Park Board.

President Abruscato advised to his recollection, we as a park district had to have retention basins for our property as well as the developer was also have to put in retention basins on his property, and so therefore what was done, we went into a joint retention basin along the property and his understanding at the time is that in return for that, we have received donations of either land, services or materials from the developer which helped us finish. The retention basin was approved as part of the master plan of the park.

It was questioned if final acceptance has been received by the builder from the Board as to the turnover and if so who accepted it, the Board as a unit or the administration? The Park Manager advised he accepted it early this year.

Bill Feezor then questioned, since this basin is not working properly, what is going to be done about it? Park District Manager Bavougian advised this has to be rectified and overseen with the cost being paid by the park district. Discussion ensued.

Ruth Wieder stated what is being discussed at this time is not really Advisory Committee responsibilities and it is her feelings that these topics should be discussed at a Board Workshop with all Board members present. It was her suggestion that at some future workshop to schedule these things and give these gentlemen an opportunity to get some cross communication going between the residents of these areas and the Board and staff.

President Abruscato suggested that prior to a workshop, the possibility of discussing these matters with the Park District Manager.

Ruth Wieder stated regarding to what Steve was talking about, perhaps the entire group would like to see an entire sub-committee undertake our first proposal to the Park Board last year, which was maintaining parks we already have and maybe under that, a committee could begin to explore and suggest to the Board how these things could be accomplished besides just inhouse staff.

ADJOURNMENT

There being no further business before the committee, motion was made by Marc Kaplan, seconded by Marge Hartmann to adjourn the meeting at 9:03 p.m. Carried by Voice Vote.

Respectfully submitted,

Pat Hancock
Wheeling Park District
Advisory Committee

WHEELING PARK DISTRICT
ADVISORY COMMITTEE

GOVERNING RULES

I. AUTHORIZATION

That the Wheeling Park District Board of Park Commissioners recognize that residents do care about progressive parks, all of their programs and facilities.

That the Park Board formally approved and accepted the concept of a continuing Citizen Advisory Group and ratified the existance of this group to work cooperatively to accomplish Park District goals on July 16, 1987.

II. NAME OF ADVISORY GROUP

1. The Group shall be known as the Wheeling Park District Advisory Committee.

III. PURPOSE

1. To promote citizen awareness of the desirability of good parks and recreation.
2. To study the capital needs of the Park District and recommend to the Park Board and community our findings.
3. To identify problems and suggest solutions.
4. To interpret to the community the goals and needs of the Park District.
5. To communicate to the Park Board the concerns of the committee and the community.

IV. ORGANIZATION

1. No more than 15 members of the community be appointed to the advisory committee.
2. Appointees must be a registered voter of the Wheeling Park District, and should be:
 - a. interested and capable.

- b. clear and careful thinkers.
- c. able to work cooperatively and constructively with others.
- d. representative of the people of the community, reflecting cross-sections of the community as much as possible; i.e.: single family, PUDs, commercial and industrial.

V. TERMS OF MEMBERS

1. Members shall serve a (3 year) term. NOTE: Terms subject to input and group determination.
 - a. Initially 5 members shall serve a 1 year term, 5 members shall serve a 2 year term and 5 members shall serve a 3 year term to be determined by lot.
 - b. Annually as a term expires, the DAC member has the option to continue to serve in an open 3 year term.
 - c. As a vacancy occurs, residents who express a desire to serve, may submit an application to any DAC member. Upon approval of the DAC, the name(s) will be forwarded to the Wheeling Park District Board of Park Commissioners for appointment.

added d. 9/28/88 See memo

VI. LIAISONS

1. The Board as a Whole and the Park District Manager shall act as consultants to the advisory group.
2. The Park Board shall designate a Commissioner as their representative to all meetings (advisory capacity).
3. Other staff people may be invited to attend meetings upon request for specific expertise.

VIII. OPERATION

1. The committee shall function under these governing rules.
 - a. Select its own officers.
 - b. Formulate sub-committees as necessary.
 - c. Determine meeting times and agendas.

3.

2. The committee or sub-committees may seek information and counsel through proper administrative channels.
3. Minutes shall be kept and provided to all Advisory Committee members, the Park District Manager and the Board of Park Commissioners.
4. No member shall incur any financial obligation unless authorized by the entire group and then approved by the Board of Park Commissioners.
5. No member may release information of study results, sub-committee reports, or advisory recommendations unless approved by the entire group.
6. The Chairman or his designate shall be the official spokesperson.

VIII. GOALS

Goals may be short or long term, determined annually by the committee and submitted to the Park Board of Commissioners for their consideration.

IX. REVIEW

Procedures, changes and evaluation of effectiveness should occur annually by the group.

X. SUMMATION

Citizen involvement is always a critical problem for boards and administrators. The complications of attaining input from citizens can produce numerous conflicts. However, regardless of the struggle this process involves, citizen involvement remains a significant resource for the Park District. Not only is citizen involvement a major qualification for state and federal grants, but it provides an invaluable link to the community for assistance, support in programs, planning and development.

- XI. Roberts Rules of Order shall be followed in any area not covered by these governing rules.

Drafted 8/12/87

Revised & Approved by DAC 8/26/87

CITIZEN ADVISORY GUIDELINES

I. AUTHORIZATION

That the Wheeling Park Board of Commissioners recognize that residents do care about forward-moving parks, recreation programs, and facilities; that constructive criticism is as necessary as progressive thinking; to work cooperatively to accomplish Park District goals. That the Park Board formally approve the concept of a continuing Citizen Advisory Group, and ratify the appointment of its members.

II. NAME OF ADVISORY GROUP

1. Stay the same. CNRAC meaning "Capital Needs Reassessment Committee".
2. Change to: CNRAC meaning "Community Needs Recreation and Concerns".
3. Friends of the Park.
4. Any other name the entire group chooses.

III. PURPOSE

1. To promote citizen awareness of the desirability of good parks and recreation.
2. To study the capital needs of the Park District and recommend to the Park Board and community our findings.
3. To identify problems and suggest solutions.
4. To interpret to the community the goals and needs of the Park District.
5. To communicate to the Park Board the concerns of the committee and the community.

IV. ORGANIZATION

1. No more than 15 members of the community be appointed to the advisory committee.
2. Appointees must be legal residents of the Wheeling Park District, and should be:

- a. interested and capable
- b. clear and careful thinkers
- c. able to work cooperatively and constructively with others
- d. representative of the people in the community, reflecting cross-sections of the community as much as possible; i.e.: single family, PUDs, commercial, and industrial
- e. any member may suggest names for appointment to the entire body for approval. Final ratification shall come from the Park Board of Commissioners.

V. TERMS OF MEMBERS

What is the group's feeling on this? Some time frame could be designated; 1-year, 2 years, etc., or open with no restrictions.

VI. LIAISONS

1. The Board, as a whole, and the Park District Manager shall act as consultants to the advisory group.
2. The Park Board may designate a commissioner as their representative to all meetings (advisory capacity).
3. Other staff people may be invited to attend meetings upon request.

VII. OPERATION

1. The committee shall organize itself. Function under these guidelines (or similar framework as approved by the current group and Park Board).
 - a. create its own governing rules
 - b. select its own officers
 - c. formulate sub-committees, as necessary
 - d. determine meeting times and agendas
2. Committee or affiliated sub-committees may seek information and counsel through proper administrative channels.
3. Keep minutes to be available to all members, the Park District Manager, and Board of Commissioners if they so request.
4. No member shall incur any financial obligation unless authorized by the entire group and then approved by the Park Board of Commissioners.

5. No member may release information of study results, sub-committee reports, or advisory recommendations unless approved by the entire group.

VIII. GOALS

I have deliberately left this open for input from CNRAC members.

IX. REVIEW

Procedures, changes, and evaluation of effectiveness should occur annually by the group.

X. SUMMATION

Citizen involvement is always a critical problem for boards and administrators. The complications of attaining input from citizens can produce numerous conflicts. However, regardless of the struggle this process involves, citizen involvement remains a significant resource for the Park District. Not only is citizen involvement a major qualification for federal grants, but it provides an invaluable link to the community for assistance, support in programs, planning, and development.

ADVISORY COMMITTEES . . .

1. Assist in developing long-range policies and programs.
2. Keep boards aware and advised of community interests and attitudes.
3. Assist in planning new designs and facility improvements.
4. Conduct surveys and appraisals of community needs.
5. With sound leadership, develop an understanding and wider acceptance of leisure programs and the need for parks and recreation.
6. The eyes and ears of the Park Board, providing input to the Board to help shape the direction of priorities and goals, not only for today's needs, but the future, for the general benefit of the tax-paying community.

Like it or not, citizen initiation and involvement is, and always has been, the strength of not only the Wheeling Park District, but any park and recreation district created for the purpose of providing open space, parks, and leisure service programs for a constituency.

The idea to restructure is not new; it has been discussed for nearly 1-1/2 years. It will be easier for new members to join CNRAC, easier for board and staff to relate to the group if we all understand what we are about. Remember, we are not a pressure group. We are emissaries to the community, and from the community to the Park Board.

Thank you all, members of CNRAC, the Park Board of Commissioners, and Staff for your time and consideration of this crucial issue. I welcome your input and criticism.

Resources: Urbana Park District Advisory Committee
Illinois Parks and Recreation Magazines
Illinois Association of Park Districts



WHEELING PARK DISTRICT
ADVISORY COMMITTEE APPLICATION

DATE _____

NAME _____
Last First

ADDRESS _____

HOME PHONE _____ WORK PHONE _____

Have you or members of your family participated in park district programs during the last year? (yes) _____ (No) _____

If so, what categories? (Check any of the following):

1. Preschool Programs _____
2. Children and Adult Activities _____
 - a. Sports _____
 - b. Arts & Crafts _____
 - c. Swimming _____
 - d. Other _____
3. Senior Activities _____
 - a. Pavilion Activities _____
 - b. Trips _____
 - c. Other _____

How long have you lived in Wheeling? _____ Years.

Present Occupation: _____

Please list your present or past involvement with other community organizations and dates: _____

Why do you want to serve on this Advisory Committee?

What do you feel you can add to this committee?

Note: If necessary, please feel free to use other side of this sheet for your comments.

Please return this application to any Wheeling Park District Advisory Committee member or to the Park District Administrative office.

THANK YOU FOR YOUR INTEREST



WHEELING PARK DISTRICT
ADVISORY COMMITTEE APPLICATION

DATE _____

NAME _____
Last First

ADDRESS _____

HOME PHONE _____ WORK PHONE _____

Have you or members of your family participated in park district programs during the last year? (yes) _____ (No) _____

If so, what categories? (Check any of the following):

1. Preschool Programs _____
2. Children and Adult Activities _____
 - a. Sports _____
 - b. Arts & Crafts _____
 - c. Swimming _____
 - d. Other _____
3. Senior Activities _____
 - a. Pavilion Activities _____
 - b. Trips _____
 - c. Other _____

How long have you lived in Wheeling? _____ Years.

Present Occupation: _____

Please list your present or past involvement with other community organizations and dates: _____

Why do you want to serve on this Advisory Committee?

What do you feel you can add to this committee?

Note: If necessary, please feel free to use other side of this sheet for your comments.

Please return this application to any Wheeling Park District Advisory Committee member or to the Park District Administrative office.

THANK YOU FOR YOUR INTEREST

WHEELING PARK DISTRICT
ADVISORY COMMITTEE
GUIDELINES

1. Assist in developing long-range policies and programs.
2. Keep the board aware and advised of community interests and attitudes.
3. Assist in planning new designs and facility improvements.
4. Conduct surveys and appraisals of community needs.
5. With sound leadership, develop an understanding and wider acceptance of leisure programs and the need for parks and recreation.
6. The eyes and ears of the Park Board, providing input to the Board to help shape the direction of priorities and goals, not only for today's needs, but the future, for the general benefit of the tax-paying community.
7. It is not the responsibility of the Advisory Committee to solve Park District problems, only to recommend and advise.

8/12/87

Memorandum to: Wheeling Park District Advisory Committee
Park District Manager, Karop Bavougian
Board of Park Commissioners

From: Ruth Wieder, Co-Chairman, Wheeling Park
District Advisory Committee

Date: August 12, 1987

Attached is a rough draft of governing rules for the Wheeling
Park District Advisory Committee to function by.

Please keep in mind that it is subject to further input
from the committee as a whole. Additions, corrections and
deletions will be addressed first by the District Advisory
Committee (DAC) members which will meet on August 26, 1987
at 7:00 p.m. in the Wayside Room of Chevy Chase Club House.

Any input from the members, the manager and the Board of
Park Commissioners will be welcome at that time.

WHEELING PARK DISTRICT
ADVISORY COMMITTEE

GOVERNING RULES

I. AUTHORIZATION

That the Wheeling Park District Board of Park Commissioners recognize that residents do care about progressive parks, all of their programs and facilities.

That the Park Board formally approved and accepted the concept of a continuing Citizen Advisory Group and ratified the existence of this group to work cooperatively to accomplish Park District goals on July 16, 1987.

II. NAME OF ADVISORY GROUP

1. The group shall be known as the Wheeling Park District Advisory Committee.

III. PURPOSE

1. To promote citizen awareness of the desirability of good parks and recreation.
2. To study the capital needs of the Park District and recommend to the Park Board and community our findings.
3. To identify problems and suggest solutions.
4. To interpret to the community the goals and needs of the Park District.
5. To communicate to the Park Board the concerns of the committee and the community.

IV. ORGANIZATION

1. No more than 15 members of the community be appointed to the advisory committee.
2. Appointees must be legal residents of the Wheeling Park District, and should be:
 - a. interested and capable.
 - b. clear and careful thinkers.

2.

- c. able to work cooperatively and constructively with others.
- d. representative of the people of the community, reflecting cross-sections of the community as much as possible; i.e.: single family, PUDs, commercial and industrial.

V. TERMS OF MEMBERS

1. Members shall serve a (3 year) term. NOTE: Terms subject to input and group determination.
 - a. Initially 5 members shall serve a 1 year term, 5 members shall serve a 2 year term and 5 members shall serve a 3 year term to be determined by lot.
 - b. Annually as a term expires, the DAC member has the option to continue to serve in an open 3 year term.
 - c. As a vacancy occurs, residents who express a desire to serve, may submit their name to any DAC member. Upon approval of the DAC, the name(s) will be forwarded to the Wheeling Park District Board of Park Commissioners for ratification.

VI. LIAISONS

1. The Board as a Whole and the Park District Manager shall act as consultants to the advisory group.
2. The Park Board shall designate a Commissioner as their representative to all meetings (advisory capacity).
3. Other staff people may be invited to attend meetings upon request for specific expertise.

VII. OPERATION

1. The committee shall function under these governing rules.
 - a. Select its own officers.
 - b. Formulate sub-committees as necessary.
 - c. Determine meeting times and agendas.

3.

2. The committee or sub-committees may seek information and counsel through proper administrative channels.
3. Minutes shall be kept and provided to all Advisory Committee members, the Park District Manager and the Board of Park Commissioners.
4. No member shall incur any financial obligation unless authorized by the entire group and then approved by the Board of Park Commissioners.
5. No member may release information of study results, sub-committee reports, or advisory recommendations unless approved by the entire group.

VIII. GOALS

Goals may be short or long term, determined annually by the committee and submitted to the Park Board of Commissioners for their consideration.

IX. REVIEW

Procedures, changes and evaluation of effectiveness should occur annually by the group.

X. SUMMATION

Citizen involvement is always a critical problem for boards and administrators. The complications of attaining input from citizens can produce numerous conflicts. However, regardless of the struggle this process involves, citizen involvement remains a significant resource for the Park District. Not only is citizen involvement a major qualification for state and federal grants, but it provides an invaluable link to the community for assistance, support in programs, planning and development.

NOTE: Roberts Rules of Order shall be followed in any area not covered by these governing rules.

Drafted 8/12/87

RATIFICATION

That the Wheeling Park District Board of Park Commissioners recognize that residents do care about progressive parks, all of their programs and facilities.

That the Park Board formally approve and accept the concept of a continuing Citizen Advisory Group and ratify the existence of this group and work cooperatively to accomplish Park District goals.

From here on, the group comprised of fifteen (15) residents of the district shall be known as the Wheeling Park District Advisory Committee.

The purpose of this group shall be to advise, identify problems and promote the park and recreational needs of the community.

The Park Board may designate a Commissioner as their representative to all committee meetings. Staff personnel may be invited to attend meetings upon request.

The Park District Board shall review the effectiveness of the Wheeling Park District Advisory Committee on an annual basis.

This proposal is made in order to help provide a valuable link to the community for assistance, support in programs, planning and development to the Wheeling Park District.

Submitted and approved by the Wheeling Park District Advisory Committee.

The Advisory Committee is comprised of the following fifteen (15) residents.

Cliff Bird	Marc Kaplan
Gary Dobbe	Greg Klatecki
Dennis Drake	Virginia Metzger
Bill Feezer	Alice Wargo
Bruce Goldberg	Tom Weber
Pat Hancock	Ruth Wieder
Marge Hartmann	Frank Wojek
Steven Heinz	

Revised and Ratified 7/16/87

WHEELING PARK DISTRICT
Notes from the Meeting of August 6, 1987
Advisory Committee

The workshop of the Wheeling Park District Board of Park Commissioners was held August 6, 1987 at Chevy Chase. Present were: Commissioners A.Abruscato, D.Lark, E.Klocke. Absent were: J.Robberson, J. Gallagher. Present from the Advisory Committee were: Co-Chairman R.Wieder, A. Wargo and P.Hancock.

Advisory Committee

President Abruscato suggested Ruth Wieder give some background for the benefit of all present.

Ruth advised she and the Park Manager spent time in revamping the operational restructure of the Wheeling Park District Advisory Committee (DAC).

She stated together they added to, deleted and made word changes and such. Beyond that, we are waiting for the August 26th meeting for input from the members of the Advisory Committee.

She requested any input from the Board based on the original proposal relative to the operation would be appreciated prior to the meeting of August 26th.

Meanwhile if the Board had anything they would like to see incorporated, it could be done so and this would be brought back to the Board in September with a total revised copy.

President Abruscato requested if a copy of the modified proposal would be given to the Board? She indicated it would be, but based on the original one which was presented a couple of months ago (May 2, 1987).

President Abruscato stated that some of the operational things he brought up at the last meeting was concerning the time that was involved.

Ruth responded she and Karop had discussed this issue and the term of the members which was covered and will be ready for the 26th meeting.

President Abruscato advised these were his basic concerns, also the inlets and outlets of members and the structure of where the members are actually approved. He questioned if this is something that is done by the committee and approved by the Board?

2.

Ruth advised these items were incorporated in the ratification by the Board where the members and group are ratified and that it also comes under the annual review of effectiveness.

Ruth stated the only other thing is the goals of the Advisory Committee and that it will be up to the members to decide what kind of goals they are talking about and whether they will be long or short term, also the specific areas which they will address their concerns.

Upon completion, this will be presented to the Board of Park Commissioners in September, 1987.

Respectfully submitted,

Pat Hancock
Wheeling Park District Advisory
Committee
Wheeling Park District

For your information:

We must be doing
something right we're being
emulated.

Litch

HERALD AUGUST 13, 1987

Applicants sought for park advisory board

Buffalo Grove residents interested in helping shape future park development throughout the village, can apply to become a member of the Park District Citizen Advisory Committee.

Applications can be picked up at

the Buffalo Grove Park District building, 530 Bernard Drive.

The board approved plans to form the advisory committee several weeks ago, hoping that residents could help them to revise the park district comprehensive plan.

WHEELING PARK DISTRICT
CITIZENS ADVISORY COMMITTEE

A meeting of the Citizens Advisory Committee is sheduled to be held on August 26, 1987, 7:00 p.m. at the Chevy Chase Club House, 1000 N. Milwaukee Avenue, Wheeling, Illinois 60090.

Regarding: Reorganizational Meeting

Any Committee members wishing to attend a joint workshop regarding our operational functions with the Wheeling Park District Board is invited to attend on August 6, 1987 at 7:00 p.m. at the Chevy Chase Club House.

Proposal

That the Wheeling Park District Board of Park Commissioners recognize that residents do care about progressive parks, all of their programs and facilities.

That the Park Board formally approve and accept the concept of a continuing Citizen Advisory Group and ratify the existence of this group and work cooperatively to accomplish Park District goals.

From here on, the group comprised of fifteen (15) residents of the district shall be known as the Wheeling Park District Advisory Committee.

The purpose of this group shall be to advise, identify problems and promote the park and recreational needs of the community.

The Park Board may designate a Commissioner as their representative to all committee meetings. Staff personnel may be invited to attend meetings upon request.

The Park District Board shall review the effectiveness of the Wheeling Park District Advisory Committee on an annual basis.

This proposal is made in order to help provide a valuable link to the community for assistance, support in programs, planning and development to the Wheeling Park District.

Submitted and approved by the Wheeling Park District Advisory Committee.

The Advisory Committee is comprised of the following fifteen (15) residents.

Cliff Bird	Marc Kaplan
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Bill Feezer	Alice Wargo
Bruce Goldberg	Tom Weber
Pat Hancock	Ruth Wieder
Marge Hartmann	Frank Wojek
Steven Heinz	

Revised and Ratified 7/16/87

Park district citizens' group wants expansion of its duties

6/28/87

A citizen's advisory group for the Wheeling Park District will ask park commissioners Thursday for a new name and an expansion of its duties.

The Capital Needs Reassessment Advisory Committee was originally appointed by the park board in 1985 to study facility needs and whether improvements called for a property tax referendum.

Now the committee wants to be called the Wheeling Park District Advisory Committee and advise park commissioners on all aspects of the park district.

The proposal says the group would "identify problems and promote the park and recreational needs of the community."

The group says it wants to act as a link between the board and the community and provide support in park programs, planning and development of the park district. They also are asking that a park commissioner attend the committee meetings.

The top meeting

Who: Wheeling Park District board

Where: Chevy Chase Club House, 1000 N. Milwaukee Ave.

When: 7 p.m. Thursday

Committee Chairman Greg Klatecki said the committee would like its membership to stay at 15, as originally designated by the park board, because the more people there are on the board, the more ideas there will be.

Park commissioners have asked whether committee members would serve terms, but Klatecki said it is likely that the group will reassess its own make-up at the end of each year and decide if it needs to regroup.

Delayed vote on park advisory committee irks some members

BY C. L. WALLER
Daily Herald Staff Writer

7/6/87

The Wheeling Park District board has postponed a decision about whether to make a citizens advisory committee permanent — a delay that upset at least one committee member.

The Capital Needs Reassessment Advisory Committee is asking park officials to give it a new name and expand its duties, but the request was deferred until later this month because two park commissioners did not attend a recent park board meeting.

The committee originally was appointed by the park board in 1985 to study facility needs and whether a property tax referendum was needed.

Now the panel wants to be called the Wheeling Park District Advisory Committee and wants to advise park commissioners on all aspects of the park district. Park officials told the committee to make a couple of minor changes in its first proposal and corrections were included in a new document.

"At this time I see nothing wrong with it (committee's proposal), but I think the other members should be here to vote for it," Commissioner Donald Lark said.

The three commissioners who attended the meeting, Lark, James Gallagher and Julia Robberson, agreed that the proposal should be discussed at the next park board meeting July 16.

Committee member Ruth Wieder

said she was upset that the board postponed its decision. "It's very inconsiderate to keep putting this off," she said.

The revised proposal was included in information packets for Commissioner Edward Klocke and board President Anthony Abruscato, who were absent, Wieder said.

"We have no guarantee on the 16th of July that two other members might not be here," she said.

"If you can't make any decisions without these other two people then adjourn the meeting," resident Mel Kurr said.

Even though the new committee was not named, the original advisory group still exists, Commissioner Gallagher said.

Original

Proposa.

That the Wheeling Park District Board of Park Commissioners recognize that the Board has no care about progressive parks, all of their programs and facilities.

That the Park Board formally approve and accept the concept of a continuing Citizen Advisory Group and ratify the existence of this group and work cooperatively to accomplish Park District goals.

From here on, the group comprised of fifteen (15) residents of the district shall be known as the Wheeling Park District Advisory Committee.

The purpose of this group shall be to advise, identify problems and promote the park and recreational needs of the community.

*Submitted ** The Park Board may designate a Commissioner as their representative to all committee meetings. Staff personnel may be invited to attend meetings upon request.

This proposal is made in order to help provide a valuable link to the community for assistance, support in programs, planning and development to the Wheeling Park District.

Submitted and approved by the Wheeling Park District Advisory Committee.

The Advisory Committee is comprised of the following fifteen (15) residents.

Cliff Bird
Gary Dobbe
Dennis Drake
Bill Feezer
Bruce Goldberg
Pat Hancock
Marge Hartmann
Steven Heinz

Marc Kaplan
Greg Klatecki
Virginia Metzger
Alice Wargo
Tom Weber
Ruth Wieder
Frank Wojek

Revised 6/18/87

** The PK Bd shall review the effectiveness of the WPD Advisory Comm on an annual basis*

Proposal

That the Wheeling Park District Board of Park Commissioners recognize that residents do care about progressive parks, all of their programs and facilities.

That the Park Board formally approve and accept the concept of a continuing Citizen Advisory Group and ratify the existence of this group and work cooperatively to accomplish Park District goals.

From here on, the group comprised of fifteen (15) residents of the district shall be known as the Wheeling Park District Advisory Committee.

The purpose of this group shall be to ^{advise,} ~~help~~ identify problems and promote the park and recreational needs of the community.

The Park Board may designate a Commissioner as their representative to all committee meetings. Staff personnel may be invited to attend meetings upon request.

This proposal is made in order to help provide a valuable link to the community for assistance, support in programs, planning and development to the Wheeling Park District.

Submitted and approved by the Wheeling Park District Advisory Committee.

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Alice Wargo
Tom Weber
Ruth Wieder
Frank Wojek

Please plan to be present at the regular meeting of the Wheeling Park District on Thursday, June 18, 1987, 7:00 p.m.

The attached proposal is scheduled on the agenda for presentation to the Board of Park Commissioners for ratification.

All comments should be directed to Greg Klatecki 459-8116 before June 8, 1987.

Proposal

That the Wheeling Park District Board of Park Commissioners recognize that residents do care about progressive parks, all of their programs and facilities.

That the Park Board formally approve and accept the concept of a continuing Citizen Advisory Group and ratify the existence of this group and work cooperatively to accomplish Park District goals.

From here on, the group comprised of fifteen (15) residents of the district shall be known as the Wheeling Park District Advisory Committee.

The purpose of this group shall be to help identify problems and promote the park and recreational needs of the community.

The Park Board may designate a Commissioner as their representative to all committee meetings. Staff personnel may be invited to attend meetings upon request.

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Tom Weber
Ruth Wieder
Frank Wojek

Wheeling Park District
Capital Needs Reassessment Advisory Committee
Meeting of May 26, 1987

The May 26, 1987 meeting of CNRAC was called to order by Chairman Klatecki at 7:55 p.m. in the Devonshire Room of the Chevy Chase Club House.

The following members were present: Virginia Metzger, Bruce Goldberg, Marc Kaplan, Frank Wojek, Steven Heinz, Ruth Wieder, Marge Hartmann, Tom Wever, Bill Feezer.

Absent with notification were: Alice Wargo, Cliff Bird, Dennis Drake and Gary Dobbe.

At the April meeting the topic of CNRAC restructuring was designated as the only agenda item. Members had been mailed copies of restructure guidelines submitted by Ruth Wieder.

Discussion ensued on the guidelines. Each category was read and discussed point by point then revised and approved. The group unanimously decided to consolidate as much as possible and present a condensed proposal to the Board of Park Commissioners.

Discussion ensued on the name of the group. The following statement was unanimously passed.

"From here on the group shall be known as the
Wheeling Park District Advisory Committee."

A vote was taken and the attached proposal was unanimously approved by those members present.

It was agreed by the group that we request that the proposal be presented to the Park Board of Commissioners at their June 18, 1987 meeting.

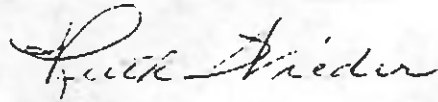
Secretary Virginia Metzger stated she would no longer be able to do the minutes but wished to remain on the committee. The current roster of members was discussed, since we were at fourteen (14) members the name of Patricia Hancock was submitted by Marge Hartmann and group approved. Chairman Klatecki to contact her.

2.

It was decided that the committee adjourn for the summer and not meet again until late August or September. Members will be notified.

The meeting adjourned at 9:40 pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Ruth Wieder".

Ruth Wieder
Vice Chairperson

May 31, 1988

Wheeling Board of Park Commissioners
Mail Code 0404

Review of CNRAC Recommendations for Chambers Park

On June 2, 1988, we will hold our Park Board meeting at Chambers Park. One of the topics on the agenda will be a review of the CNRAC recommendations that relate to Chambers Park.

If this meeting topic works out, perhaps we could use our July 7th meeting to look at Heritage Park.

To the best of my ability here is the current status of CNRAC recommendations for Chambers Park:

Property Enhancement Study

Project Title	Status (Recommendation)
Play Equipment Demolition	Open
Walkway Fixtures	Open (Use Pavement & Lighting)
Seal Asphalt	Open (Use Pavement & Lighting fund)
Install new Playground equipment	Open
Soccer field	Open (Reject, no longer fits park plan)
Parkway Area	Open
Install parking bumpers to protect turf	(Use Pavement & Lighting fund)
Lighting	Open
install new poles for existing fixtures	(Use Pavement & Lighting fund)
Install 8 park benches	Open (Do in 1989, charge to Museum Tax).
Install 6 picnic tables	Open (Do in 1989, charge to Museum Tax).
Lime Screening	Open
Resurface parking lot	Open (Pavement & Lighting)
Landscaping around park sign/warming shelter	Open

Demolition of Shuffle board

Open
(Reject leave as is)

Improve Drainage

Open

Memorial Flowers

In progress

Improve Turf

Open

Band Shell

Review in light of
moving other buildings
to park.

Line screening

Open

Property Enhancement Study - Museum Facility

Windows	Done
Siding	Done
Tuckpointing	Done
Window in office	Done
Gutters	Done
Fire Alarm	Done
Roof	Done

Property Enhancement Study - Church Facility

Windows/Storms	Open (1989 Museum Tax)
A/C System	Open - Reject
Burglar/Fire Alarm	Done
Gutters	Open (1989 Museum Tax)
Siding (1989 Museum Tax)	Open
New Entrance	Open (1989 Museum Tax)
Painting/Staining	Open (1989 Museum Tax)
Roofing System	Open (1989 Museum Tax)
Refinish Floor	Open (Hold until pre-school is relocated).
Building Sign	Done

TO: CNRAC Members, Park Board Commissioners, Staff,
Karap Bavougian, John Piazza

FROM: Ruth Wieder

DATE: May 2, 1987

RE: Restructure of CNRAC

To all concerned. I submit the following philosophy and guidelines on a Citizen Advisory Committee.

Recognizing that CNRAC has achieved its original purpose as a Capital Needs Reassessment Committee, there is a definite need to restructure the group and set priorities and goals. Having served on CNRAC since its inception, it is my firm belief that restructuring could be accomplished with minimal interaction provided constructive attitudes toward the Wheeling Park District, positive leadership from within CNRAC, the Park Manager, and cooperative approval by the Board of Commissioners exists. If not, this group should be dissolved.

Believing there is a need for citizen involvement and further recognizing citizen initiation and involvement is and always has been the strength of the Wheeling Park District, I have requested that discussion of structure and goals be placed on the agenda of the next CNRAC meeting of May 26th, at which time I am proposing the following for the consideration of CNRAC members.

21 named to parks advisory board

9/30/87

BY KRIS KOPP
Daily Herald Staff Writer

841.

Twenty-one residents have been appointed to a Buffalo Grove Park District citizens advisory committee to help the park board decide how to spend park development funds.

The committee is still looking for representatives from the Cambridge and Mill Creek area and the Crossings subdivision.

Park board members originally planned to appoint two representatives from each of the nine "planning units" throughout the district, but the number of applicants fell short in some areas of the village and in other areas there were too many volunteers.

The committee will study the park district and return to the park board with recommendations for future development. The park district's comprehensive plan was last updated in 1985.

Board members agreed to extend the deadline for applications to Oct. 5 for residents in the three subdivisions. Applications are available at the park district office, 530 Bernard Drive.

"Just so long as we are represented as well as possible in each area," said board member Kevin Flood.

But Park District Director Mike Rylko and Larson said they wanted to get the committee set up so that they could hold a meeting on Oct. 20.

"That I don't feel bad about," said Larson. "Our deadline (for applications) was some time ago. We do have people here who are anxious to get started."

Residents appointed to the committee are Robert Sherman, John Rohde, Stephen McShane, Donald Malow, Ilene Strauss, Susan Techtmann, Greg Kuhs, Cheryl Schrader-

Chukwu, Wayne Wright, Karole Marienthal and Ronald Lewandowski.

Also appointed were Lawrence Greene, Richard Smith, Ellyn Schneider, Joan Rosemarin, Robert Meale, Paul Lindon, Ann Purdy, Lauren Jane Burck, Steven Vavra and Anne Vavra.

Larson, however, said he was concerned that because there were up to six people on the committee from one side of town and virtually no representatives from the other areas, the committee would not be addressing the concerns of the entire village.

AN OPEN LETTER TO THE WHEELING PARK BOARD OF COMMISSIONERS

I have spoken to you before as a member of CNRAC. I have spoken to each of you, from time-to-time, privately. Now I would like to speak to you as an entire Board from me personally and publicly as citizen taxpayer.

In our conversations and involvements, Parks or Community, I hope you have gotten to know me well enough to know that I don't shoot from the hip. I don't grandstand or nitpick. I try to work cooperatively with whatever and whoever I am asked to, and try to work toward goals of accomplishment for the good of this Community.

I am not new to this Park District. I was a member of the original committee that took a concept in 1957 and created the Wheeling Park District. I have served on your Advisory Committees. I have been active in your referendums, and have never said "No" when asked to help with special committees and events.

Over the years I have seen Commissioners come and go, but never have I seen a Board perform with such indecisiveness and out-of-control power struggling as has become apparent in the past year.

Each of you elected to your office has assumed a responsibility to the electorate of this Park District. Ask yourselves:

1. As a Board Member, do I have the personal integrity and appreciation of the values of parks and recreation as is necessary for a healthy community?
2. Do I have the ability and willingness to devote sufficient time to do the work involved?
3. Am I capable of assuming the responsibility of making major decisions on my own?
4. Am I working to the best of my ability in harmony, together with my colleagues and staff, in the best interest of this Park District?

Each of you brings to the Board your own reasons for serving in that capacity. To some of you, it's a mere stepping stone to bigger and better or, perhaps, a status symbol or some self-serving gratification that you and you alone can do the job better than anyone else. Do some soul searching about where you are at individually and collectively, for you, too, can be replaced and probably will be when your term expires.

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Over the past few months, some of you have made special efforts to "pick my brain" in an attempt to solve your problems, but you have heard only what you wanted to hear; then you used incidents as only you perceived them, using them against the person and the Park District I was trying the hardest to help.

You now have a situation each of you helped create!

Having served on Corporate Boards and Executive Search Committees, I can tell you from experience that your work is cut out for each of you for at least the next three months. That is how long it should take you to properly conduct and fulfill this responsibility. How will you go about this, and are each of you willing to spend valuable time in meetings night after night and week after week? It is time consuming, and who of you will develop the proper criterion to go about finding the best qualified to fill the void left by a real professional? Perhaps you should have considered the time, expense to the district, and knowledge needed before creating this challenge at this critical time.

It won't be easy to find someone who is capable, qualified, and experienced not only in administration, but the day-to-day operations of an award-winning Park District. One that has had knowledge of grants and funding, knows how to run a rapidly growing Park District without enough manpower or money, knows parks not only on the community level, but also State and National. One who will burn the "midnight oil" getting the multitude of work done, providing us with information we sometimes don't bother to read. One who will act as custodian and then quietly take everyone's petty guff.

If there was a fault to be found in Dave Phillips, it was being a gentleman to the point of not being able to tell you or me to "Shut up" or "Go to hell". Be sure your next manager swears a lot and hollers loud to put us all in our proper place. He may even have to carry a big stick to whip our underpaid, but loyal employees into doing more than the job calls for, and many times without the needed tools.

Yes, we have a real challenge ahead of us all unless we can put our differences aside, bury our pride, and build on our past mistakes. It is up to this Board to take the leadership role and establish the needed trust, a "pull together team" atmosphere so badly needed between Board, Staff, and Community. Remembering the Board sets policy and gives direction. Staff carries out the policies and functions of the District. The Community participates and pays

page --three--

the bills. We have a responsibility to each other. Now is the time to prove that our goals are the same -- CARE and CONCERN for the Park District and Community.

Citizen initiation and involvement is the strength of the Wheeling Park District on all levels. Be a part of a winning team -- the real winner is the Park District -- YOU and ME.

Ruth Wieder

WHEELING PARK DISTRICT
ADVISORY COMMITTEE
PHONE CALL REMINDER LISTING

NAME & PHONE

DATE *1987-1988*

✓ Ruth Wieder
537-2105

Alice Wargo
537-5127

✓ Marge Hartmann
537-0656

✓ Pat Hancock
537-1450

✓ Gary Dobbe
Wk. 253-7456
Ho. 459-0178

✓ Greg Klatecki
Wk. 520-2790
Ho. 459-8116

✓ Frank Wojek
459-0768

✓ Marc Kaplan
459-0441

✓ Bruce Goldberg
577-7957

✓ Cliff Bird
541-4136

Virginia Metzger
537-8114

✓ Steve Heinz
Wk. 391-7984
Ho. 537-4651

✓ Tom Webber
Wk. 537-6900
Ho. 541-1112

✓ Bill Feezor
537-5899

Dennis Drake
Wk. 362-4340 459-4405

WHEELING PARK DISTRICT
ADVISORY COMMITTEE
MEMBERSHIP LIST
MAY, 1988

✓ Ruth Wieder
116 S. Wille
Wheeling, Illinois 537-2105

Acting Chairperson

✓ Alice Wargo
401 S. Wolf Rd.
Wheeling, Illinois 537-5127

Vice Chairperson

Marge Hartmann
48 S. Wille
Wheeling, Illinois 537-0656

✓ Frank Wojek
150 E. Highland
Wheeling, Illinois 459-0768

Virginia Metzger
46 Holly Court
Wheeling, Illinois 537-8114

✓ Bill Feezor
~~578 Longtree Drive~~
Wheeling, Illinois 537-5899

✓ Dennis Drake
1029 Valleystream Dr.
Wheeling, Illinois 459-4405

✓ Pat Hancock
386 S. Leslie Ln.
Wheeling, Illinois 537-1450

Secretary

87 SIGN IN SHEET

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DATE	8/26	9/23	10/28	11/24	12/10	1/20	2/24	3/23	4/23	5/23
Please Check Your Name		<i>Cancelled</i>	<i>Cancelled</i>			<i>Cancelled</i>				
Alice Wargo	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
✓ Marge Hartmann	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
✓ Ruth Wieder	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Gary Dobbe	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
✓ Greg Klatecki	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Frank Wojek	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Marc Kaplan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
✓ Bruce Goldberg	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
✓ Cliff Bird	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
✓ Virginia Metzger	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Steven Heinz	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
^{WEAVER} Tom Weber	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Bill Feezer	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
✓ Dennis Drake	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Pat Hancock	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Liaison:										
Jim Gallagher	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other: <i>Pizza</i>										
<i>A. Blum</i>	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
<i>A. Blum</i>	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
<i>H. Banay</i>	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
<i>J. Robinson</i>	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

H. Blum

1988 ATTENDANCE LIST

DATE									
NAME	9/28	10/3							
Alice Wargo	✓	✓							
Marge Hartmann	✓	✓							
Ruth Wieder	✓	✓							
Frank Wojek	✓	✓							
Virginia Metzger	✓	✓							
Bill Feezor	✓	✓							
Dennis Drake	✓	✓							
Pat Hancock	✓	✓							
LOA HEIN	✓								
PAT WALSDORF	✓								
DIANE FLODEN	✓								
Bobby Silverstein	✓	✓							
PAT HANLEY (MR)	✓	✓							
WALT KESSER									
ALBERTA KLOCKE	✓								
Liaison Klocke	✓								
Other: KAROP	✓	✓							
Sam Weber	✓								
J. Pralgo		✓							

WHEELILNG PARK DISTRICT
CAPITAL NEEDS REASSESSMENT ADVISORY COMMITTEE
TO THE BOARD OF PARK COMMISSIONERS

NAME	ADDRESS	DAY PHONE	NIGHT
1. Alice Wargo	401 S. Wolf Rd.	537-5127	
2. Marge Hartmann	48 S. Wille	537-0656	
3. Ruth Wieder	116 S. Wille	537-2105	
4. Gary Dobbe	252 E. Norman	253-7456	459-0178
5. Greg Klatecki	278 N. 5th St.	459-8116	
6. Frank Wojek	150 E. Highland	459-0768	
7. Marc Kaplan	214 Shadow Bend Dr.	459-0441	
8. Bruce Goldberg	11 Lakeside Circle	577-7957	
9. Cliff Bird	159 Hansom Road	541-4136	
10 Virginia Metzger	46 Holly Court	537-8114	
11 Steven Heinz	966 Honeysuckle Dr.	391-7984	537-4651
12 Tom Webber	578 Longtree Dr.	537-6900	541-1112
13 Bill Feezor	1082 Kingsport Dr.	537-5899	
14 Dennis Drake	1029 Valley Stream	362-4340	459-4405
15 Pat Hancock	386 S. Leslie Ln.	537-1450	